

REQUEST FOR PROPOSAL

2021 – 2023 CONTRACT LANDSCAPE MAINTENANCE For PUGET SOUND REGIONAL FIRE AUTHORITY

**PUGET SOUND REGIONAL FIRE AUTHORITY
24611 116TH AVENUE SE
KENT, WA 98030**

**PUGET SOUND REGIONAL FIRE AUTHORITY'S REPRESENTATIVE:
PAT PAWLAK, DIVISION CHIEF
(253) 856 - 4405**

ANTICIPATED TIME SCHEDULE:

**Issue RFP.....Friday, April 23, 2021
Proposal Submittal Deadline.....Friday, May 7, 2021**

CONTRACT LANDSCAPE MAINTENANCE

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SECTION 2 - SYNOPSIS OF PROPOSAL INFORMATION

- A. Contract: Contract Landscape Maintenance.
- B. Contract Description: The contractor will furnish all labor, materials, and equipment to perform landscape maintenance services for listed Puget Sound Regional Fire Authority owned and leased properties and all associated street frontages, parking lots and sidewalks.
- C. Contract Locations:
1. Station 71, 504 W. Crow Street, **Note: Schedule "A"**
 2. Station 72, 25620 140th Avenue SE, **Note: Schedule "A"**
 3. Station 73, 26512 Military Road South, **Note: Schedule "A"**
 4. Station 74, 24611 116th Avenue SE & Police/Fire Training Center, 24523 116th Avenue SE, **Note: Schedule "A"**
 5. Station 75, 15635 SE 272nd Street, **Note: Schedule "A"**
 6. Station 76, 20676 72nd Avenue S. & Fleet Maintenance Facility 20678 72nd Avenue S., **Note: Schedule "A"**
 7. Station 77, 20717 132nd Avenue SE, **Note: Schedule "A"**
 8. Station 78, 17820 SE 256th Street, **Note: Schedule "A"**
 9. Station 45, 3011 South 200th Street, **Note: Schedule "A"**
 10. Station 46, 3521 S. 170th Street, **Note: Schedule "A"**
 11. Recruit Academy Instructor Office Space, 24425 116th Avenue SE, **Note: Schedule "A"**
 12. Future Fire Station Site - 108th Avenue SE & SE 216th Street, **Note: Schedule "A"**
 13. Station 80, 23775 SE 264th Street, **Note: Schedule "B"**
 14. Station 81, 22225 SE 231st Street, **Note: Schedule "B"**
 15. Station 82, 25509 SE Kent-Kangley Road, **Note: Schedule "B"**
 16. Station 83, 27250 216th Avenue SE, **Note: Schedule "B"**
 17. Station 84, 16855 194th Avenue SE, **Note: Schedule "B"**
 18. Station 85, 27605 SE 208th Street, **Note: Schedule "B"**

D. Owner: Puget Sound Regional Fire Authority
24611 116th Avenue SE
Kent, WA 98057

E. Owner's Project Manager: Pat Pawlak, Division Chief, Facilities and Property
Management

Mailing Address:
24611 116th Avenue SE
Kent, WA 98030
Cell Phone (206) 949-3039
Office Phone (253) 856-4405
FAX (253) 856-6300

F. Pre-Proposal Meeting & Site Review: **No Scheduled Site Review will occur.**
Prospective bidders are expected to drive by sites or view aerial photographs to
identify general understanding of all sites.

G. Proposals Due: Friday, May 7, 2021 until 1:00 p.m.

H. Wages: Pay state prevailing wage rates
Source: <https://secure.lni.wa.gov/wagelookup/>
Effective Date: Date Services are Provided
County: King

SECTION 3 - REQUEST FOR PROPOSALS

(Copy of Published Advertisement)

Puget Sound Regional Fire Authority

Request for Proposals

Contract Landscape Maintenance

The Puget Sound Regional Fire Authority is requesting Proposals for CONTRACT LANDSCAPE MAINTENANCE. The Proposal is for a contract to provide three (3) years of complete landscape maintenance services, including materials and supplies, for 18 sites through May 31, 2023, based upon available funding in any given year, with an option to review for an additional three (3) years. Sealed proposals must be received at the Puget Sound Regional Fire Authority, Fire Administration, 24611 116th Avenue SE, Kent, WA 98030 no later than **1:00 p.m., Friday, May 7, 2021.**

Obtain the complete proposal document on-line via the Puget Sound Regional Fire Authority website, RFPs & Bids page, at www.pugetsoundfire.org/resources/bids-rfps-legal-notice/

Questions and requests for proposal documents shall be addressed to Pat Pawlak, Division Chief, Facilities and Property Management, 24611 116th Avenue SE, Kent, WA 98030, telephone (253) 856-4405. The Puget Sound Regional Fire Authority reserves the right to reject any and all proposals and to waive minor irregularities in the proposal process

SECTION 4 - INSTRUCTIONS TO CONTRACTORS

Submission of Proposals

Two (2) copies of the Proposal, and other documents required to be submitted with the proposal, shall be enclosed in a sealed envelope. The envelope shall be addressed to Puget Sound Regional Fire Authority, 24611 116th Avenue SE, Kent, WA 98030 and shall be identified with the project name, "SEALED PROPOSAL FOR LANDSCAPE MAINTENANCE SERVICES ENCLOSED", and the contractor's name and address.

Proposals shall be deposited at the designated location on or before Friday, May 7, 2021 prior to 1:00 p.m. Proposals received after the designated time and date of receipt of Proposals will be returned unopened.

Examination of Specifications, and Site of Work: Before submitting their bid, the bidder shall examine the site of the work and ascertain all the physical conditions in relation thereto. Failure to do this shall not relieve the bidder from entering into a contract nor excuse the bidder from performing the work in strict accordance with the terms of the Contract Documents. The bidder will not be entitled to additional compensation if the bidder subsequently finds the conditions require other methods of equipment that the bidder did not anticipate in making the bidder's contract bid prices.

Any statement or representation made by an officer, agent, employee, or consultant of the Puget Sound Regional Fire Authority with respect to the physical conditions appertaining to the site of the work shall not be binding upon the Puget Sound Regional Fire Authority. Any omissions, discrepancies or need for interpretations should be brought in writing to the attention of the RFA. Written addenda to clarify questions which arise will then be issued. All interpretations or explanations of the Contract Documents shall be in the form of an addendum and no oral statements by the Puget Sound Regional Fire Authority, consultant, or other representative of the Puget Sound Regional Fire Authority shall in any way modify the Contract Documents, whether made before or after awarding the contract.

Considerations of Proposals

The Puget Sound Regional Fire Authority reserves the right to reject any or all Proposals, reject a Proposal not accompanied by required documents, or reject a Proposal which is in any way incomplete or irregular.

The Puget Sound Regional Fire Authority shall have the right to waive informalities or irregularities in a Proposal received and to accept the Proposal which, in the RFA's judgment, is in Puget Sound Regional Fire Authority's best interest.

The Puget Sound Regional Fire Authority reserves the right to request clarification of information submitted and to request additional information from any proposer.

