

# Sample Safety & Health Audit Checklist

## Management Commitment

- > Has a company safety & health policy statement been developed and posted? Yes \_\_\_ No \_\_\_
- > Has a budget been established sufficient to support and promote the safety and health program? Yes \_\_\_ No \_\_\_
- > Are all managers and supervisors held accountable for the conduct of the safety and health program in their respective areas? Yes \_\_\_ No \_\_\_
- > Do managers and supervisors perform random inspections for physical deficiencies and unsafe work practices in their respective areas? Yes \_\_\_ No \_\_\_
- > Do managers and supervisors regularly attend plant safety meetings? Yes \_\_\_ No \_\_\_

## Program Administration

- > Has a plant safety committee been organized and does it meet on a regularly scheduled basis? Yes \_\_\_ No \_\_\_
- > Are all accidents, including both property damage and physical injury, thoroughly investigated as soon as possible? Yes \_\_\_ No \_\_\_
- > Is OSHA record keeping up to date and posted as required? Yes \_\_\_ No \_\_\_
- > Has an emergency action plan that meets the requirements of S1910.38(a) been developed and implemented? Yes \_\_\_ No \_\_\_
- > Is a hot work permit system used in every instance when hot work is being performed in a non-approved area? Yes \_\_\_ No \_\_\_
- > Is confined space entry permit system used as required by 1910.272\*? Yes \_\_\_ No \_\_\_
- > Does the facility have an outside contractor orientation program that meets the requirements of 1910.272\*? Yes \_\_\_ No \_\_\_

## Training

- > Are new and current employees trained as required by 1910.272\*? Yes \_\_\_ No \_\_\_
- > Is employee training updated at least annually and/or when an employee is assigned a new position? Yes \_\_\_ No \_\_\_

## Regulatory Compliance

- > Does the facility have a housekeeping program that meets all of the requirements of 1910.272\*? Yes \_\_\_ No \_\_\_
- > Are the receiving pit grate openings (width) 2-1/2 inches or less? Yes \_\_\_ No \_\_\_
- > Are fabric dust filter collectors equipped with a pressure monitoring device? Yes \_\_\_ No \_\_\_
- > Does the facility have a preventive maintenance program that meets the requirements of 1910.272\*? Yes \_\_\_ No \_\_\_
- > Is grain stream processing equipment such as hammer mills, grinders and pulverizers equipped with a means to remove ferrous material? Yes \_\_\_ No \_\_\_
- > Are there at least two means of escape from galleries (bin decks)? Yes \_\_\_ No \_\_\_
- > Are bulk flow grain dryers equipped with automatic controls that will:
  - a. Shut off the fuel supply in case of power or flame failure or interruption of air movement through the exhaust fan? Yes \_\_\_ No \_\_\_
  - b. Will stop the grain from being fed into the dryer if excessive temperature occurs in the exhaust of the drying section? Yes \_\_\_ No \_\_\_
- > Do inside bucket elevators meet the requirements of 1910.272\*? Yes \_\_\_ No \_\_\_

Also included in this section are such compliance items as machine guarding, fixed ladders, guarding for elevated work surfaces, electrical compliance and maintenance shop compliance.

*\*NOTE: 1910.272 refers to the OSHA standard for grain handling facilities.*