

IDP

INSTITUTIONAL DEVELOPMENT PLAN

(Under the World Bank supported Madhya Pradesh Higher Education Quality Improvement Project)

Submitted to

Department of Higher Education, Government of Madhya Pradesh

(Dr. Vinod Dubey)
Institutional Co-ordinator
S.G.S. Govt. PG. Auto. College Sidhi (M.P.)

(Dr. D.S. Tiwari)
Signature of Principal
S.G.S. Govt. PG. Auto. College Sidhi (M.P.)

Prepared by
Sanjay Gandhi Smriti Govt.PG. Autonomous College Sidhi (M.P.)
(NAAC Accredited)

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INSTITUTION PROFILE

Profile of the Autonomous College:-**1. Name and Address of the College:**

Name:	S.G.S. Govt.P.G. Autonomous College Sidhi (M.P.)		
Address:	North Karaundiya Sidhi (M.P.)		
City: Sidhi	Pin: 486661	State: Madhya Pradesh	
Website:	sgsgovtpgcollegesidhi.org		

2. Name and Contact details (mail id, phone) of principal:

Designation	Name	Telephone with STD code	Mobile	Fax	E-mail
Principal	Dr.D.S. Tiwari	O: 07822-252251 R: 07822-252223	8827650169	—	hegsgscsid@mp.gov.in

3. Name and Contact details (mail id, phone) of Institutional Co-ordinator IDP:

Designation	Name	Telephone with STD code	Mobile	Fax	E-mail
Institutional Co-ordinator IDP	Dr.V.K. Dubey	O: 07822-252251	9907262696	—	dubey.vinod338@gmail.com

4. Regular Courses run by the institute:

UG Programs	B.A. in 09 Subject	B.Sc. in 06 Subject	B.Com in 09 Subject
PG Programs	M.A. in 07 Subject	M.Sc. In 05 Subject	M.Com. in 01 Subject

5. Professional Courses run by the institute:

UG Programs	Tourism & travel management	B.C.A.	—
PG Programs	M.Sc. (C.S)	PGDCA	—

6. Location of the campus and area:

Location*	Semi-urban
Campus area in Sq. mts.or acres	38 Acrs
Built up area is sq.mts.	34000 sq. mts.

7. Total Student Strength: 3950

UG-2733	PG-1217	M.Phill- Nill	Ph.D-29
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8. **Status of the Autonomous College by management:** Government
9. **Name of University to which the College is affiliated:** A.P.S. University Rewa (M.P.)
10. a. **Date of establishment of College:** 01/07/1960
b. **Date of grant of 'Autonomy' to the college by UGC :**1994
11. **NAAC Certificate available:** Yes
if yes, grade obtained under NAAC: 2.01 "B" Grade
12. **Total faculty strength:**
I. Regular Teaching faculty strength: 29 (All the regular faculty are PhD. holder)
II. Guest faculty strength: 18
III. Total non teaching staff: 37
13. **Examination pattern:**
I. UG- Annual System
II. PG- Semester System
14. **Infrastructure:**
(1) Newly constructed composite building
(2) Old Building
(3) Hostel Building
(4) Auditorium
(5) Open field for sport

INSTITUTIONAL DEVELOPMENT PLAN

BASIC INFORMATION OF INSTITUTE				
Name of the Institution		S.G.S. Govt. P.G. Autonomous College Sidhi (M.P.)		
The regulatory body approving the institution		C.H.E		
Furnish approval no.		—		
Type of Institution (Govt. /Govt. aided/Private unaided /Self-financing/ Any Other)		Government		
Status of Institution		Autonomous		
Name of Head of the Institution		Dr. D.S. Tiwari		
Details of M.P. Higher Education Strategic Planning Project Nodal officers				
Head and Nodal Officer	Name	Phone Number	Mobile Number	E-mail Address
Head of the Institution (Full time appointee)	Dr. D.S. Tiwari	07822-252251	8827650169	dayashankarsgs@gmail.com
IDP Institutional Coordinator	Dr. V.K. Dubey	07822-252251	9907262696	dubey.vinod338@gmail.com
IDP Institutional Associate Coordinator	Dr. M.M.S. Tiwari	07822-252251	9425179618	tiwarimms@gmail.com
Coordinator for Academic Activities	Dr. A.R. Singh	07822-252251	9826540486	arsingh094@gmail.com
Coordinator for Financial aspects	Dr. I.P. Prajapati	07822-252251	9424611997	ippsgs@gmail.com
Coordinator for Civil Works including Environment Management	Dr. A.K. Tiwari	07822-252251	9425836109	tiwariambrish56@gmail.com

Coordinator for Procurement	Dr. R.K.D. Dwivedi	07822-252251	9926398930	rkddwivedi58@gmail.com
Coordinator for Equity Assurance Plan Implementation	Dr. K.S. Netam	07822-252251	9424355989	drksnetam@gmail.com
Coordinator for Access	Dr. Prabhakar Singh	07822-252251	9425179561	prabhakarsingh8862@gmail.com
Coordinator for Excellence/Quality	Dr. S.C. Dubey	07822-252251	8989419416	subhas1236@rediffmail.com
Coordinator for Employability	Dr. A.K. Tripathi	07822-252251	9425035813	aktripathi.physics@gmail.com

Vision

- Attract, develop, and retain a diverse student population and promote its success.
- Attract, develop and retain highly qualified diverse faculty and staff who are committed to our mission.
- Develop, support and deliver curricula, programs and services designed to prepare our students for professional and personal success.
- Ensure facilities and operations which support our college's current needs and anticipated growth.
- Proactively position our college to communicate its value and benefits and build this identity and image among our many constituencies.
- We continually strive to innovate- finding new and more effective ways to educate and serve students.
- We sustain rigor in our work- holding high standards and expectations for both our students and for ourselves.
- We will try our best to become nationally known Institution that makes a difference.