Any proposal may be withdrawn up to and until the date and time set above for receiving proposals (Friday, May 7, 2021, 1:00 p.m.). Any proposal not so timely withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days to contract with the Puget Sound Regional Fire Authority for services described in the attached specifications, or until one or more of the proposals have been approved by the Puget Sound Regional Fire Authority, whichever occurs first.

The hourly wages to be paid to laborers, workers, or other occupations under this contract agreement shall not be less than the prevailing rate of wage for an hour's work in the same trade or occupation and shall be in accordance with the provisions of Chapter 39.12 RCW. Current prevailing wages are found in Section 2.H.

The Puget Sound Regional Fire Authority shall not be responsible for any costs incurred by the Contractor in preparing, submitting, or presenting its proposal/response to this Request for Proposal (RFP).

The Puget Sound Regional Fire Authority reserves the right to award the contract to the next most qualified Contractor, if the successful Contractor does not execute a contract within ten (10) days after the award of the contract. It is expected that the date of commencement for the contract(s) will be June 1, 2021 and continue for three (3) years, subject to available funding and early termination provisions set forth in the Agreement for Services, and also subject to renewal by mutual written agreement between the Puget Sound Regional Fire Authority and the Contractor, providing funding is for an additional three (3) years.

All materials submitted in response to this solicitation will be subject to public disclosure under the Washington State Public Records Act.

Selection Criteria

The contract will be awarded to the lowest responsible bidder. Responsibility shall be determined based on the accuracy, completeness and responsiveness of the Contractor's proposal and positive past performances/references from the required number of sources.

Puget Sound Regional Fire Authority reserves the right to award separate contracts for schedule A and schedule B or to award a single contract for Schedule A and B. Bidders may submit bids for schedule A work, schedule B work and/or the combined Schedule A and B work.

SECTION 5 - PROPOSAL FORM

PROPOSAL FOR CONTRACT LANDSCAPE MAINTENANCE

PROPOSAL DUE: Friday, May 7, 2021 no later than 1:00 p.m.

To: PUGET SOUND REGIONAL FIRE AUTHORITY
24611 116TH AVENUE SE
KENT, WA 98030

The undersigned hereby certifies that they have carefully examined the Request for Proposal entitled "CONTRACT LANDSCAPE MAINTENANCE" and they have examined the site of the work and the location where said work is to be performed, and fully understands the manner in which payment is proposed to be made for the cost thereof, hereby proposes to furnish all materials and to perform all labor which may be required to complete said work upon the terms and conditions provided in the said Request for Proposal for consideration of the following amount:

PROPOSAL

Schedule "A"

For all work specified in the Request for Proposal for Contract Landscape Maintenance, the lump sum of: _____ dollars (\$_____) plus applicable sales tax PER YEAR.

Schedule "B"

For all work specified in the Request for Proposal for Contract Landscape Maintenance, the lump sum of: _____ dollars (\$_____), plus applicable sales tax PER YEAR.

Schedule "A and B"

For all work specified in the Request for Proposal for Contract Landscape Maintenance, the lump sum of: _____ dollars (\$_____), plus applicable sales tax PER YEAR.

CONDITIONS OF PROPOSAL

Overhead and Profit:

The above Proposal Price shall include overhead and profit.

Sales Tax:

Prices quoted in the Proposal shall **NOT** include local and state sales taxes applied to the RFA's payments. The RFA will pay the local and state sales taxes directly to the Contractor when applicable based on the monthly progress pay estimate. All other taxes as required by the laws and statutes of the State and its political subdivision shall be paid by the Contractor.

PERIOD OF PROPOSAL VALIDITY/ACCEPTANCE OF PROPOSAL

Validity of Proposal:

The undersigned hereby agrees this PROPOSAL shall be a valid and firm offering for the period of ninety (90) days from closing time for the "Receipt of Proposals."

Acceptance of Proposal:

Within ninety (90) calendar days after the Proposal opening, the Puget Sound Regional Fire Authority will act either to accept the Proposal from the lowest responsible bidder or to reject all Proposals. The RFA reserves the right to request extension of such Proposal acceptance period. The acceptance of a Proposal will be evidenced by a written Notice of Intent to Award Contract to the Contractor whose Proposal is under consideration for acceptance, together with a request to furnish evidence of insurance to execute the agreement set forth in the Request for Proposal.

EXECUTION OF CONTRACT

If written "Notice of Intent to Award Contract" is mailed, faxed, emailed, or delivered to undersigned within the ninety day period noted above, or any time thereafter before this Proposal is withdrawn, the undersigned will, within the ten (10) calendar days after the date of such notification, sign the Contract and deliver to the RFA the required Performance and Payment Bonds and Certificates of Insurance, and will, to the extent of its Proposal, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all Work as specified or indicated in the Contract Documents.

ADDENDA:

The undersigned hereby acknowledges that the undersigned has received Addenda No's. _____, _____, _____, _____, _____, _____, (Undersigned shall insert No. of each Addendum received) and agrees that all addenda issued are hereby made part of the Contract Documents, and further agrees that his Proposal(s) includes all impacts resulting from said Addenda.

EXECUTION OF PROPOSAL

Name of Firm _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ FAX _____

The undersigned designates the above as the firm and address to which "NOTICE OF CONTRACT AWARD" may be mailed, hand delivered, or delivered via facsimile.

NOTE: If a Contractor is a corporation, write state of incorporation; and if a partnership, give full names and addresses of all partners below:

The undersigned certifies that the above is a firm and valid PROPOSAL to accomplish all work and comply with all requirements of the Request for Proposal.

Proposal Signature. The Proposal shall be signed, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Bid is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm _____

Signed by _____, Official Capacity _____

Print Name _____

Signed by _____, Official Capacity _____

Print Name _____

Signed by _____, Official Capacity _____

Print Name _____

Address _____

City _____ State _____ Zip Code _____

Date _____ Telephone _____ FAX _____

State of Washington Contractor's License No. _____ UBI No.

Federal Tax ID # _____ e-mail address: _____

SECTION 6 - INFORMATION TO BE SUBMITTED WITH PROPOSAL

Each contractor shall respond to all of the following requests/questions in a clear and comprehensive manner. An incomplete or inaccurate response may prevent the Contractor from further consideration for the services described in this Request for Proposal (RFP).

1. Contractor's Business Name: _____
2. Business address: _____
3. Business phone: _____ Fax: _____
4. Contractor Registration- Washington State License Number _____ Status: Active Yes:___ No:___
5. How many years have you been engaged in the contracting business under the present firm name? _____

(Contractors with less than five (5) years in business shall be deemed non-responsive.)

6. Describe the general character of work performed by your company: _____

7. List five (5) references, including names, titles, and telephone numbers of contact persons, which you have provided services to in the past two (2) years. At least one reference shall be from a public safety agency such as City, or Fire Department. All such references shall be for services should be similar in scope to this RFP.)
 - a) _____
 - b) _____
 - c) _____
 - d) _____
 - e) _____

The RFA will contact all of the listed references and may conduct a site visit of one or more of the projects or contacts listed.

