

**REQUEST FOR PROPOSAL
LAWN MAINTENANCE AND SNOW/ICE REMOVAL SERVICES
CLINTON COUNTY HEALTH DEPARTMENT**

Clinton County Health Department (CCHD) 106 Bush Street; Plattsburg, MO is requesting proposals for "Lawn Maintenance and Snow/Ice Removal Services."

It is the policy of CCHD Board of Trustees to secure the best available price through responsible vendors who are capable of consistent performance.

It is the desire of CCHD to award a three (3) year contract to one vendor, but award may be split. Please review the following question/statements and respond to each item for which responses are required.

1. Pricing – Provide pricing for services requested on Attachment A. Provide pricing for the base bid (services outlined below), and additional services requested.
2. State duration of price protection being offered. Furnish an escalation cap should firm pricing not be extended for the entire contract duration.
3. CCHD payment terms are net sixty days. State any options available for early payment, etc.
4. CCHD is open Monday – Friday 8:00 a.m. – 5:00 p.m. State your standard service hours.
5. Describe "off hour" service and costs.
6. What is your guaranteed response time for snow removal?
7. Contractors will provide CCHD a Material Safety Data Sheet (MSDS) for all applicable chemicals brought onto CCHD property.
8. Contractors will provide proof of General Liability Insurance and Workman's Comp Insurance.
9. Contractors will provide "Commercial Applicator Certification" if chemicals are used on CCHD grounds.
10. How long have you been in business?
11. Provide a list of references you are currently servicing.
12. Appointments to tour CCHD grounds should be set up with Blair Shock 816-539-2144.

Questions relating to this RFP should be directed to Blair Shock at 816-539-2144 or blair.shock@clintoncohealth.org Bids must be returned to the address listed below no later than 12:00pm April 6, 2017.

**Clinton County Health Department
106 Bush Street
Plattsburg, MO 64477
ATTN: Blair Shock**

Late or incomplete responses will be considered as a no bid.

ATTACHMENT A
REQUIRED SERVICES

LAWN MAINTENANCE AND SNOW/ICE REMOVAL SERVICES
CLINTON COUNTY HEALTH DEPARTMENT

Spring/Summer/Fall Services to be included in the Base Bid

- Cutting and trimming lawn weekly or as needed for entire season
- Edging all walks and curbs weekly
- Blowing grass clippings from all flower beds & cemented areas
- Apply weed control on vegetation growing in cemented or gravel areas as needed
- Pick up trash and keep grounds clean

Winter snow removal services to be included in Base Bid

- Plowing all snow falls of an accumulation of 1" or more
- Main drive and entrances and sidewalks on the north & west side of the building will be continuously maintained during storms to ensure safe conditions. (During regular business days/hours)
- Parking lot and sidewalks on east side of building will **not** be maintained
- Return visits to clean and treat lots and walks due to blowing or drifting snow.

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| 1. Base Bid Amount for Lawn Mowing | \$ _____ |
| 2. Base Bid Amount for Weed & Vegetation Control
(Sidewalk/concrete area) | \$ _____ |
| 3. Base Bid Amount for Snow Removal – Driveway | \$ _____ |
| 4. Base Bid Amount for Sidewalk Snow Removal | \$ _____ |