



# SMART Goals Worksheet

**DRAFT  
GOAL**

## **SPECIFIC**

What exactly do we want to achieve?

## **MEASURABLE**

How will we know we've achieved our goal?

## **ATTAINABLE**

Is our goal challenging but able to be achieved? Why?

## **RELEVANT**

Would achieving our goal align with our mission? How?

## **TIMELY**

What is the timeframe in which we will achieve our goal?

**FINAL  
GOAL**