Contractors that list fewer than five (5) references shall be deemed non-responsive.

Contractors that list fewer than one (1) public safety agency reference shall be deemed non-responsive.

Contractors that receive more than one (1) negative reference from the listed references shall be deemed non responsive.

8. State of Washington Excise Tax Registration No.: _____
9. Industrial Insurance Account No.: _____ Account Current: Yes___ No___
10. Current UBI Number: _____ Account: Open___ Closed___
11. Employment Security Department (ESD)
- Number: _____
 - Documentation available from ESD: Yes___ No___
12. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes___ No___
13. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract
- Company: _____
- Authorized Signature: _____

Print Name and Title:

List of Subcontractors/Equipment

List all subcontractors for this contract and the work to be subcontracted to them.

Provide a general inventory of equipment, by type, that you currently own.

Contractor's Rates

Provide standard cost per task and schedule of monthly expenses for services requested in this proposal (Section 8). This will serve as the basis of monthly payments and for any additional services requested on a temporary, one-time change upon completion of an approved change order.

Permanent changes to the Scope of Work will be made by a *Change Order*.

Describe the Contractor's on-call and emergency response procedures to deal with emergency requests. Provide a list of hourly rates for emergency services and any minimum call-out hours.

Other Information/Questions

Has the Contractor ever been terminated, replaced, or failed to complete work awarded under a contract? If so, name the client and describe the circumstances.

Has the Contractor ever been named as a defendant in any litigation brought on by a client as a result of a contract? If so, describe the circumstances fully.

Combined Affidavit and Certification Form

Contractor shall sign and submit the Combined Affidavit and Certification Form supplied in Exhibit D.

Contractor shall sign and submit the Public Works Certification Form supplied in Exhibit B.

SECTION 7 - SCOPE OF WORK FOR LANDSCAPE MAINTENANCE SERVICES

The number in the maintenance schedule is a minimum; HOWEVER, some areas may need to be done more frequently to assure that the task is maintained.

Service Locations

1. Station 71, 504 W. Crow Street, **Note: Schedule “A”**
2. Station 72, 25620 140th Avenue SE, **Note: Schedule “A”**
3. Station 73, 26512 Military Road South, **Note: Schedule “A”**
4. Station 74, 24611 116th Avenue SE & Police/Fire Training Center, 24523 116th Avenue SE, **Note: Schedule “A”**
5. Station 75, 15635 SE 272nd Street, **Note: Schedule “A”**
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15. Station 82, 25509 SE Kent-Kangley Road, **Note: Schedule “B”**
16. Station 83, 27250 216th Avenue SE, **Note: Schedule “B”**
17. Station 84, 16855 194th Avenue SE, **Note: Schedule “B”**
18. Station 85, 27605 SE 208th Street, **Note: Schedule “B”**

Time Performance

The Contractor shall follow a weekly work schedule as set forth in an annual maintenance schedule, (Section 9, Sites 1 - 18). Work shall, to the extent possible, be performed on the same day each week. In no case shall work be performed more than 24 hours after the regularly scheduled day without notification and consent of the Project Manager. The Contractor shall provide a daily location of work schedule prior to beginning of work and updated as the schedule may change.

Invoice

The Contractor will submit a detailed monthly invoice, together with maintenance and chemical log. All invoices shall describe the task completed (e.g. mowing) and the corresponding amount for that task. All invoices submitted in less detailed forms will be returned for correction. Payments may be delayed until the invoice has been submitted in the proper form. No interest on the payment will be due by the Puget Sound Regional Fire Authority for invoices not in the proper form.

Turf Maintenance

Mowing: All grass will be mowed once a week at a 2-1/4 inch height during the mowing seasons from March - October and once every other week in February and November. (See Frequency Schedules for deviations.)

All grass clippings will be collected and disposed of. Grass clippings are not to be left on the turf.

Trim/edge: All hard surfaces and tree wells will be edged every other week during the mowing season and the surface either swept or blown clean. All debris shall be swept clean and shall not be left in streets or on adjacent property. (See Frequency Schedules for deviations.)

Litter: Pick up loose litter in all areas upon each site visit.

Shrub Maintenance

Pruning: All shrub and tree pruning will be done on an individual basis. They shall be hand pruned to maintain the integrity of the plant and its location in the landscape.

Bedwork/weeding: Bed areas will be kept in a weed-free condition. Hand weeding is encouraged.

Leaf Removal: All areas will be kept free of leaves during the fall. The leaves will be picked up weekly and removed from the site as per the Frequency Schedule. (See Frequency Schedules for deviations.)

Ground Cover Maintenance

All ground cover in beds will be weeded per the Frequency Schedule. Ground cover will be trimmed or sheared at the edge of hard surfaces and beds will be trimmed to prevent encroachment into lawn, shrubs, or trees.

Hard Surfaces

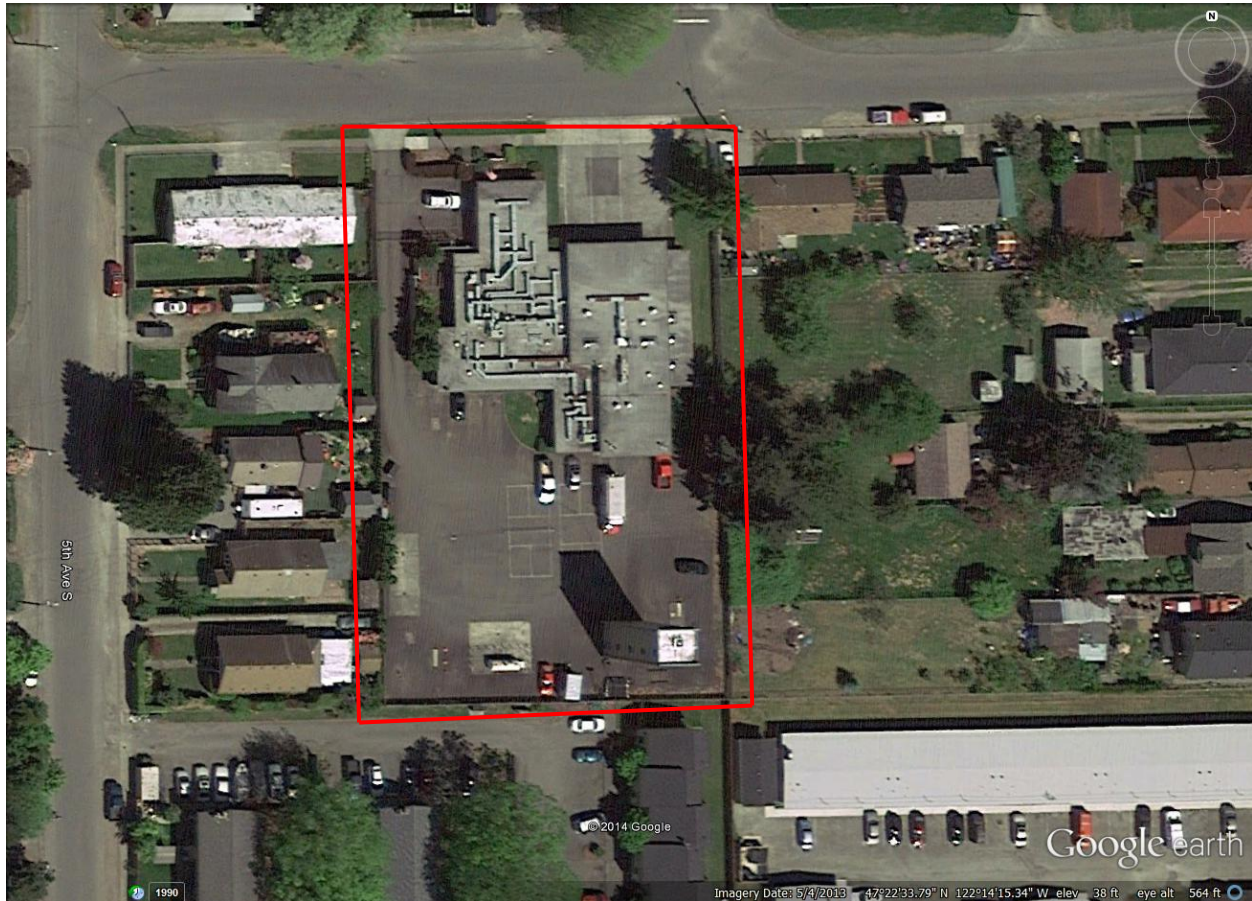
The entrance drives, sidewalks, curbs and other hard surfaces will be kept free of leaves, moss, litter, trash, and/or garbage. The use of power blowers is acceptable; however, the debris will be picked and/or swept up not blown onto adjacent property, street surfaces, or planting beds. Undesirable vegetation in sidewalks, curbs, and other hard surfaces shall receive an approved herbicide application, mechanically removed (e.g. pulled), treated with vinegar (weeds) or industrial strength outdoor bleach (moss control mixed 50% water; 50% bleach) and be removed.

