

**Please note: Proposals 1, 2, and 3 are separate proposals and should be clearly and separately identified.**

**Photography Proposal #1:  
Senior Yearbook Only Day**

The Olmsted Falls High School Yearbook is accepting proposals for Senior Yearbook Only Day. We are seeking the following:

1. 10 total hours (2 photographers – 5 hours each)
2. Retouching of all Senior Pictures
3. Portrait Pose – planned in advance with Yearbook Advisor
4. One Day Event. (Retake day may be scheduled. Submit quote for additional day.)
5. Fee for service event
6. Disc with pictures to be provided to High School Yearbook Advisor
7. No pictures will be kept by photographer, nor used for promotions

The chosen photographer must receive final approval from the Board of Education. A two-year contract will be awarded by the Olmsted Falls Board of Education. The photographer must work with the Yearbook Advisor and High School Principal. A background check will be required at the expense of the photographer. Photographs will have defined provisions for school usage and all rights will remain with the school. **This is not a low-bid proposal.** The Olmsted Falls City School District will rate all proposals and award a two year service contract to the firm submitting the best proposal as determined by the school administration. Sealed proposals will be opened at 11:00 a.m. on April 29, 2013. No proposals will be accepted after this time.

**Proposal Agreements:**

1. No sales to students and parents/guardians will be permitted.
2. This will be a two year agreement servicing the 2013 – 2014 and the 2014 – 2015 school year.

Sealed proposals should include work samples, client listing, and cost of these services for each year. Please submit your proposal to:

Mr. Mark Hullman, Treasurer  
Olmsted Falls City Schools  
26937 Bagley Road  
Olmsted Falls, Ohio 44138  
Attn: Senior Yearbook Only Day

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**Photography Proposal #2:  
Yearbook Event Photography**

The Olmsted Falls High School Yearbook is accepting proposals for Candid Event Photographs. We are seeking the following:

1. Coverage of 25 school events.
2. Events will be determined by the High School Yearbook Advisor and advance calendar will be provided by August 1<sup>st</sup> of each year.
3. Disc with pictures to be provided to High School Yearbook Advisor.
4. Conduct Group Photo Day for all school clubs and activities. (One Day – 5 hours)
5. Fee for service.

The chosen photographer must work with the High School Yearbook Advisor. A two-year contract will be awarded by the Olmsted Falls Board of Education. A background check will be required at the expense of the photographer. Photographs will have defined provisions for school usage and all rights will remain with the school. **This is not a low-bid proposal.** The Olmsted Falls City School District will rate all proposals and award a two year service contract to the firm submitting the best proposal as determined by the school administration. Sealed Proposals will be opened at 11:00 a.m. on April 29, 2013. No proposals will be accepted after this time.

**Proposal Agreements:**

1. No sales to students and parents/guardians will be permitted.
2. This will be a two year agreement servicing the 2013 – 2014 and the 2014 – 2015 school year.

Sealed proposals should include work samples, client listing, and cost of these services for each year. Please submit your proposal to:

Mr. Mark Hullman, Treasurer  
Olmsted Falls City Schools  
26937 Bagley Road  
Olmsted Falls, Ohio 44138  
Attn: Yearbook Event Photography

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**Photography Proposal #3:  
Extra-Curricular Memory Mate Photography**

The Olmsted Falls High School is accepting proposals for Extra-Curricular Event Photography. We are seeking the following:

1. Memory Mates for Fall, Winter, and Spring.
2. Furnish digital 8 x 10 team photo to each head coach.
3. Furnish team pictures and photos of all senior participants on a CD to Athletic Director.

The chosen photographer must work with the High School Athletic Director. Anticipation of a two-year contract will be awarded by the Olmsted Falls Board of Education. A background check will be required at the expense of the photographer. The Olmsted Falls City School District will rate all proposals and award a two year service contract to the firm submitting the best proposal as determined by the school administration. Sealed Proposals will be opened at 11:00 a.m. on April 29, 2013. No proposals will be accepted after this time.

Sealed proposals should include work samples, client listing, and cost of these services for each year. Please submit your proposal to:

Mr. Mark Hullman, Treasurer  
Olmsted Falls City Schools  
26937 Bagley Road  
Olmsted Falls, Ohio 44138  
Attn: Extra-Curricular Event Photography

**Please note in this proposal you will be submitting the annual amounts that you would be willing to pay to Olmsted Falls City Schools for the exclusive right to sell Memory Mate packages to our High School student athletes and members of the Marching Band.**