

**COMMENCEMENT OR TERMINATION INVENTORY CHECKLIST**

**"YOU SHOULD COMPLETE THIS CHECKLIST NOTING THE CONDITION OF THE RENTAL PROPERTY AND RETURN IT TO THE LANDLORD WITHIN 7 DAYS AFTER OBTAINING POSSESSION OF THE RENTAL UNIT. YOU ARE ALSO ENTITLED TO REQUEST AND RECEIVE A COPY OF THE LAST TERMINATION INVENTORY CHECKLIST WHICH SHOWS WHAT CLAIMS WERE CHARGEABLE TO THE LAST PRIOR TENANTS."**

This form may be used for both commencement and termination inventory checklist.

	<b>Beginning Condition</b>	<b>Ending Condition</b>
	<b>Date</b> _____	<b>Date</b> _____
<b>Kitchen</b>		
Walls/ceiling	_____	_____
Floors/trim/doors	_____	_____
Sink/counter/plumbing	_____	_____
Light fixture	_____	_____
Stove/refrigerator	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other_____	_____	_____
<b>Bathroom</b>		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Toilet/plumbing	_____	_____
Shower/tub	_____	_____
Sink	_____	_____
Window treatments	_____	_____
Rx cabinet/mirror	_____	_____
Light fixture	_____	_____
Other_____	_____	_____
<b>Living Room</b>		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Light fixture	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other_____	_____	_____

	Beginning Condition Date _____	Ending Condition Date _____
<b>Dining Room</b>		
Walls/ceiling	_____	_____
Floors/trim/doors	_____	_____
Light fixture	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other _____	_____	_____
<b>Bedroom</b>		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Light fixture	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other _____	_____	_____
<b>Bedroom</b>		
Walls/ceiling	_____	_____
Floor/trim/doors	_____	_____
Light fixture	_____	_____
Window treatments	_____	_____
Smoke detectors	_____	_____
Other _____	_____	_____
<b>Exterior</b>		
Porch/entry	_____	_____
Screens/storms	_____	_____
Yard/shrubs	_____	_____
Garage/out bldgs	_____	_____
Locks/keys	_____	_____

Additional comments: \_\_\_\_\_

**If this form is not signed and returned within 7 days, the property will be considered free of defects.  
I have examined the rental unit at \_\_\_\_\_  
and find all items listed above, and condition as stated.**

Date \_\_\_\_\_ Landlord's signature \_\_\_\_\_

Date \_\_\_\_\_ Tenant's signature(s) \_\_\_\_\_