

## Grants-in-Aid of Scholarship and Research Proposal Evaluation Rubric

\*Modified from UW-Superior's Student Undergraduate Research Fellowship Evaluation Rubric

| Criteria                                  | Exceptional   | Very Good  | Average  | Fair  | Poor  |
|---|---|--|--|---|---|
| <b>Research question or creative goal</b> | (8) The goals or objectives of the project are clearly stated and described.  | (6) The goals or objectives of the project are described well but could benefit from minor fine-tuning.  | (4) The goals or objectives of the project are comprehensible but need further refinement.   | (2) The goals or objectives of the project are insinuated but not explicitly stated.  | (0) The goals or objectives of the project are nonexistent.   |
| <b>Methodology and design</b>             | <p>(8) Clear, concise, and it's easy to understand the methodology, design, research plan, processes, or procedures that will be used.</p> <p>Based on their description, the approach is appropriate and manageable for the project.</p> <p>Written so a non-specialist can understand the methods and the topic that will be studied.</p> | <p>(6) Proposal is clear and it's easy to understand the methodology, design, research plan, processes, or procedures that will be used to complete this project but further fine tuning/explanation is necessary.</p> <p>The approach seems appropriate and manageable.</p> <p>Some undefined field-specific terminology that makes the proposal less understandable or accessible.</p> | <p>(4) Outlines the methodology, design, research plan, processes, or procedures that will be used, but some aspects are vague and need further clarification or explanation.</p> <p>Further clarifications are needed to show how this project is appropriate and manageable.</p> <p>Some undefined field-specific terminology that makes the proposal less understandable or accessible.</p> | <p>(2) Does not explicitly describe the methodology, design, research plan, processes, or procedures that will be used, but has statements inferring some kind of methodological approach.</p> <p>Further detail is necessary to show how this project is appropriate and manageable.</p> <p>Generally not easy to follow (e.g., utilizes field-specific jargon without explaining its significance).</p> | <p>(0) Lacking any description of the methodology, design, research plan, processes, or procedures that will be used.</p> |
| <b>Timeline</b>                           | (4) Clearly presented and shows that all project-described activities will be completed within the semester the grant is awarded.   | (3) Shows the activities that will be completed within the semester the grant is awarded.  | (2) Timeline is presented, but does not clearly describe which activities will be completed or when.   | (1) No clear timeline, or it does not illustrate what will be completed or when.  | (0) No timeline of activities, or the timeline is clearly not suitable for the activities described.                      |

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| <b>Educational benefits</b>                          | (4) Student motivation and professional goals are listed and the statement clearly reflects how this research project will help the student meet those goals. | (3) Student motivation and professional goals are listed and the statement generally describes how this project can help the student meet the goals. | (2) Statement outlines student's professional goals and motivation but does not describe how they are connected to the project. | (1) It is not clear what the student's motivation or professional goals are.                      | (0) No statement included.   |
| <b>Budget</b>  | (4) Expenses relevant to the project are clearly listed and justified, and expenses are allowable based on GIASR guidelines.                                  | (3) Expenses relevant to the project are listed and justified, and expenses are allowable based on GIASR guidelines.                                 | (2) Expenses allowable based on GIASR guidelines are listed; however, relevance to project or justification is unclear.         | (1) Budget may not list all items or item relevance and justification may not be provided at all. | (0) Budget lists expenses not allowed based on GIASR guidelines, or no budget is included. |
| <b>Proposal structure, length &amp; completeness</b> | (4) Complete and meets word limit, is very well written, and is easy to follow.   | (3) Complete and meets word limit, and is clearly written with no errors.  | (2) Complete and meets word limit, but contains errors.   | (1) Incomplete with minor information missing or exceeds word limit.                              | (0) Significant information is missing.  |