

Volunteer Service Project Proposal Form

Historic Rivers Chapter



Project proposals should be completed by partner organizations or chapter members and submitted to the chapter's Volunteer Service Project for review. Projects will be evaluated for relevance to program mission and objectives. Projects and activities implemented without approval are not considered Master Naturalist activities, count towards required service hours, and do not carry the liability shield.

Complete each of the following areas described on the left by typing the answer in the cell to the right:	
1. Project Name: (for recording purposes)	Invasive Cutting
2. Submitted by:	Name: Jeanne Millin Phone and/or e-mail: 757-258-4724 / scotfarquhar@cox.net
3. Project Chair:	Name: Jeanne Millin Phone and/or e-mail: 757-258-4724 / scotfarquhar@cox.net
4. Project Type: Place an "X" in the appropriate cell to choose your project type.	<input type="checkbox"/> Education/Outreach: related to educating the public. Examples: being a volunteer interpreter at a park, developing an interpretive trail, being a guest presenter on a natural resource topic in a classroom or garden club, staffing presentations at fairs, booths, etc, training other non-VMN volunteers or MNS-in-training.
	<input type="checkbox"/> Citizen science/monitoring: data collection, monitoring, biological inventories contributing to the management of local natural resources or other research-oriented activities. Examples: collecting data for wildlife mapping, VA frog and toad calling survey, bird counts, conducting water quality monitoring
	<input checked="" type="checkbox"/> Stewardship: improve habitat and other natural resources or improve the ability of the public to access these resources, dedicated to management of natural resources within our local community. Examples: maintaining trails at local state and county parks, pulling out non-native invasives or planting natives at a nature center, restoring bird-friendly habitat at a local park.
	<input type="checkbox"/> Administrative: chapter organization, volunteer development, training and other management roles. Examples: leading general membership meetings, planning and supervising VMN training classes, working on the chapter newsletter, attending state meetings on behalf of the chapter.
	<input type="checkbox"/> None of the above: project will not be approved
5. Is this project available to <u>all</u> members of the VMN?	<input checked="" type="checkbox"/> Yes, continue to 6
	<input type="checkbox"/> No, the project may not be approved
Project Partnerships	
6. Is this project part of a statewide project? (VA Dept. of Conservation & Recreation, VA Dept of Game and Inland Fisheries, VA Dept of Forestry, VA Cooperative Extension, VA Museum of Natural History)	<input type="checkbox"/> Yes, proceed to 8
	<input checked="" type="checkbox"/> No, proceed to 7

Virginia Master Naturalist programs and employment are open to all, regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. An equal opportunity/affirmative action employer

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7. Is this project specific to a local partner? the College of William & Mary, VIMS, VA Nature Conservancy (local chapter) Williamsburg/JCC Schools, John Clayton Chapter of the Native Plant Society or other potential partners	X	Yes , proceed to 8
		No , the project may not be approved
8. Project Partner(s)	Partner organization: New Quarter Park Contact Name: Molly Nealer, Recreation supervisor, York County Parks and Recreation Phone and/or e-mail: 757-890-3513	
	Partner organization: John Clayton Chapter of the VA Native Plant Society (training) Contact Name: Helen Hamilton Phone and/or e-mail: 757-564-4494	
Project Specifics		
9. Description: What does the project entail? What will participants actually do? Give as much as detail as possible.	After training, teams will work in designated sites to systematically clear all invasive plants and maintain these areas as new sites are added until native plants are dominant and clearing doesn't have to be done.	
10. Location: Where will the project take place?	New Quarter Park, York County, VA	
11. Timeframe: What is the timeframe? Be as specific as possible: dates, times, ongoing, seasonal, etc.	One Saturday a month in spring and fall from 9 to 11:30, avoiding conflicting scheduling. It is possible that after training, teams can work on weekdays or on their own in teams of two.	
12. Experience needed: What, if any, prior experience or expertise is required or preferred?	None	
13. Training: If training is needed, who will provide it?	Training on identifying invasives will be provided by members of the John Clayton Chapter of the VA Native Plant Society. They will also assist with the calendar so that we are clearing at the optimum times.	
14. Safety Hazards and protocols: What hazards might volunteers encounter? Describe your safety plan.	Participants will be in the woods using tools. Proper clothing and gloves must be worn. Training should include information on identifying poison ivy and any other problem plants. A briefing on procedures for cutting should be given prior to each work Saturday.	
15. Resources provided: Describe resources provided for the volunteers.	Plastic bags and an area for disposal should be provided.	

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16. Resources needed: Describe resources that volunteers must provide and/or that the chapter must provide and cost of the resources.	We will have to bring our own clippers and gloves
17. Are minors involved? If so, all volunteers must be trained in working with youth and the Above Suspicion policy.	Minors over 12 who are experienced in the woods and have training might be parts of any work group. All adults should be trained Master Naturalists when youth are in attendance.
18. Project Evaluation: How will the project be evaluated both during implementation and after completion?	This project is ongoing but after two years should evolve into a maintenance project.
19: How will the Virginia Master Naturalist program be recognized?	Newspaper articles, articles in York County publications.

For VSP Committee use only:	
Project Approved?	
Date:	
Comments:	