Mission

The College is fully committed to the highest ideals of collegiate education, by bringing innovation in learning methods adopting diversified curriculum it aims at the development of each student and focuses on a comprehensive and balanced education.

The College strives to inculcate ethical and moral values in the students and encourages them to become integrated and wholesome individuals capable of handling their careers and lives effectively.

Gap analysis for understanding and aligning with DHE goals

1. Access

	Desirable Goals for the state	Present Performance in MP	Institute Present Performance	Gaps
Percentage of female students in the college	48%	40.83	41.6	+6.40
Percentage of SC students in the college	16	19.08	08.32	+7.68
Percentage of ST students in the college	20	6.84	07.99	+12.01
Percentage of PHI students in the college	3	0.25	0.25	+2.75
OBC students in the college	14	37.05	62.76	-48.76
Other minorities /disadvantaged categories				

2. Enrolment

	Desirable Goals for the state	Present Enrolment in MP	Institute's Present Status	Gap
Under Graduate Increase in strength (enrolment)	Increase enrolment by 50,000 from present strength		2446 (2015-16) 2724 (2016-17)	278 increased
Capacity utilization of sanctioned strength	90%	73%	100%	-10%
Post Graduate Increase in strength (enrolment)	Increase enrolment by 10,000		982 (2015-16) 1234 (2016-17)	252 increased

3. Equity

		Institute Performance	No. of applicants in the college	Gaps
No. of students receiving Financial Support (scholarships, fees waivers)	No. of Male students	908		
	No. of Female students	763		
	No. of SC students	237		
	No. of ST students	307		
	No. of PHI students	10-		
	No. of Rural students	455		
Hostel capacity – No. of students that can be accommodated in hostels managed by the college	No. of Male students	N/A		
	No. of Female students			
	No. of SC students			
	No. of ST students			
	No. of PHI students			
	No. of Rural students			

	No. of students having access to Special Remedial Classes (specially organized for SC, ST, Rural)	N/A		
	No. of students having access to Special orientation sessions for SC/ST ,Rural	N/A		
	No. of students having access to Special Mentoring	N/A		
	No. of students having access Special Counselling	N/A		
	No. of students having access to Book Banks	100%	885	0

4. Excellence

- For Male Students

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG	50%	25%	71%	-21
Transition rate from 1 st yr to 2 nd yr UG	60%	19%	74%	-14
On time graduation PG			63%	
Transition rate from 1 st yr to 2 nd yr PG			67%	

- For Female Students

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG	50%	38%	82%	-32
Transition rate from 1 st yr to 2 nd yr UG	60%	38%	82%	-22
On time graduation PG			73%	
Transition rate from 1 st yr to 2 nd yr PG			67%	

- **For OBC Students -**

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG			68%	
Transition rate from 1 st yr to 2 nd yr UG			72%	
On time graduation PG			58%	
Transition rate from 1 st yr to 2 nd yr PG			61%	

- **For SC Students -**

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG	40%	26%	66%	-26
Transition rate from 1 st yr to 2 nd yr UG	45%	21%	72%	-27
On time graduation PG			49%	
Transition rate from 1 st yr to 2 nd yr PG			59%	

- **For ST Students -**

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG	35%	19%	64%	-29
Transition rate from 1 st yr to 2 nd yr UG	25%	10%	64%	-39
On time graduation PG			56%	
Transition rate from 1 st yr to 2 nd yr PG			61%	

- **For Other Minority Students -**

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
On time graduation UG			70%	
Transition rate from 1 st yr to 2 nd yr UG			72%	
On time graduation PG			60%	
Transition rate from 1 st yr to 2 nd yr PG			64%	

• **Other Parameters –**

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
Accreditation by NAAC	Preferably all colleges		“B” Grade by NAAC	Trying to achieve A ⁺ Grade
Autonomous status			Continue	
Training programme for faculty and principals	All colleges should arrange for the same		done	—
Existence of IQAC	All colleges to establish the same		Yes doing its best	—

5. Employability

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
Existence of a system for tracking students for six months after completion of their education.	Available in all colleges		At present not available	Be made available soon
Placement facilities on campus UG	Available in all colleges		Available	
Placement facilities on campus PG	Available in all colleges		Available	
Counselling of students desirous of pursuing Higher Education UG to PG	Available in all colleges		Available	

6. Governance Systems

	Desirable Goals for the state	Present Performance in MP	Institute Performance	Gaps
Publishing annual report in prescribed format	All colleges should be compliant	30%	Available	
Satisfaction Survey conducted for 1. Students 2. Faculty 3. Other employees	All colleges should conduct survey for all the stakeholders		Not yet prevalent	likely to be done

Satisfaction scores of the Survey conducted 1. Students 2. Faculty 3. Other employees	80% 80% 80%	N/A		
Accounting software (common) with uniform chart of accounts	Should be present in all colleges		Not present	
All accounting positions to be filled with qualified persons	All colleges should be complaint		Available	
Responding to all audit objections	All colleges should be complaint	50%	100%	-50%
Monitoring and Evaluation of Infrastructure	Should be present in all colleges		Not available	
IT portal	Present in all colleges		Not available	
Full time staff in PD	Present in all colleges		Available	
Providing complete AISHE data	All colleges should provide complete data		Available	

Buildings:

If the college does not have a building if catering to primarily female, ST students.

