

**Robert Gray Middle School
Tiered Fidelity Inventory Action Plan**

2018-19 Academic Year

0 = low, 1 = medium, 2 = high

Tier I					
Subscale	Item	Current Score	Action(s)	Person(s) Responsible	Timeline
Teams	1.1.1 Climate Team, Tier 1 1.1.2 Equity Team 1.1.3 CARE Team Data Source: Team Meeting Minutes (Google Drive file)	2	Maintain current plan	Assistant Principal Tier 1 Team	By January 2019 revisit CARE team.
	1.2 Team Operating Procedures ● Team is composed of admin, counselors, teachers and special education staff Data Source: Team Meeting Minutes	2	Maintain current plan; not a priority Team meets every other week	Assistant Principal Tier 1 Team	2018-19
Implementation	1.3 Behavioral Expectations ● 3 Schoolwide Rules ● 14 No-Nos ● Rules posted in common spaces & classrooms ● Rules positively stated ● Rules reviewed annually Data Source: School Climate Handbook, Student Handbook & Calendar	2	ACTION: Consistent use and handling of problem solver forms	Tier 1 Team	2018-19
	1.4 Teaching Expectations ● PBIS monthly lessons ● Student Handbook ● Jump Start Day ● AVID Binder schoolwide use ● RGMS Video News	2	ACTION: Teach PBIS lessons as per the calendar developed to reflect the loss of late start days ACTION: PBIS January-reteach. Reteach early January School News: AVID involvement, teach expectations.	Tier 1 Team	2018-19

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	<p>Data Source: School Climate Handbook, Google Drive Folder for PBIS Lessons Link</p>				
1.5 Problem Behavior Definitions	<ul style="list-style-type: none"> ● PPS Climate Handbook ● 14 No Nos to Yes Yeses ● Student Handbook ● AVID Ready to Learn vs Common Spaces ● Use of problem solvers <p>Data Source: School Climate Handbook</p>	2	Maintain current plan	Tier 1 Team	2018-19
1.6 Discipline Policies	<ul style="list-style-type: none"> ● Intervention not punishment ● Reward system in place ● Handle at the lowest level ● Supported by Intervention PLC team ● Problem Solver information ● Supported by SIT <p>Data Source: School Climate Handbook</p>	2	ACTION: Implement the district discipline reporting system	Tier 1 Team Teacher Leader for PD Assistant Principal	2018-19
1.7 Professional Development	<ul style="list-style-type: none"> ● Staff meeting content ● Individual for new staff ● Classroom management strategies ● Grade-level staff PD ● Fall inservice focus as required <p>Data Source: School Climate Handbook</p>	2	<p>ACTION: Grade-level focus on CARE practices with individual students. Use PS data regularly.</p> <p>ACTION: Implement the district discipline reporting system</p> <p>ACTION: Train staff on PPS threat assessment protocol</p>	Tier 1 Team	2018-19
1.8 Classroom Procedures	<ul style="list-style-type: none"> ● Voice volumes posters ● Technology posters & phone caddies 	2	ACTION: Define and increase use of culturally relevant teaching strategies. Revisit list of 20 equitable practices.	Tier 1 Team Teachers Administrators	2018-19

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	<ul style="list-style-type: none"> • Silent 5 with binder/material check • Jump Start Day lessons <p>Data Source: Admin Report, classroom walkthroughs</p>		LINK to Culturally Relevant Teaching Practices		
	<p>1.9 Feedback and Acknowledgment</p> <ul style="list-style-type: none"> • TFI Walkthrough Tool • Climate team self-assess twice a year <p>Data Source: School Climate Handbook. Walkthrough data in TFI folder</p>	1	<p>ACTION: Increase formal acknowledgement, including plans, alternative ways for positive feedback, reminders, data collection</p> <p>ACTION: Create a weekly/monthly focus for Ka-Ching rewards</p> <p>ACTION: Acknowledge honor roll and attendance quarterly</p>	Tier 1 Team PBIS Coach	2018-19
	<p>1.10 Faculty Involvement</p> <ul style="list-style-type: none"> • Staff meeting data sharing • AVID Elective class data & processes <p>Data Source: PD Planner</p>	1	ACTION: Share data on a quarterly basis	Tier 1 Team All staff	2018-19
	<p>1.11 Student/Family/Community Involvement</p> <ul style="list-style-type: none"> • Publish the climate handbook to the website • PTA board and general meetings • PPS surveys • Fuel Up to Play 60 Student Ambassadors • Lunch groups with counselors <p>Data Source: Referral data, PTA Meeting minutes, SUN meeting notes</p>	2	<p>ACTION: Develop greater student voice to increase the Tier 1 effect on disengaged students through Fuel up to Play 60</p> <p>ACTION: Collaborate with the SUN Family Involvement Team, which collaborates with WATT</p>	Tier 1 Team SUN Community School Site Manager Fuel Up Lead Advisor Administrators Counselors	October 2018-May 2019
Evaluation	<p>1.12 Discipline Data</p> <ul style="list-style-type: none"> • Teachers Dashboard • Administrators Dashboard • Synergy 	2	ACTION: Continue to train staff in the use of the Teachers' Dashboard and how to seek out data from multiple sources	Jon Jeans Beth Madison	2017-18

