



ASSOCIATION OF INSPECTORS GENERAL

ANNUAL TRAINING CONFERENCE PRESENTATION PROPOSAL

The 2021 AIG Annual Training Conference will be held in New Orleans, Louisiana from May 5 – 7, 2021. We are seeking AIG members who are interested in making presentations that would be of value to the Inspector General community. If you would like your proposal to be considered, please complete the following (attach additional pages, if needed) and submit via email to: exec@inspectorsgeneral.org with the subject line “2021 New Orleans Proposal.”

Please note: Generally, presentations are limited to 60 minutes, which includes: introduction, presentation, questions & answers, and closing remarks.

DEADLINE FOR SUBMISSIONS IS: **SEPTEMBER 15, 2020**

- a) TITLE:
- b) PRESENTER(S):
- c) OBJECTIVE (Max. 50 words): Describe the overarching outcomes that will be achieved from your presentation.
- d) ABSTRACT: (Max 100 words): Key concepts and takeaways from the presentation.



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- e) **TARGET AUDIENCE:** Identify your target audience (e.g., IG community, IGs, Investigators, Auditors, Evaluators, etc.)
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- f) **PRIMARY TOPIC:** Identify the primary topic of your presentation (e.g., Investigations, Audits, Accounting, Contracts, etc.)
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- g) **LEVEL:** Indicate the level of your presentation materials (e.g., basic, intermediate, advanced.)
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- h) **DESCRIPTION:** (Max 500 words): Describe the primary (and secondary, if applicable) issues/topics to be discussed, how the presentation will enhance/advance the target audience's knowledge, skills, or handling of the issue(s), and why the topic is relevant to the IG community.



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i) Is this submission for a panel discussion? _____

Moderator: _____

Panelist:

Submitter Contact Information:

Name:

Email:

Telephone:



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General Procedures/Policies

Remuneration

It is the general policy of the AIG that presenters, moderators, and panelist are not provided funds/reimbursements for travel, lodging, per diem, honoraria, or registration discounts.

Noncommercial Policy

Presentations and panels are provided exclusively for the educational and learning experiences of the membership and are noncommercial. Direct commercial promotion, advertising, or solicitation are strictly prohibited. Under no circumstances should a presenter/panel be used to promote, advertise, or solicit a speaker's or panelist's business interest, product, service, or other self-interest. Any violation of this policy may result in the immediate discontinuance of the presentation/panel and/or ejection from the training conference.

Continuing Professional Education Credits

AIG is a registered sponsor with the National Association of State Boards of Accountancy (NASBA). In order to issue CPE credits to attendees, the Association must comply with specific requirements. Selected presenters will be expected to collect and/or provide materials and information in advance of the scheduled presentation to assist the AIG with providing CPE credits to attendees.

Notifications

Notification will be made via email of selected and non-selected submissions. Once final selections are made, a substantive change in the presentation will require approval of the Training Conference Committee.