Note on Gap Analysis:

- The details provided under desirable goals for the state is only indicative based on our assessment /estimate.
- Present performance in MP is to be assessed by you if not provided. If the same cannot be assessed, please leave it blank.
- Institute performance is for the enrolment in the year 2015.
- On time graduation for UG students implies the percentage of total no. of UG students enrolling in year 2012 (in 1 year) passing out in year 2015.

Self-Assessment for Need Analysis

2.1. Curriculum Excellence

Sl. No.	Description	
1	When the curriculum was updated last?	Year: 2017
2	How frequently (time duration) the updating is done?	05 years
3	Does the curriculum include A. Skill development B. Enhancing Employability C. Generating interest among students for learning higher courses D. Any other, Please Specify.	Certain course curriculum includes enhancing employability
4	Placement (2015-16) I. Percentage of students employed after completion of course II. Percentage of Students progressing to Higher Studies	3% 25%
5	Ratio of student enrolment for each programme with the total enrolment.	B.Sc B.A. B.Com 0.42: 0.44: 0.13 M.Sc. M.A. M.Com 0.37: 0.48: 0.15
6	Mention the top five programmes opted by the students	1- B.A. (Geography) 2- B.Sc. (Bio group) 3- B.Com 4- M.A. (Hindi, Geography) 4- M.Sc. (Botany,Zoology)

2.2. Pedagogical Excellence

Sl.No.	Description	
1	What are the teaching-learning systems currently followed in the institution? (for example, IT enabled learning, traditional method, Experiential method, Team Problem solving, etc)	Traditional method
2	Whether practical orientation in relation to teaching- learning system is given to students?	Yes
3	What are the pedagogical tools (Presentation, Demonstration, Field study, Survey, Role Play, Case Study, and Simulations etc.) used for teaching students?	Demonstration and field study
4	Does the institution conduct regular industry-academia interface? If yes, Mention the number during 2015-16	No

5	What are the innovative teaching practices (like- smart classroom, conferencing, etc) are adopted in the institutes?	Virtual classes held regularly
6	<ul style="list-style-type: none"> a. Does the Institute have the practice of collecting feedback from students? b. Does the institute implement the suggestions from students' feedback for improving pedagogy? 	<ul style="list-style-type: none"> Yes Yes

2.3. Academic Administration

Sl.No.	Description	
1	Does the institute have academic calendar for the year?	Yes
2	Does it follow academic calendar strictly?	Yes
3	Does the institute have following systems: <ul style="list-style-type: none"> a. Mentoring system b. Proctorial system c. Tutorial system d. Counseling system 	Mentoring
4	Whether detailed lesson plans are given to students?	No
5	If yes, Is the lesson plan followed strictly?	No
6	What type of monitoring system is followed for completing course within set timeframe?	Through periodical meeting convened by principal
7	What type (monthly, quarterly, biannually, annually) of attendance management system is followed in the institute?	Biannually
8	What type of feedback system is used for appraising the performance of faculty members? <ul style="list-style-type: none"> a. 360 degree b. Students' feedback c. Self-appraisal d. CCR 	C- self appraisal
9	Is the rating communicated to teachers for improvement?	Yes

2.4. Examination Reforms

Sl.No.	Description	
1	What type of examination pattern followed in the institution? a. Annual b. Semester c. Any other, Please specify	a+b annual + Semester
2	What is the question patterns followed for examinations? a. Objective b. Subjective c. Any other, Please specify	Objective+Subjective
3	Whether practical examinations are integrated with the examination system?	Yes
4	Whether Case study/ presentation are part of the examination system?	Yes
5	What types of reforms are required in the present examination system?	No
6.	Is the examination system a continuous one? If yes, Please mention in detail	Yes mid Sem/CCE Conducted continuously
7.	Is the evaluation system computerised?	No
8.	What is the days' gap between completion of examination and publication of result?	25 days
9.	Should the gap be reduced?	Yes
10.	If Yes, Please suggest how?	by adopting online exams/System

2.5. Infrastructural Development & Maintenance

Sl.No.	Description	
1	What type of expansion work is required for existing infrastructure?	addition of additional class room
2	What type of modernisation/renovation works are needed for existing infrastructure? (viz. Laboratories, Library, Networking, Smart classrooms)	modernisation of library and lab, class room renovation of existing hostel and
3	Whether creation of a laboratory / centralized computing / instrumentation facility is required?	Yes
4	What type of sophisticated equipment's relevant to growth of different specializations are required by the institution?	Yes
5	What type of infrastructural development work required for non-academic area for the institution (hostels, parks, residence,	hostel, residence, sport complex gym, park

	sports complex, gym, dispensaries, toilets, cycle stand, girls' common room, etc.)	
6	What type of infrastructural development work is needed for making them accessible for differently-abled students?	Available
7	Does the institute maintain the academic and non-academic infrastructure areas?	Yes (but limited)
8	What are the monitoring mechanisms followed for maintenances?	Not up to mark