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	Data Source: Meeting Minutes for Attendance				
	1.13 Data-based Decision Making <ul style="list-style-type: none"> Data review at Tier 1 meetings Data Source: Meeting Minutes Content	1	ACTION: Maintain current plan with emphasis on monthly review of academic and behavioral data	Tier 1 Team	2017-18
	1.14 Fidelity Data <ul style="list-style-type: none"> TFI data Data Source: Current TFI/ Action Plan document	2	Maintain current plan Current Status Spring 2018: in place Next Steps Spring 2018: continue	Tier 1 Team PBIS Coach	2017-18
	1.15 Annual Evaluation Data Source: School Website, Parent Emails, PTA / Family Meeting notes	1	Maintain current plan Discuss our sharing with stakeholders. Was discussed with PTA in January. Current Status Spring 2018: in place Next Steps Spring 2018: continue	Tier 1 Team	2017-18

Tier 2

Subscale	Item	Current Score	Action(s)	Person(s) Responsible	Timeline
Teams	2.1 Team Composition Data Source: <ul style="list-style-type: none"> Student Success Team Intervention PLC CARE Team 	2	ADVANCED TIERS 2 AND 3 ARE ASSESSED WITH THE COACH AND THE SIT Use CARE team processes buildingwide Intervention PLC team creating staff to student mentor program. Involve Stephens Creek Crossing youth services advocate on a regular basis (T2/3 updated w/o Coach)	SST Intervention PLC	2017-18

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	<p>2.2 Team Operating Procedures Data Source:</p> <ul style="list-style-type: none"> Regular meeting/format Shared Google notes Roles reflect team composition Action plan not defined 	2	<p>SST meets weekly. Intervention PLC meets monthly. Notes taken at all meetings and shared with all members and on staff inside web page Write weekly action plan for interventions per student. Roles defined</p>	SST Intervention PLC	2017-18
	<p>2.3 Screening Data Source:</p> <ul style="list-style-type: none"> Data is collected from multiple data sources Use of new attendance notices Tracking of problem solvers 	1	<p>Verbal data from teachers Attendance and discipline data from Synergy Academic data from Synergy Gradebook and Dashboards Community concerns from PPS surveys Use staff referral Need to have a regular TIP</p>	SST Intervention PLC	2017-18
	<p>2.4 Request for Assistance Data Source:</p> <ul style="list-style-type: none"> Direct communication is used for staff, students & families to request assistance 	1	<p>More frequent collaboration with TOSA Jeremy G. Collaboration with behavior TOSA. Need written referral formalized form to refer kids? Do teachers feel we are responsive? Families email counselors, admin, and school psych for assistance Teachers are expected to manage their students using high-leverage strategies and use admin as back-up</p>	SST Intervention PLC	2017-18
Interventions	<p>2.5 Options for Tier II Interventions Data Source:</p> <ul style="list-style-type: none"> Support interventions are in place Use of set interventions for behavior, attendance and academics 	1	<p>ACTION: Create written, enforceable, explicit strategies for managing students in need of Tier 2 interventions. Further define support interventions using <u>Behavior Intervention Manual</u> and <u>Teacher’s Encyclopedia of Behavior Management</u>, both of which have been purchased by RGMS Regular teacher communication loop with familie Check In/Check Out needs a coordinator Schedule changes/constructive More social skills teaching Mentoring program Meaningful work/TA-need coordinator</p>	Jon Jeans SST Intervention PLC	2017-18