Irrigation

Irrigation operations, maintenance, and repair will be performed by the Contractor on a time and material basis, as requested by the Puget Sound Regional Fire Authority.

SECTION 8 - SITE LOCATIONS AND FREQUENCY SCHEDULES

Site 1: Station 71 - 504 West Crow Street, Kent ([Schedule "A"](#))

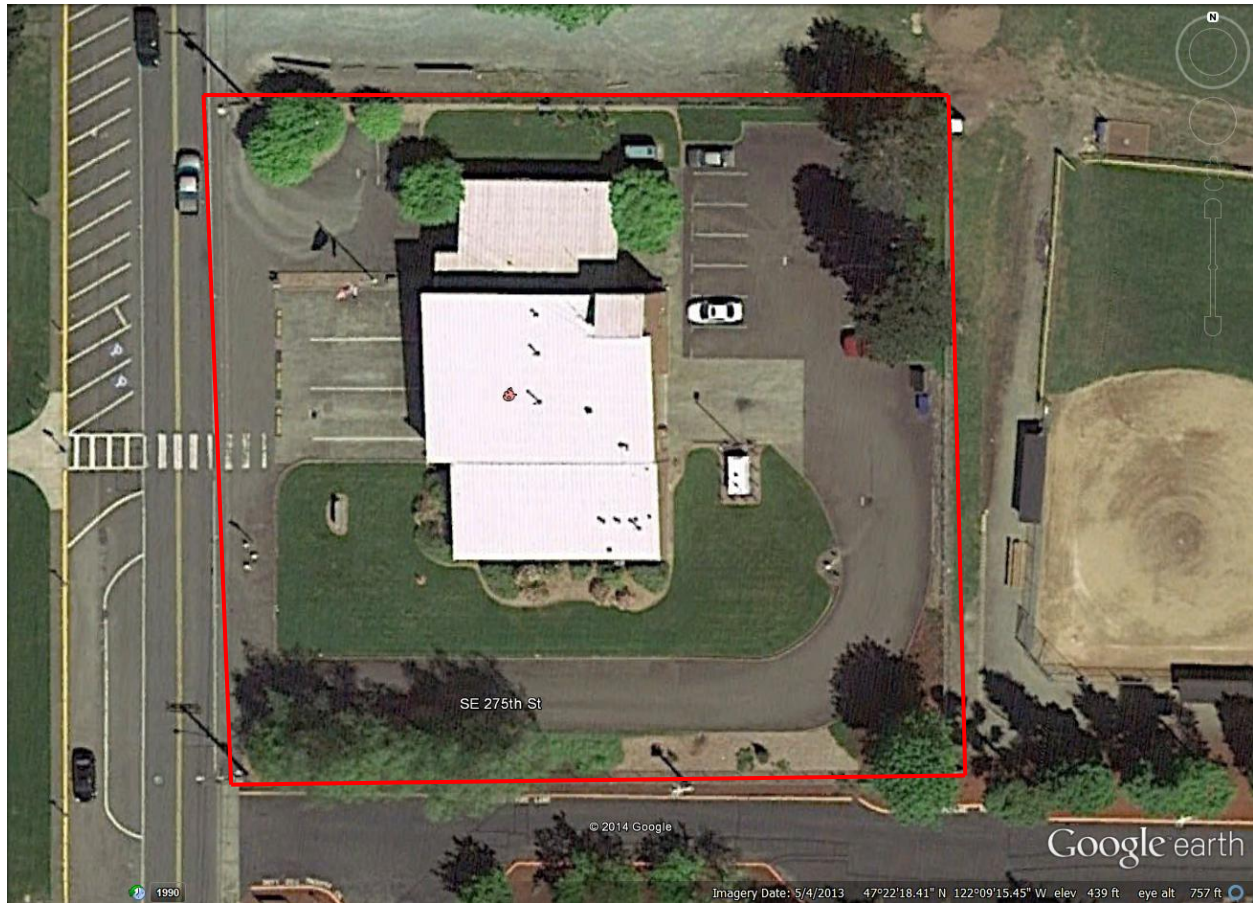


Site 1: Station 71 - 504 West Crow Street, Kent (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim												
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 2: Station 72 - 25620 140th Avenue SE, Kent (Schedule "A")



Site 2: Station 72 - 25620 140th Avenue SE, Kent (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees												1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 3: Station 73 - 26512 Military Road South, Kent (Schedule "A")



Site 3: Station 73 - 26512 Military Road South, Kent (Schedule "A")