2.6. Collaboration / Partnering with Knowledge and skill Hubs

Sl.No.	Description	
1	What steps have been taken by the institute to enrich the intellectual Capitals	Not Yet
2	What steps have been taken to acquire best and improved administrative and technical acumen for the institution?	Not Yet
3	What type of institutional/departmental collaborations the institution has with others?	Not Yet
4	Does the institution have Faculty Exchange Programme (National & International)?	Not Yet
5	Does the institution have student exchange programme (National & International)?	Not Yet

2.7. Effective institutional governance

Sl.No.	Description	
1	Does the institution have duly constituted governing body? a. If yes, has it been approved? b. How frequently the Governing body meets? <input type="checkbox"/> Yearly <input type="checkbox"/> Biannually <input type="checkbox"/> As and when required	Yes Meets Biannually
2	Does the institution have E-Governance project (ERP & MIS) implemented?	Not yet
3	How record keeping and data management is done in the institute?	Traditional
4	What type of library management system is there in the institute?	Librarian and committee constituted by principal
5	What type of financial management and accounting system is followed in the institute?	As per Government directives
6	Does the institute have its own active website?	Yes

2.8. Stakeholders Involvement

Sl. No.	Description	
1	Does the institute have any mechanism of participatory management in academic, administrative and financial affairs by involving teachers and staff?	Yes
2	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Parents?	Yes
3	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Alumni?	Yes
4	Does the institute have any mechanism for enhancing participatory management in academic, administrative and financial affairs by involving Students?	Yes
5	Does the institute have any plan for enhancing participatory management in academic, administrative and financial affairs by involving local authorities?	Yes

2.9. Creating Institutional Brand Image

Sl.No.	Description	
1	What steps taken by the institute for building brand image?	Accreditation and Assessment by NAAC
2	Has the institute adopted any innovative practices to build the institutional brand image?	Yes, best practices being followed for scoring best during assessment by NAAC
3	Does the institute have any centre of excellence?	Providing best result of students
4	What steps are adopted for promoting the institute as Centre of Excellence?	Quality teaching to students
5	Whether multi-disciplinary approach is followed to build and nurture effective brand image?	Yes

2.10. Research & Development

Sl.No.	Description	
1	What are the research initiatives taken by the institute?	Inspiring the faculties by principal
2	Have the institute identified the thrust areas for research work in the institutes? If yes, Please mention the areas	Yes, applied field
3	How does the institute facilitate the project funding, from sources like: (UGC/AICTE/ICSSR/CSIR/DBT/DST etc.)	Institute does facilitate for having fund from the sources like UGC/DST.
4	Has the institute handled Inter disciplinary project?	Not Yet
5	Has the institute worked on student research project?	Not Yet
6	Has the institute measured the growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation of academic exchange programs?If yes, give details.	Yes, by the participative of faculties in workshop/Conference/Seminars
7	What type of facilities and incentives are provided to faculty members to manage the research work after getting the funding?	Facilities has been provided for research activity by principal

2.11. Social Outreach Programmes

Sl.No.	Description																																																																																																																			
1	What are social outreach activities the institute is involved with? Provide details.	Through N.S.S. camp																																																																																																																		
2	Is there any community/peripheral development programme organised by the institute? If yes, mention details.	Yes it is done by N.S.S. students through organizing camp																																																																																																																		
3	Does the students participate in sports activities (State/National/International)? Provide details.	Yes Following students participated in University /Division/National level various sports activities.																																																																																																																		
		Year 2015-16																																																																																																																		
		<table border="1"> <thead> <tr> <th>Name of sports</th> <th>M</th> <th>F</th> <th>University level</th> <th>Division level</th> <th>National /State/ level</th> </tr> </thead> <tbody> <tr> <td>Chess</td> <td>√</td> <td></td> <td>05</td> <td>03</td> <td>02</td> </tr> <tr> <td>Badminton</td> <td>√</td> <td></td> <td>06</td> <td>03</td> <td>02</td> </tr> <tr> <td>Badminton</td> <td></td> <td>√</td> <td>04</td> <td>03</td> <td>01</td> </tr> <tr> <td>Yoga</td> <td>√</td> <td></td> <td>06</td> <td>06</td> <td>—</td> </tr> <tr> <td>Yoga</td> <td></td> <td>√</td> <td>06</td> <td>04</td> <td>—</td> </tr> <tr> <td>Kusti</td> <td>√</td> <td></td> <td>07</td> <td>01</td> <td>02</td> </tr> <tr> <td>Kusti</td> <td></td> <td>√</td> <td>03</td> <td>02</td> <td>—</td> </tr> <tr> <td>Kabaddi</td> <td>√</td> <td></td> <td>03</td> <td>03</td> <td>02</td> </tr> <tr> <td>Kabaddi</td> <td></td> <td>√</td> <td>12</td> <td>01</td> <td>—</td> </tr> <tr> <td>Bollywall</td> <td>√</td> <td></td> <td>12</td> <td>04</td> <td>—</td> </tr> <tr> <td>Cricket</td> <td></td> <td>√</td> <td>02</td> <td>02</td> <td>01</td> </tr> <tr> <td>Basket wall</td> <td>√</td> <td></td> <td>12</td> <td>03</td> <td>03</td> </tr> <tr> <td>Football</td> <td>√</td> <td></td> <td>15</td> <td>14</td> <td>02</td> </tr> <tr> <td>Kho-Kho</td> <td></td> <td>√</td> <td>12</td> <td>04</td> <td>—</td> </tr> <tr> <td>Kho-Kho</td> <td>√</td> <td></td> <td>12</td> <td>06</td> <td>—</td> </tr> <tr> <td>Cricket</td> <td>√</td> <td></td> <td>16</td> <td>07</td> <td>02</td> </tr> <tr> <td>Bollywall</td> <td></td> <td>√</td> <td>12</td> <td>07</td> <td>02</td> </tr> <tr> <td>Table-tenic</td> <td></td> <td>√</td> <td>02</td> <td>—</td> <td>—</td> </tr> </tbody> </table>	Name of sports	M	F	University level	Division level	National /State/ level	Chess	√		05	03	02	Badminton	√		06	03	02	Badminton		√	04	03	01	Yoga	√		06	06	—	Yoga		√	06	04	—	Kusti	√		07	01	02	Kusti		√	03	02	—	Kabaddi	√		03	03	02	Kabaddi		√	12	01	—	Bollywall	√		12	04	—	Cricket		√	02	02	01	Basket wall	√		12	03	03	Football	√		15	14	02	Kho-Kho		√	12	04	—	Kho-Kho	√		12	06	—	Cricket	√		16	07	02	Bollywall		√	12	07	02	Table-tenic		√	02	—	—
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4	Does the students involve with organisations like NSS/NCC/Red Cross?	Yes																																																																																																																		
5	Are the students given training on self-defence, Yoga & Meditation to augment their physical and mental fitness?	Yes																																																																																																																		

