

Please list all fieldtrip sites you are considering for this course. Indicate whether these plans are tentative or established. Take into account that field trips may be very time consuming. Please describe how much class time you intend to allocate to individual excursions.

What measures are planned to maintain the academic integrity and rigor of this course during the program? How will student performance be evaluated? Describe methods of instruction, testing, and evaluation and attach a copy of the syllabus for this course. The syllabus must clearly establish the number of class hours the students will have. Instruction time on excursions may be part of the syllabus. Be aware, however, that instruction must be active and related to the course content. Site or museum visits with no specific faculty instruction related to the course should not be included in the syllabus.

Any changes to the course must be submitted in writing to APA. Failure to submit program changes to APA in writing may result in the program's cancellation.

Academic Programs Abroad
Course Approval Form for Summer and Intersession Programs

Name of Program: _____

This course will be offered during (circle one):

Wintersession Spring Intersession Summer Term A Summer Intersession

Course Title: _____ Course Number: _____

Name of course instructor: _____

By signing below, you give your permission for Academic Programs Abroad (APA) to set up a section of this course during the semester indicated above. Registration in the course will be limited to students enrolled in the program through APA only.

Faculty Member Teaching Course

Date

Department Chairperson

Date

Dean of College

Date

Graduate School (for courses at the 4000-level or higher)

Date

Note: a copy of the proposed syllabus for the course must accompany this completed proposal form.