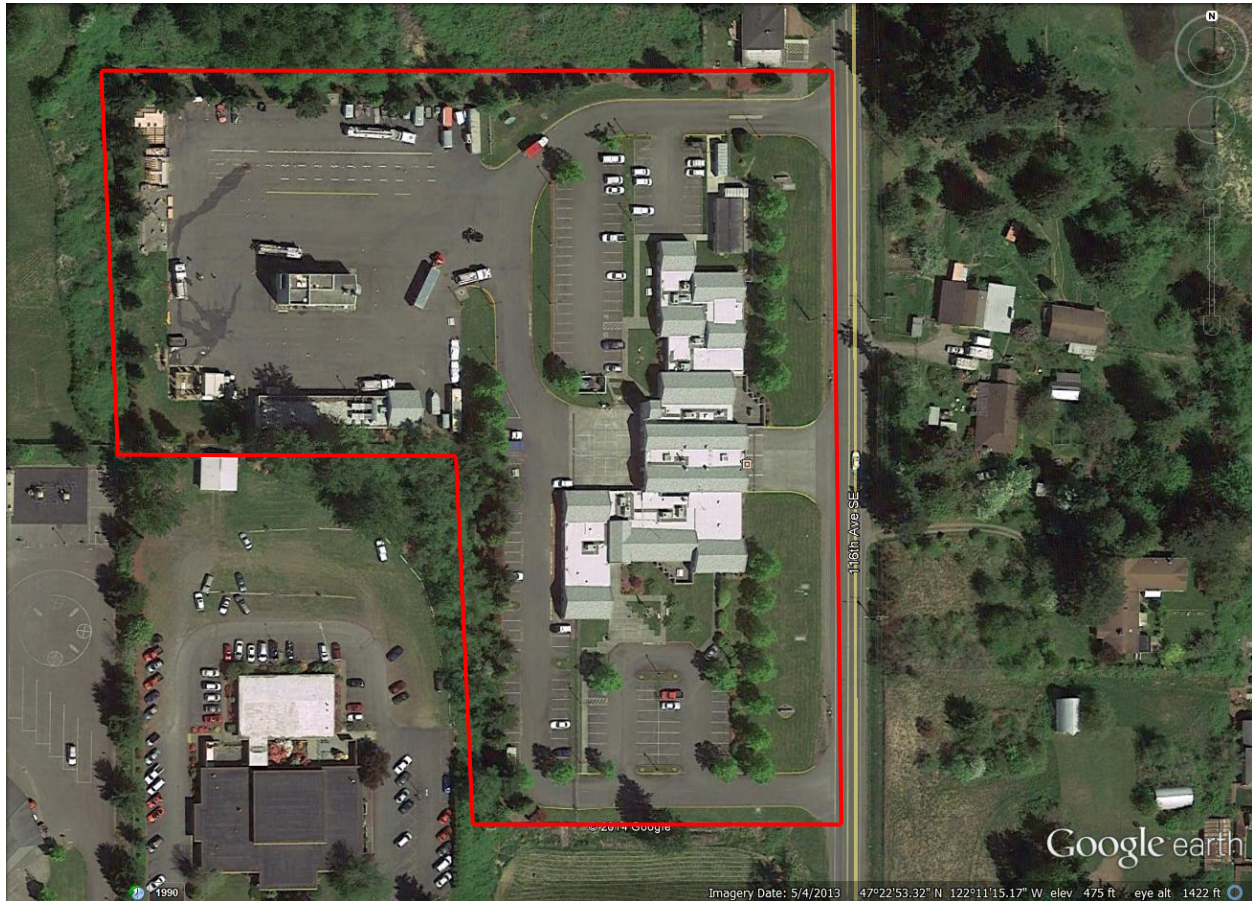
Frequency Schedule

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Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
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Leaf Removal										2	2	1
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Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 4: Station 74 - 24611 116th Avenue SE, Kent ([Schedule "A"](#))

&

Police/Fire Training Center - 24523 116th Avenue SE, Kent ([Schedule "A"](#))



Site 4: Station 74 - 24611 116th Avenue SE, Kent (Schedule "A")

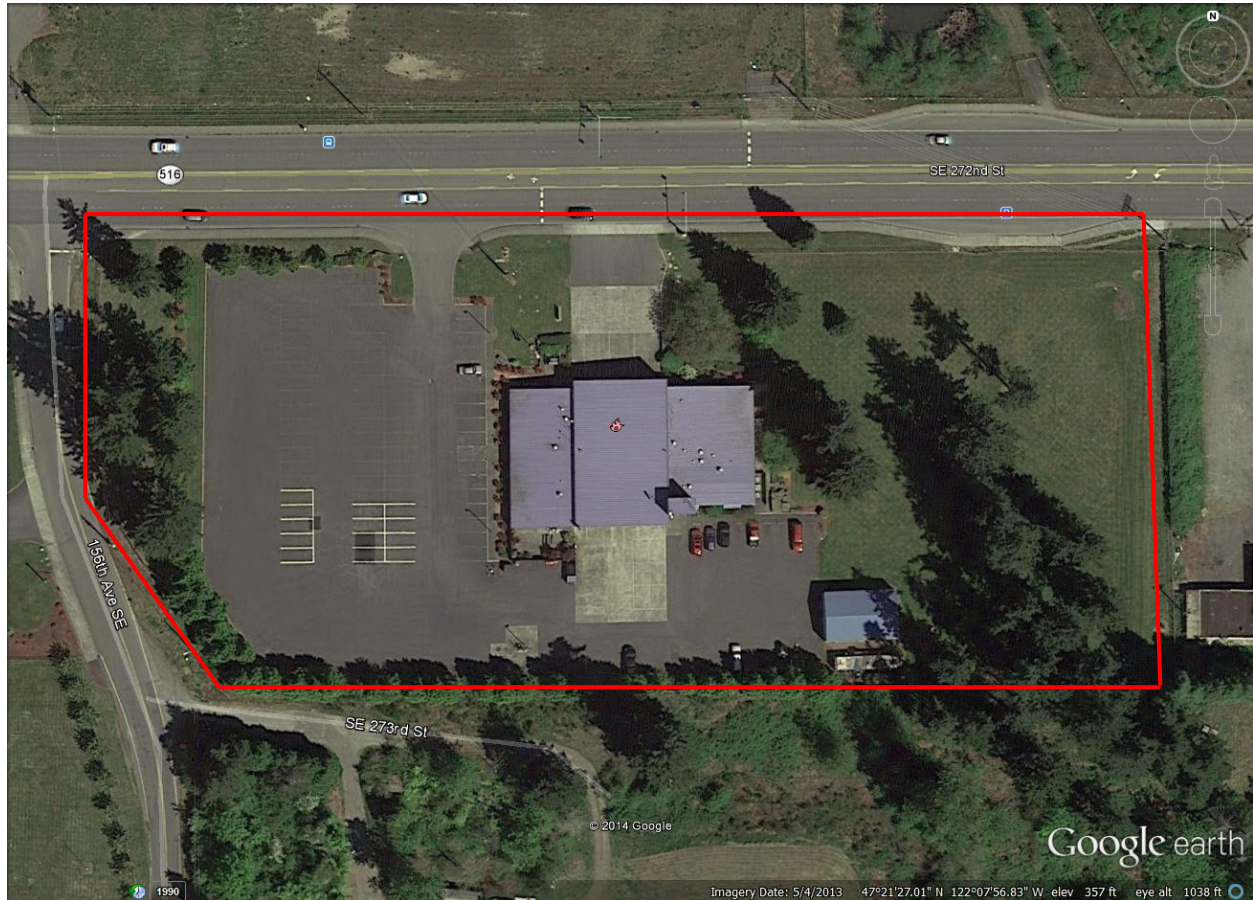
&

Police/Fire Training Center - 24523 116th Avenue SE, Kent (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
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Litter			2	4	4	3	3	3	4	4	1	