2.12. Monitoring and Evaluation

Sl.No.	Description	
1	Does the present administration, academic and financial system need monitoring and development for flawless implementation?	Yes
2	Does the institute have IQAC cell? If yes, State the major functions of the cell.	Yes
3	Give details of number of meetings held by IQAC for last 3 years.	6 (Twice in a year)
4	Does the institute conduct the followings: a. Academic Audit b. Energy Audit c. Green Audit d. Financial Audit e. Administrative Audit	
5	Mention the audits last done:	2015
6	What type of decision mechanism adopted by the institute(Centralised/Decentralised)	Decentralised
7	Does the present system have clarity of control mechanism of the system?	Yes

2.13. Employment

Sl.No.	Description	
1	What are the most important industries in the geographical area of the institute?	No
2	Which industries employ the most college graduates?	No
3	Which industries provide the best jobs?	No
4	Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors) a. Currently, what jobs are most available in the area? b. What skills do these jobs require? c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors)	None None
5	a. What jobs are seeing growth in the area? b. What will be the jobs of the future? c. Please give similar details with respect to self-employment (agriculture/manufacturing/services sectors)	Service Sector " " —— " ——

6	a. What specific skills or attributes are local employers seeking in their employees?	None
	b. What skills do they need, but do not get in local hire?	None
	c. For self-employment, besides skills, what are the other constraints that youth may face?	Awareness, Motivation and funding
	d. What kind of support do they need?	All above

Were conducted to arrive at these needs? (Only mark 'Yes' if the minutes of the findings /proceedings are on record)

- Surveys of students: No
- Surveys of local industry: No
- Consultation with industry: No
- Consultation with students: Yes
- Consultation with other stakeholders (specify): No
- Workshop on IDP: Yes

2.14. Supporting Students from Disadvantaged Backgrounds

Sl. No.	Describe the particular needs of your female, and Scheduled Caste/Tribe/Other Backward Caste students by answering the following questions:	
1	a. What academic programs are female students currently enrolling in? b. What academic programs are seeing growth in female enrolment?	B.Sc./B.A./B.com B.Sc.
2	What are the employment outcomes for female students after passing out of the institution?	Not Known
3	What is the academic/skill training support that female students may need for improving employability?	Computer based training
4	a. What academic programs are Scheduled Caste/Tribe students currently enrolling in? b. What academic programs are seeing growth in Scheduled Caste/Tribe enrolment?	B.A. B.A.
5	What are the employment outcomes for Scheduled Caste/Tribe after passing out of the institution?	Not Known

6	What is the academic/skill training support that SC/ST students may need for improving employability?	Computer based training
7	<p>c. What academic programs are differently-abled students currently enrolling in?</p> <p>d. What academic programs are differently-abled students seeing growth in enrolment?</p>	<p>B.A.</p> <p>B.A.</p>
8	What are the employment outcomes for differently-abled students after passing out of the institution?	Not Known
9	What is the academic/skill training support that differently-abled students may need for improving employability?	Computer based training

Financial Reports

A. Total Income				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
Grants: National				
1	UGC	—	—	3694800
2	Distance Education Council	—	—	—
3	Other Central Govt. Departments	—	—	—
Other Grants				
4	Grants received from state government	89188622	84617173	67610100
5	Grants received from local bodies	—	—	—
6	Donation	—	—	—
7	Tuition fees	4245154	2108789	2192754
8	Other fees	1028000	1648000	1695000
9	Interests	—	—	—
10	Sale of Application forms	54270	46425	49625
11	Other	—	—	—

B. Total Expenditure				
Sl No.	Category/Head	FY 2016/2017	FY 2015/2016	FY 2014/2015
		(budgeted)	(actual)	(actual)
1	Salary, Allowance and Retirement benefits	86428187	82702545	67443316
2	Buildings (Construction and Maintenance)	—	—	—
3	Library and Laboratory	—	—	—
4	Scholarships	2723222	1878300	1628568
5	Grants to College	37213	36328	112090
6	R &D	—	—	—
7	Sports	—	—	54694
8	Other Expenses	—	—	—
9	Accounts (Audit) Status, whether audited? (Yes/No) If yes, by Local Fund/ CA			Yes, March 2015

Goals for the next 5 years

1. Extension for class rooms in existing composite Building.
2. Arrangement of Furniture for class room, laboratory and for newly constructed Auditorium.
3. Arrangement for smart class room (it enabled).
4. Arrangement of scientific instrument for science subjects.
5. Arrangement of library Automation and purchase of Reference book.
6. Campus improvement, such as planarization, floorization and gardening.
7. Boundary wall for campus security.
8. Construction of Stadium for sport activities.
9. Renovation and extension work in existing Hostel.
10. Extension work in existing water supply system.

