



Confidentiality Agreement for Teacher Candidates in Field Experiences

Name: _____

Field Experience Site: _____

Semester: _____

I understand that in the course of my experience as a teacher candidate in field experiences I will encounter information about students, schools, districts, teachers and families. I understand that information learned during my field experience is subject to legal and ethical parameters of confidentiality.

I understand that any personal, identifiable information regarding the school community where I am working is not to be shared verbally, electronically, or in written form with any audience other than those who need to know. In light of this, I have read and understand my professional responsibilities regarding confidentiality including, but not limited to, submission of any course assignment materials. Nothing that would identify the school, the district, the cooperating teacher, other teachers or administrators in that school or district, the university supervisor, the students in the classroom or their families should be shared verbally, in hard copy or in any electronic or social media format. The collection of information and artifacts is to aid in my development as a competent beginning teacher and are intended for reflection and evaluation purposes only.

I agree to use only student first names or pseudonyms in any video segments, on samples of student work and within any narratives or reflections that I write for my course. I understand that parents/guardians must give permission for their children to be visible in the video segments, and that I may not include work samples for students for whom I do not have permission. I understand that it is my responsibility to work with the classroom teacher, school administrator and district personnel in order to secure these release forms and that it is my responsibility to be sure that only students for whom I have permission are included in the video and work samples. I agree to post these videos on only password protected and log-in protected, University-approved site locations (Canvas).

I understand and agree to the aforementioned requirements to ensure confidentiality and respect for the school community where I am engaged as a teacher candidate.

Teacher Candidate Signature: _____ Date: _____