Site 5: Station 75 - 15635 SE 272nd Street, Kent (Schedule "A")



Site 5: Station 75 - 15635 SE 272nd Street, Kent (Schedule "A")

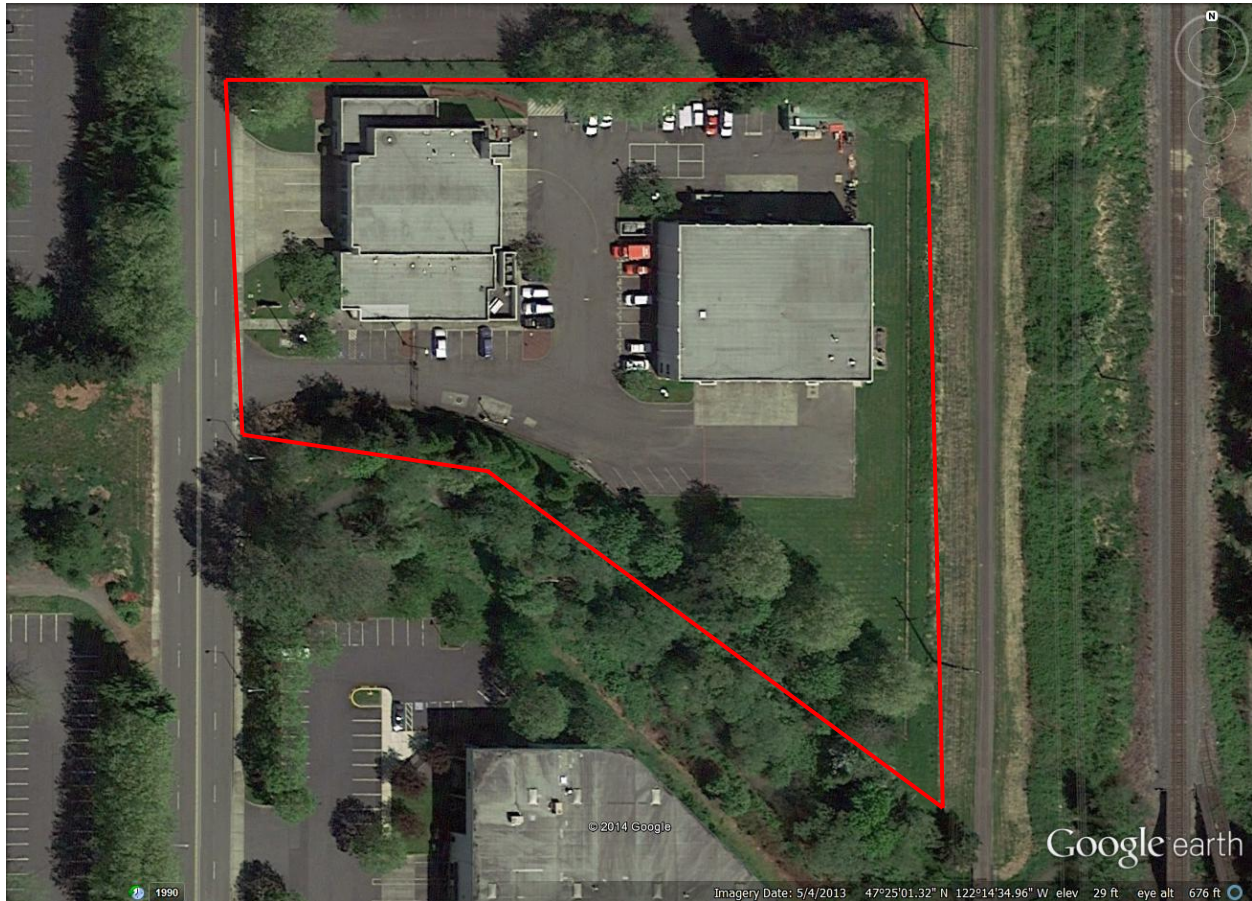
Frequency Schedule

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Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
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Prune Shrubs/Trees					1							1
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Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 6: Station 76 - 20676 72nd Avenue South, Kent (Schedule "A")

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Fleet Maintenance Facility - 20678 72nd Avenue South, Kent (Schedule "A")



Site 6: Station 76 - 20676 72nd Avenue South, Kent (Schedule "A")

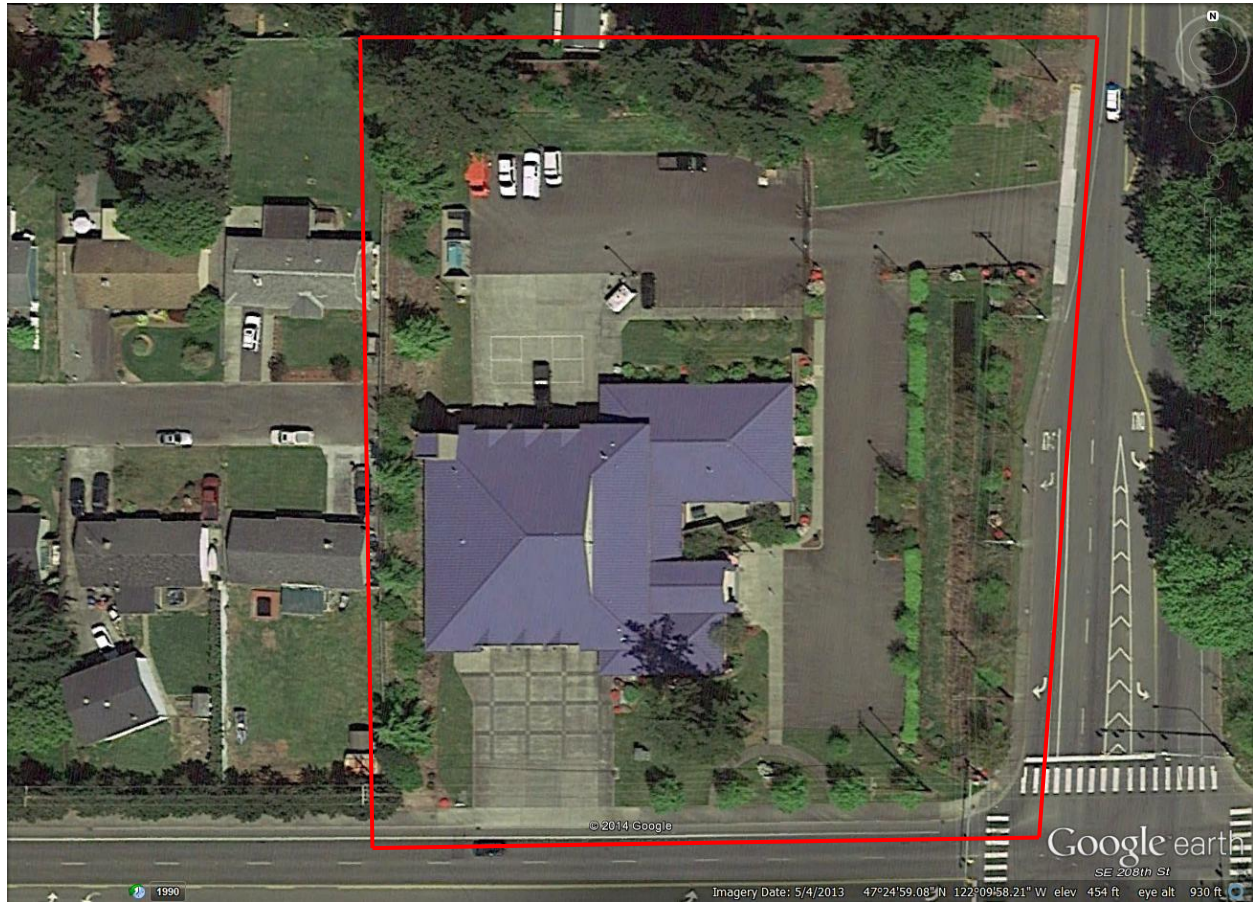
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Fleet Maintenance Facility - 20678 72nd Avenue South, Kent (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 7: Station 77 - 20717 132nd Avenue SE, Kent (Schedule "A")