Detailed description of Goals

Goal 1

Description

Extension work in existing building for construction of class rooms (in up floor) for accommodating the increasing strength of students.

Milestones(Sub-goals)

- (I) Preparation of Estimate from construction agency.
- (II) Ensuring tender, work order for said work.
- (III) Monitoring of construction work
- (IV) Final settlement of the work and taking over the rooms

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 2

Description

Arrangement of Furniture, for class rooms, lab, and Auditorium. After construction of class rooms, furniture needed and for existing laboratories furniture needed and for newly constructed Auditorium furniture's needed

Milestones(Sub-goals)

- (I) Making complete list of requirement.
- (II) Purchase of all kinds of furniture be done as per guideline of Department of Higher education MP Bhopal.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 3

Description

Arrangement for preparing IT enabled smart class rooms, where we need computer system, LCD, Projector and Internet Connectivity etc.

Milestones(Sub-goals)

- (I) Preparation of Estimate.
- (II) Purchase of IT related electronic devices.
- (III) Installing of electronic devices in class rooms.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 4**Description**

Arrangement of basic scientific instrument for the subject like physics, Chemistry, Zoology, Botany & Geography.

Milestones(Sub-goals)

- (I) preparation of list of basic and Advanced scientific instruments for the said subject.
- (II) Purchase of all those instruments.
- (III) Installation of Instruments in their respective departments.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 5**Description**

Library Automation, purchase of reference books for making easy and fast access for Books/Journals/ Etc. We need good networking system, software for Automation and purchase of reference books for all subject toward enabling, students and faculty for teaching and research purpose , are also of vital importance.

Milestones(Sub-goals)

- (I) preparation of list for purchase of computer system and installation of network system.
- (II) Preparation of list for reference books for all subjects.
- (III) Purchase of all that item/books as per guideline of Department of Higher Education MP BHOPAL.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 6**Description**

Campus improvement is must to make the institutions green and full attractive in all respect mainly by the planarization, floorization, and Gardening.

Milestones(Sub-goals)

- (I) preparation of estimate for planarization, Floorization and Gardening work.
- (II) Ensuring the tendering, work –order by Government agency.
- (III) Monitoring the said work.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 7**Description**

Construction of Boundary wall for campus security.

Milestones(Sub-goals)

- (I) preparation of estimate.
- (II) Ensuring tendering/work-order by Construction agency like P.W.D./Housing Board etc.
- (III) Monitoring the work.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 8**Description**

Construction of Stadium for sport activities has been awaited for long time, hence construction of stadium is must.

Milestones(Sub-goals)

- (I) preparation of estimate by Civil Engineer.
- (II) Fund transfer to construction agency.
- (III) Ensuring tender procedure and work order.
- (IV) Once work starts monitoring of work.
- (V) After Completion transfer of asset to college.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 9**Description**

Renovation and extension work in existing Hostel where roof work/Plaster/Addition of extra room is required for reopening of the Hostel for Boys.

Milestones(Sub-goals)

- (I) preparation of estimate by engineer (Civil).
- (II) Fund transfer to construction agency.
- (III) Ensuring the tender procedure and work order by construction agency.
- (IV) Once work started, monitoring of work.
- (V) Transfer of the asset to college.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Goal 10**Description**

Extension work in existing water supply system:- The college already having over head water tank in the campus but distribution system is not proper throughout the campus hence for ensuring distribution system throughout the campus is now become essential.

Milestones(Sub-goals)

- (I) preparation of estimate by Civil engineer.
- (II) Fund transfer to construction agency.
- (III) Ensuring tender procedure and work order.
- (IV) Once work start monitoring of work.
- (V) After completion, transfer of asset to college.

Why do you think this goal is achievable?

Because it has been asked to do the preliminary work in this regard and we are optimistic that fund will be made available by Govt. for the benefit of students at large.

Year-wise Sub-goals
Year 1 – (2017-18)

Milestone (Sub-goal) 1

Description

Selection of construction agency, handing over detail for preparing estimate to engineer, transfer of fund to construction agency, after this construction agency will publish tender, and finally work order be given to contractor, once work start, college administration shall monitor the work and after construction work over college will take over and start utilizing it.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Handing over the details of construction work to engineer for preparation of estimate.	4.00 Crore	—	—
2	Transfer of fund to construction agency. Construction work start	—	↑ January 2018	↑ December 2018
3	Final settlement and taking over the constructed room.	—	—	—
4				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes	No	By Government (DHE)

Persons responsible for conducting each activity

Co-ordinator for Civil work, with the consultation of Institutional Co-ordinator and principal.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator and finally head of the Institution (Principal).

