FLORIDA STATE UNIVERSITY
DEPARTMENT of ENVIRONMENTAL HEALTH & SAFETY
Office of Risk and Insurance Services

Electric Cart/Utility Vehicle Maintenance Checklist

- No smoking near the recharge station. Do not recharge the cart or vehicle near an open flame or ignition source.
- A fire extinguisher should be located in the charging area.
- Safety glasses should be worn when the battery charger cord is connected and disconnected.
- Recharge the Cart in the designated charging area.
- Only an approved battery charger will be used to recharge the batteries (designed to shut off automatically when the batteries are fully charged).
- A charger must be plugged directly into a ground fault interrupter receptacle.
- Extension cords should not be utilized to recharge a Cart.
- Disconnect the battery charger cord before using the Cart.
- When cleaning a battery acid spill, personal protective equipment such as appropriate gloves and safety glasses are to be worn. Pour baking soda on a minor battery acid spill. After the spill has been neutralized (no longer bubbling) carefully wipe up and dispose as regular trash. If there is a major battery acid spill or if you are uncomfortable cleaning any size spill, contact Environmental Health & Safety at 850-644-6895, or 850-644-1234 after normal business hours.
- If acid gets in someone's eyes, rinse thoroughly with water for 15 minutes then seek immediate medical attention.
- Wash skin thoroughly with cold water if exposed to battery acid.

Please contact FSU Environmental Health & Safety at 850-644-6895 with any questions or concerns.

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