Site 7: Station 77 - 20717 132nd Avenue SE, Kent (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 8: Station 78 - 17820 SE 256th Street, Covington (Schedule "A")



Site 8: Station 78 - 17820 SE 256th Street, Covington (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 9: Station 45 - 3011 South 200th Street, SeaTac (Schedule "A")

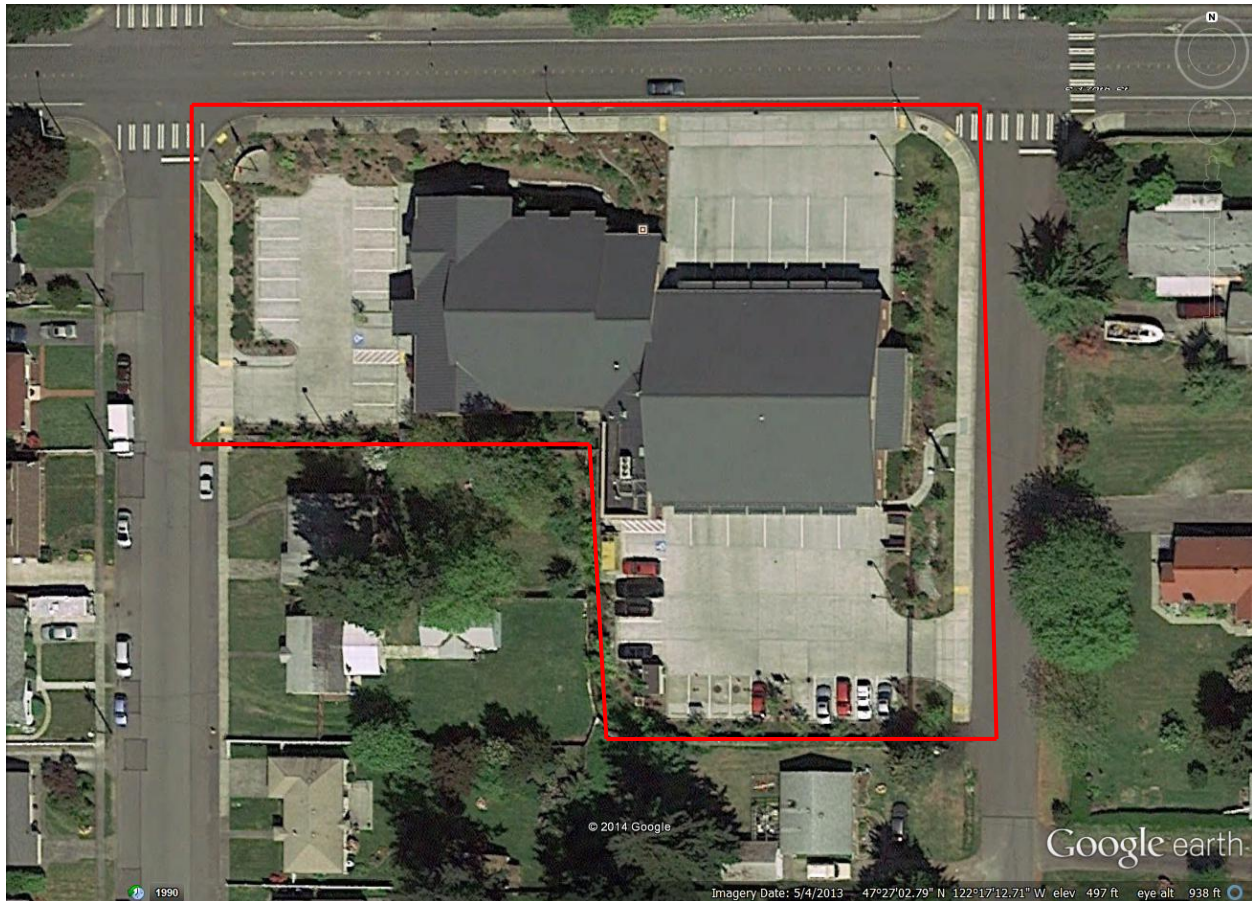


Site 9: Station 45 - 3011 South 200th Street, SeaTac (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 10: Station 46 - 3521 South 170th Street, SeaTac (Schedule "A")



Site 10: Station 46 - 3521 South 170th Street, SeaTac (Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 11: Recruit Academy Instructor Office Space - 24425 116th Avenue SE, Kent
(Schedule "A")



Site 11: Recruit Academy Instructor Office Space - 24425 116th Avenue SE, Kent
(Schedule "A")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 12: Future Site - Northwest Corner of South 216th Street & 108th Avenue SE, Kent
(Schedule "A")



Site 12: Future Site - Northwest Corner of South 216th Street & 108th Avenue SE, Kent
(Schedule "A")

Frequency Schedule

Site	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weed Eat				1								1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow				1								1
Litter				1								1

Site 13: Station 80 - 23775 SE 264th Street, Maple Valley (Schedule "B")