Milestone (Sub-goal) 2**Description**

- (I) preparation of list as per requirement.
- (II) Purchase of lab furniture for existing lab as per government rule.
- (III) Purchase of furniture for newly constructed Auditorium as per government rule.
- (IV) Purchase of furniture for newly to be constructed class rooms.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Purchase of lab furniture (For Zoology, Botany, Physics, Geography Department)	25.00 lacks	November 2017	March 2018
2	Purchase of furniture for newly constructed Auditor (Capacity 1000)	15.00 lacks	November 2017	April 2018
3	Purchase of Furniture for newly to be constructed class room	20.00 lacks	November 2017	April 2018
4				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund required	No	Be made available by Government (DHE)

Persons responsible for conducting each activity

The Co-ordinator for procurement with construction of institutional co-ordinator and principal.

Persons responsible for monitoring each activity& its timely completion

Institutional co-ordinator and head of the institution.

Year 2 – (2018-19)

Milestone (Sub-goal) 3

Description

Arrangement of IT enabled smart class room
 (I) We need computer system, LCD Projector.
 (II) Internet Connectivity
 (III) Green Interactive board

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Identifying class rooms which are to be converted into smart class room	—	—	—
2	The post graduate class rooms are to be taken for making them IT enabled No. (15)	25.00 lacks	October 2018	December 2018
3	Installing of devices for internet connectivity	5.00 lacks	October 2018	December 2018
4				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Fund required	No	Be made available by D.H.E.

Persons responsible for conducting each activity

Co-ordinator for Academic activities, will be responsible for conductive each activity.

Persons responsible for monitoring each activity& its timely completion

Institution Co-ordinator and principal.

Milestone (Sub-goal)4**Description**

Subject wise preparation of list and purchase procedure is to be done by co-ordinator, procurement with the consultation of institutional co-ordinator and principal.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Preparation of list subject wise for scientific instrument	—	October 2018	December 2018
2	Purchase of instrument as per rule provided by DHE	50.00 Lacks	October 2018	December 2018
3				
4				
5				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes Funding Required	Not	Seeking fund from D.H.E.

Persons responsible for conducting each activity

Co-ordinator procurement.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator and Principal.

Year 3– (2019-20)

Milestone (Sub-goal) 5

Description

Library Automation is long awaited and purchase of reference books for all subjects is essential for student to keep their knowledge update in field of regular study and for research activities.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Purchase of software and computer system	10.00 Lacks	October 2019	December 2019
2	Purchase of Reference book	20.00 Lacks	November 2019	April 2020
3				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund is needed	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator Procurement.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator and Principal.

Milestone (Sub-goal)6**Description**

Campus improvement, where ground planarization, floorization and finally gardening are to be done for making campus attractive and suitable for students and staff.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Work estimate for planarization , Floorization	30.00 Lacks	July 2019	June 2020
2	Work out estimate for Gardening	5.00 Lacks	July 2019	October 2019
3				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund required	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator for civil work Including environment management.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator, Associate Co-ordinator and finally principal.

Year 4– (2020-21)

Milestone (Sub-goal) 7

Description

Construction of Boundary wall is must for campus security because campus is big one and stretches in zigzag manner.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Work estimate from civil engineer	—	—	—
2	Fund transfer to construction agency	50.00 Lacks	November 2020	December 2021
3	Ensuring tendering and work-order	—	—	—
4	Work Monitoring	—	—	—
5	Finally transfer of asset to college	—	—	—

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund required	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator civil work.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator and Associate Co-ordinator and finally principal.

Milestone (Sub-goal) 8**Description**

Construction of stadium for sport activities in the college ground.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Work estimate for renovation work	1.00 Crore	January 2020	December 2022
2	Fund transfer to construction agency	—	—	—
3	Ensuring tendering procedure and work-order	—	—	—
4	Monitoring of work	—	—	—
5	Transfer of asset to college	—	—	—

Resources required for the above activities	Resources available for the above activities	Resource Gap
Fund required	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator civil work.

Persons responsible for monitoring each activity & its timely completion

Institutional, Co-ordinator, Associate Co-ordinator.

Year 5– (2021-22)

Milestone (Sub-goal) 9

Description

Renovation and extension work in existing hostel.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Work estimate by engineer (Civil)	50.00 Lacks	July 2021	March 2022
2	Fund transfer to construction agency	—	—	—
3	Ensuring tendering procedure and work order	—	—	—
4	Monitoring of work	—	—	—
5	Transfer of asset to college	—	—	—

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund required	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator civil work.

Persons responsible for monitoring each activity& its timely completion

Institutional Co-ordinator and Associate Co-ordinator and principal.

Milestone (Sub-goal) 10**Description**

Extension work in existing water supply system of college.

Activities required to achieve these milestones

S.No.	Description	Estimated Cost	Start Date	End Date
1	Work estimate by Civil engineer	10.00 Lacks	January 2022	June 2022
2	Fund transfer to government agency such as P.H.E. department			
3	Ensuring work and monitoring the work			
4	Finally transfer of asset to college			
5				

Resources required for the above activities	Resources available for the above activities	Resource Gap
Yes fund required	No	Seeking fund from DHE

Persons responsible for conducting each activity

Co-ordinator Civil work.

Persons responsible for monitoring each activity & its timely completion

Institutional Co-ordinator and Assistant Co-ordinator.