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			Specific behavior plans Need data to prove effectiveness		
	2.6 Tier II Critical Features Data Source:	2	Fully integrate additional instruction and time strategies for student skill development and increased opportunity for feedback Tier II lesson plans	Jon Jeans SST Intervention PLC	2017-18
	2.7 Practices Matched to Student Need Data Source:	1	ACTION: Use a formal process to select Tier 2 interventions that are matched to student need and adapted to improve contextual fit Defined intervention categories as behavior, attendance, academic to identify intervention process. need a formal process?	Jon Jeans SST Intervention PLC	2017-18
	2.8 Access to Tier I Supports Data Source:	2	Maintain current plan	Jon Jeans SST Intervention PLC	2017-18
	2.9 Professional Development Data Source:	2	Integrate staff intervention delivery, request for assistance, delivering feedback and monitoring student progress	Jon Jeans Beth Madison Intervention PLC	2017-18
Evaluati on	2.10 Level of Use Data Source: ● Track data at SIT meetings	1	Develop a process to track students participating in Tier 2 supports Need tracking system for students on Tier II Do we have 30 students who need Tier II Data system needed	Jon Jeans Beth Madison Intervention PLC	2017-18
	2.11 Student Performance Data Data Source: ● Track data at SIT meetings	1	Develop a process to track proportion of students experiencing success in Tier 2 supports Need formal system to track data experiencing success	Jon Jeans Beth Madison Intervention PLC	2017-18
	2.12 Fidelity Data Data Source:	1	Develop a process for ongoing review of fidelity for each Tier 2 practice Need a system monitor?	Jon Jeans Beth Madison	2017-18
	2.13 Annual Evaluation Data Source:	1	Develop a process for assessing overall effectiveness and efficiency of strategies Team will complete this in May at SST?	Jon Jeans Beth Madison	2017-18

Tier 3					
Subscale	Item	Current Score	Action(s)	Person(s) Responsible	Timeline
Teams	3.1 Team Composition Data Source: <ul style="list-style-type: none"> Tier 3 personnel are gathered as appropriate to the specific student needs 	2	Maintain current plan; not a priority	Jeramie Kaiser Andrea Hoffelt Jon Jeans Mike Haliski	2017-18
	3.2 Team Operating Procedures Data Source: <ul style="list-style-type: none"> Tier 3 personnel are gathered as appropriate to the specific student needs 	2	Maintain current plan; not a priority	Jeramie Kaiser Andrea Hoffelt Mike Haliski Jon Jeans	2017-18
	3.3 Screening Data Source: <ul style="list-style-type: none"> Tier 3 screening happens as appropriate to the specific student needs 	2	Maintain current plan; not a priority	Jeramie Kaiser Andrea Hoffelt Mike Haliski SpEd Staff Jon Jeans	2017-18
	3.4 Student Support Team Data Source: <ul style="list-style-type: none"> Individual support plans include BFP Behavior and FBAs SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt Mike Haliski SpEd Staff Jon Jeans	2017-18
Resources	3.5 Staffing Data Source: <ul style="list-style-type: none"> Special education funding includes only time for writing IEPs SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt Mike Haliski SpEd Staff Jon Jeans	2017-18
	3.6 Student/Family/Community Involvement Data Source: <ul style="list-style-type: none"> “Light coaching” model 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt Mike Haliski SpEd Staff	2017-18

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	<ul style="list-style-type: none"> SLC-B structure includes all Tier 3 items 			Jon Jeans	
	3.7 Professional Development Data Source: <ul style="list-style-type: none"> Classroom management strategies SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt Mike Haliski SpEd Staff Jon Jeans	2017-18
Support Plans	3.8 Quality of Life Indicators Data Source: <ul style="list-style-type: none"> “Light coaching” model SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Linda Moon Jon Jeans	2017-18
	3.9 Academic, Social, and Physical Indicators Data Source: <ul style="list-style-type: none"> Assessment data available SLC-B structure includes all Tier 3 items 	1	Maintain current plan	Linda Moon Jon Jeans	2017-18
	3.10 Hypothesis Statement Data Source: <ul style="list-style-type: none"> Individual support plans include BFP Behavior and FBAs SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18
	3.11 Comprehensive Support Data Source: <ul style="list-style-type: none"> Individual support plans include BFP Behavior and FBAs SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18
	3.12 Formal and Natural Supports Data Source:	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18

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	<ul style="list-style-type: none"> Individual support plans include BFP Behavior and FBAs SLC-B structure includes all Tier 3 items 				
	3.13 Access to Tier I and Tier II Supports Data Source: <ul style="list-style-type: none"> SLC-B structure includes all Tier 3 items 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans	2017-18
Evaluation	3.14 Data System Data Source: <ul style="list-style-type: none"> SLC-B data is only reported out on a needs-to-know basis 	1	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18
	3.15 Data-based Decision Making Data Source: <ul style="list-style-type: none"> SLC-B data is only reported out on a needs-to-know basis 	1	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18
	3.16 Level of Uses Data Source: <ul style="list-style-type: none"> SLC-B data is collected and analyzed by SLC-B staff and others as needed 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Mike Haliski	2017-18
	3.17 Annual Evaluation Data Source: <ul style="list-style-type: none"> Annual review of RGMS SpEd programs is conducted every spring 	2	Maintain current plan	Jeramie Kaiser Andrea Hoffelt SpEd Staff Jon Jeans Beth Madison	2017-18