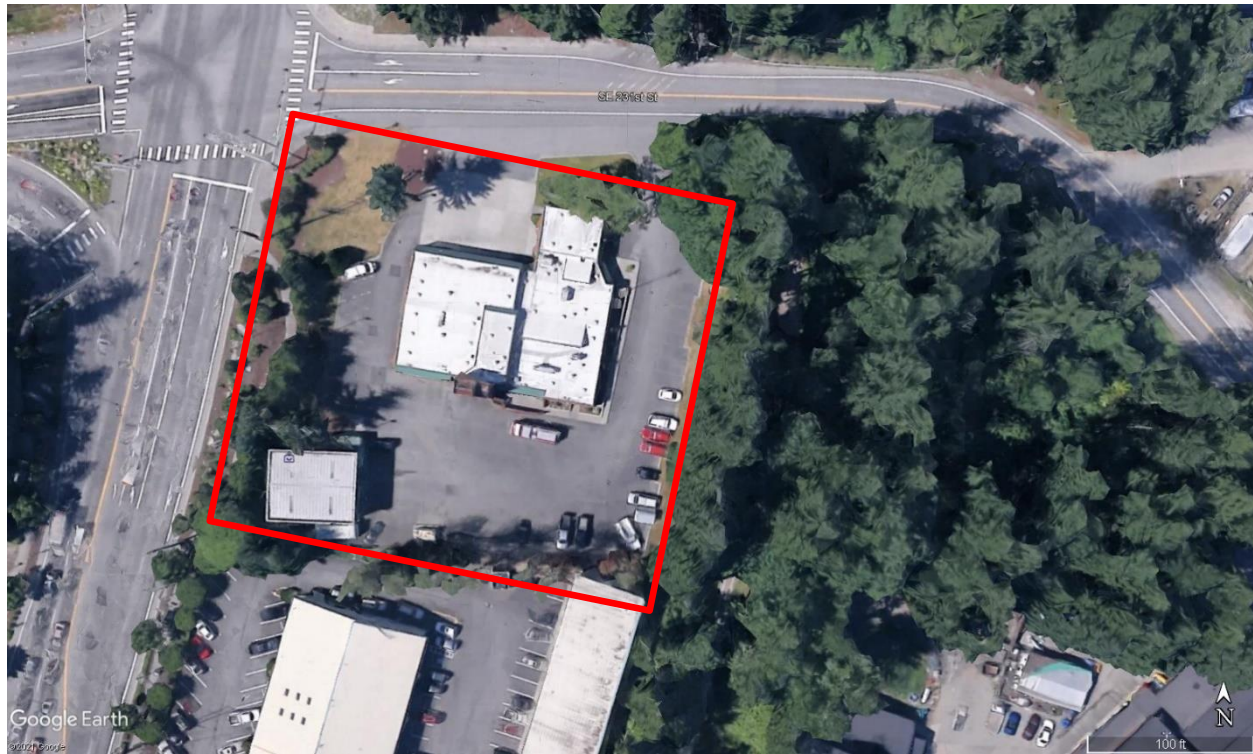


Site 13: Station 80 - 23775 SE 264th Street, Maple Valley (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow												
Trim/Edge												
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										1	1	
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow				1	1	1			1	1	1	
Litter				1	1	1			1	1	1	

Site 14: Station 81 - 22225 SE 231st Street, Maple Valley (Schedule "B")



Site 14: Station 81 - 22225 SE 231st Street, Maple Valley (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim												
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 15: Station 82 - 25509 SE Kent-Kangley Road, Ravensdale (Schedule "B")



Site 15: Station 82 - 25509 SE Kent-Kangley Road, Ravensdale (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim												
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 16: Station 83 - 27250 216th Avenue SE, Maple Valley (Schedule "B")

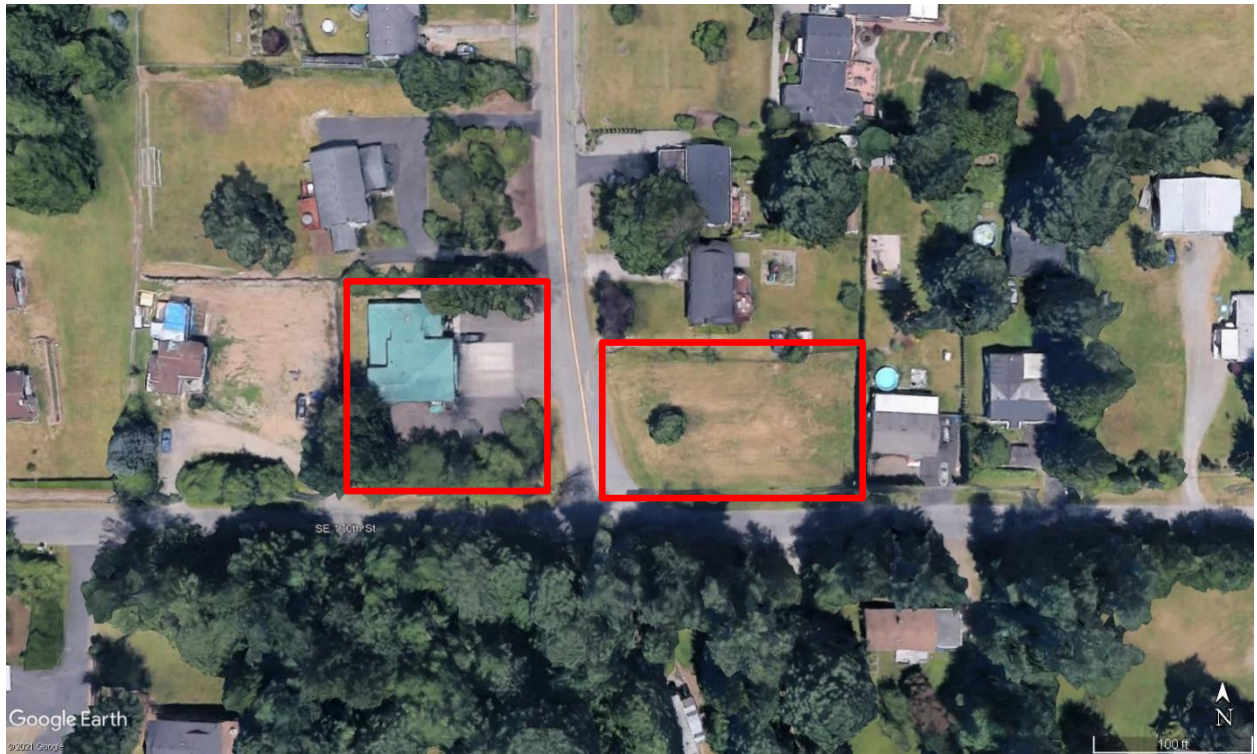


Site 16: Station 83 - 27250 216th Avenue SE, Maple Valley (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim												
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 17: Station 84 - 16855 194th Avenue SE, Renton (Schedule "B")



Site 17: Station 84 - 16855 194th Avenue SE, Renton (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover												
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim												
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	

Site 18: Station 85 - 27605 SE 208th Street, Hobart (Schedule "B")



Site 18: Station 85 - 27605 SE 208th Street, Hobart (Schedule "B")

Frequency Schedule

Turf	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mow			2	4	4	3	3	3	4	4	1	
Trim/Edge			2	4	4	3	3	3	4	4	1	
Aerate/Over-seed	As Determined by Puget Sound Regional Fire Authority											
Trees/Shrubs/Beds	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Prune Shrubs/Trees					1							1
Bed work/Weeding				1		1			1			
Herbicide post-emerge				1		1			1			
Bark	As Determined by Puget Sound Regional Fire Authority											
Leaf Removal										2	2	1
Prune Groundcover						1						1
Ground Cover	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Weeding/Trim				1		1			1			1
Hard Surfaces	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Sweep/Blow			2	4	4	3	3	3	4	4	1	
Litter			2	4	4	3	3	3	4	4	1	