Institutional Project Budget (Rupees in Crore)

Sl.No	Activities	Project Allocation	Financial year				
			2017-18	2018-19	2019-20	2020-21	2021-22
1	Infrastructure additions and enhancements	6.10 Crore	61.00 Lacks	3.05 Crore	1.83 Crore	61.00 Lacks	—
2	Research & development Support	50.00 Lacks	25.00 Lacks	25.00 Lacks	—	—	—
3	Development Support						
	Faculty and Staff Development (including faculty qualification upgradation, pedagogical training, and organising/participation of faculty in workshops, seminars and conferences) for improved competence based on TNA	5.00 Lacks	1.00 Lacks	1.00 Lacks	1.00 Lacks	1.00 Lacks	1.00 Lacks
	Others (please specify) Campus improvement	40.00 Lacks	10.00 Lacks	10.00 Lacks	10.00 Lacks	10.00 Lacks	—
4	Institutional reforms						
	Technical assistance for procurement and academic activities IT Class room	30.00 Lacks	10.00 Lacks	10.00 Lacks	10.00 Lacks	—	—
	Institutional management capacity enhancement	10.00 Lacks	2.00 Lacks	2.00 Lacks	2.00 Lacks	2.00 Lacks	2.00 Lacks
	Others (please specify) Water supply system	10.00La cks	6.00 Lacks	4.00 Lacks	—	—	—
5	Academic support						
	Creation of new departments/courses						
	Enhanced Interaction with Industry						
	Student support activities	30.00 Lacks	15.00 Lacks	15.00 Lacks	—	—	—
	Others (please specify)						
6	Others (please specify)						
7	Others (please specify)						
	TOTAL	7.85 Crore					

Institutional Project Budget

Notes:

Budget of a glance

- | | | |
|-----|---|------------------|
| (1) | Infrastructure addition and enhancement :- | Rs. 610.00 Lacks |
| (2) | Research and development plan (Scientific Instrument):- | Rs. 50.00 Lacks |
| (3) | Development Support
(Participation of faculty in conference, Seminar and in workshops):- | Rs. 05.00 Lacks |
| (4) | Campus improvement :- | Rs. 40.00 Lacks |
| (5) | Institutional reforms :- | |
| | (1) Technical assistance for procurement and academic activities
(IT enabled class room) | Rs. 30.00 Lacks |
| | (2) Management capacity enhancement :- | Rs. 10.00 Lacks |
| | (3) Water supply system :- | Rs. 10.00 Lacks |
| (6) | Academic Support (Student support activities) :- | Rs. 30.00 Lacks |

Grand total :- Rs. 7.85 Crore

In words:- Seven Crore eighty five lacks

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Asst. Controller IDP
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(Dr. D.S. Tiwari)
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Overall Institutional Performance Targets

Sub goal	Measurable indicator	Targets				
		Year 1	Year 2	Year 3	Year 4	Year 5
1	Infrastructure	Procedural	Construction work	Construction Work	Final work	Start using it
2	Procurement	— " —	Purchasing	Installation	Start using it	Continue using
3	— " —	— " —	— " —	— " —	— " —	Continue using
4	— " —	— " —	— " —	— " —	— " —	— " —
5	— " —	— " —	— " —	— " —	— " —	— " —
6	Infrastructure	— " —	Work Starts	Work on progress	Final work	Start using it
7	— " —	— " —	— " —	— " —	— " —	— " —
8	— " —	— " —	— " —	— " —	— " —	— " —
9	— " —	— " —	— " —	— " —	— " —	— " —
10	— " —	— " —	— " —	— " —	— " —	— " —

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IMPLEMENTATION PLAN

- ❖ Consultation with Construction agency such as P.W.D./P.I.U./Housing board/Municipality etc. for preparing work/Construction estimate and handing over details about construction site and details about construction size/Renovation part/Improvement site etc.
- ❖ Once fund allocated, by D.H.E./ World Bank there after M.O.U. will be signed with construction agency and transference of fund will be done on part basis as per guideline already exist, or be given by D.H.E. MP Bhopal.
- ❖ After completion of steps mentioned in point No. 1 and No. 2 the college administration will ensure the tendering procedure and work- order.
- ❖ College administration will look after/ monitor the work of work site regularly till the completion of work.
- ❖ Finally after completion of works final payment will be done and will take over all that from construction agency.
- ❖ Regarding procurement work like purchasing of equipment, reference books and IT related devices; the purchase work shall be done according to rule already laid down by department of higher education M.P. Bhopal.

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MEASURES TO ENSURE SUSTAINABILITY BEYOND THE 5 YEAR PERIOD

For the Sustainability of created infrastructure and procured item . Following measure shall be taken into account, although existing infrastructure and all other assets of the college are being looked after well.

- ✚ By Contractual recruitment of skilled and Non-skilled persons as per the availability of fund in the head of Janbhagidari Samiti of the college, we will ensure the maintenance, security and management related work for the additionally created infrastructure well.

- ✚ By Constituting various committee for various type of work where teaching and non –teaching staff shall be put in for performing various function as per need and directive shall be given by principal.

- ✚ For meeting our recurring maintenance expenditure, college will manage its funding through its Janbhagidari Samiti, where sufficient fund are available.

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(Dr. D.S. Tiwari)
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BRIDGING THE RESOURCE GAP

For bridging the resource gap, fund will be needed, and this could be made available by Government (D.H.E.) only.

Once the fund be made available and infrastructure established, procurement of all item done, there after the college is competent enough to sustain all that not for next five year, but for continue in future.

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