

Capstone and Thesis Evaluation Rubric

MPH required dates for Capstone Submission:

- **1 week before classes end**, student submits final documents and grading rubric to Primary Advisor and Committee Chair for final evaluation and grading.
- **Capstone Presentation Seminar Day** (*last day of classes prior to exam week*) student must give a presentation and submit PPT slides, final Capstone paper, and completed grading rubric with signature to Canvas.
- **Last day of semester**, student must submit a hard copy of Capstone with signature page to the Capstone Director (Professor Doarn).
- The signed Capstone rubric indicates to the Program that all requirements have been met.

Evaluation of Capstone Using this Rubric:

- The Primary Advisor is responsible for reading and evaluating the student's final Capstone paper using this rubric. The Primary Advisor will also make a recommendation for a final course grade.
- If the Committee Chair is NOT the student's Primary Advisor, the Chair will also evaluate the Capstone paper using this rubric and make a recommendation for a final course grade.
- The reviewer assessment scale is intended to indicate performance as: *Exceptional* = Exceeds all criteria; *Above Average* = Meets all criteria; *Average* = Meets w/ minor exceptions; *Below Average* = Meets w/ major exceptions; *Unacceptable* = Does Not Meet Expectations.
- Committee Members may contact charles.doarn@uc.edu with any questions or concerns.

Capstone/Thesis Student Information	
MPH Student Name	
MPH Student Email	
MPH Concentration	
Draft Submission Date (MM/DD/YYYY):	
Final Submission Date (MM/DD/YYYY):	

Capstone/Thesis Committee and Readers		
Committee Chair	Name:	Email:
Primary Advisor/ Committee Member* (*if different than Chair)	Name:	Email:

CRITERION FOR EVALUATION	REVIEWER ASSESSMENT	REVIEWER COMMENTS
Introduction/Literature Review/Significance (20 points max)		
<ul style="list-style-type: none"> Background/rationale is clear and coherent Subject matter is well researched and documented by literature Theoretical concepts are well defined and integrated as appropriate Learning objectives and specific aims are well supported by current literature 	<input type="checkbox"/> Exceeds all criteria (20 pt max) <input type="checkbox"/> Meets all criteria (19 pt max) <input type="checkbox"/> Meets w/ minor exceptions (18 pt max) <input type="checkbox"/> Meets w/ major exceptions (16 pt max) <input type="checkbox"/> Does Not Meet Expectations (15 pt max) Total Points earned _____	
Depth of Problem or Project Analysis/Research Methods/Analytic Plan (20 points max)		
<ul style="list-style-type: none"> Presented logical analysis of the problem Methods are clearly described Analysis/Methods are aligned with learning objectives and specific aims Variables, targets, measures are thoroughly discussed and align with expected outcomes Implementation/Exploration is clearly discussed along with expected outcomes Interpretations are grounded in the literature 	<input type="checkbox"/> Exceeds all criteria (20 pt max) <input type="checkbox"/> Meets all criteria (19 pt max) <input type="checkbox"/> Meets w/ minor exceptions (18 pt max) <input type="checkbox"/> Meets w/ major exceptions (16 pt max) <input type="checkbox"/> Does Not Meet Expectations (15 pt max) Total Points earned _____	
Results/Outcomes and Discussion (20 points max)		
<ul style="list-style-type: none"> Findings/Outcomes are appropriately documented and summarized Interpretation of findings/outcomes is clearly discussed Findings are clearly connected back to learning objectives and specific aims Limitations are identified, suggestions for future research/projects are documented 	<input type="checkbox"/> Exceeds all criteria (20 pt max) <input type="checkbox"/> Meets all criteria (19 pt max) <input type="checkbox"/> Meets w/ minor exceptions (18 pt max) <input type="checkbox"/> Meets w/ major exceptions (16 pt max) <input type="checkbox"/> Does Not Meet Expectations (15 pt max) Total Points earned _____	
Conclusion and Competency Assessment (20 points max)		
<ul style="list-style-type: none"> Justification of the significance of the project and findings/outcomes Short and long term implications are discussed adequately Includes assessment of integration and achievement of at least 8 MPH competencies (3 core and 5 concentration) 	<input type="checkbox"/> Exceeds all criteria (20 pt max) <input type="checkbox"/> Meets all criteria (19 pt max) <input type="checkbox"/> Meets w/ minor exceptions (18 pt max) <input type="checkbox"/> Meets w/ major exceptions (16 pt max) <input type="checkbox"/> Does Not Meet Expectations (15 pt max) Total Points earned _____	
Writing and Content Structure (10 points max)		
<ul style="list-style-type: none"> Writing is focused and well-organized, with effective use of leading sentences and transitions between paragraphs No errors or unsupported leaps in content Errors in grammar, spelling, and punctuation are minimal; do not interfere with understanding Paper is clearly organized using headings that match the Table of Contents 	<input type="checkbox"/> Exceeds all criteria (10 pt max) <input type="checkbox"/> Meets all criteria (9 pt max) <input type="checkbox"/> Meets w/ minor exceptions (8 pt max) <input type="checkbox"/> Meets w/ major exceptions (7 pt max) <input type="checkbox"/> Does Not Meet Expectations (6 pt max) Total Points earned _____	

Document Structure (all components are included as appropriate) (5 points max)		
<ul style="list-style-type: none"> Cover page Table of contents Introduction: Described the literature, the problem and 3-5 learning objectives Methods, Analysis of the problem Results, Summary of Findings/Outcomes Discussion of implications Conclusion: Describe how learning objectives and competencies were addressed References 	<input type="checkbox"/> Exceeds all criteria (5 pt max) <input type="checkbox"/> Meets all criteria (4 pt max) <input type="checkbox"/> Meets w/ minor exceptions (3 pt max) <input type="checkbox"/> Meets w/ major exceptions (2 pt max) <input type="checkbox"/> Does Not Meet Expectations (1 pt max) Total Points earned _____	
References (5 points max)		
<ul style="list-style-type: none"> Included at least 10 references Included peer-reviewed, scientific references or referenced chapters from relevant books Used appropriate referencing style 	<input type="checkbox"/> Exceeds all criteria (5 pt max) <input type="checkbox"/> Meets all criteria (4 pt max) <input type="checkbox"/> Meets w/ minor exceptions (3 pt max) <input type="checkbox"/> Meets w/ major exceptions (2 pt max) <input type="checkbox"/> Does Not Meet Expectations (1 pt max) Total Points earned _____	
Total Points earned:	_____ sum out of 100	

Recommended Letter Grade for the course: <i>Taking into consideration your entire experience working with the student throughout the Capstone/Thesis process, including the score for their final paper.</i>	<input type="checkbox"/> A 94-100	<input type="checkbox"/> A-90-93	
	<input type="checkbox"/> B+ 87-89	<input type="checkbox"/> B 84-86	<input type="checkbox"/> B- 80-83
	<input type="checkbox"/> C+ 77-79	<input type="checkbox"/> C 74-76	<input type="checkbox"/> C- 70-73
	<input type="checkbox"/> D 65-69	<input type="checkbox"/> F below 65	
	<input type="checkbox"/> I (Incomplete)	<input type="checkbox"/> NG (No grade)	

Additional Comments:

Signature of Committee Member: _____

Date: _____

To the Student:

Your submission of this form on Canvas indicates neither agreement nor disagreement with the evaluation, but it does indicate that you have read the evaluation and it has been discussed with you. *If you wish, you may comment on this evaluation in the comment box when you submit this document on Canvas.*

Committee Members and Students may contact charles.doarn@uc.edu with any questions or concerns.