



5280 Dixie Highway • Waterford, Michigan 48329 • Office 248-666-1844 • Fax: 248-666-3084  
www.staubfinancial.com

## CHECKLIST FOR FINANCIAL REVIEW

Please gather the most recently dated documents related to the topics below:

### INVESTMENT / RETIREMENT PLANNING

- ☐ IRA Statements, 401K Statements, 403B Statements
- ☐ Pension Plan Info, if applicable
- ☐ Company Benefits Statements
- ☐ Brokerage Account and Investment Statement(s)
- ☐ Mutual Fund Statements, Annuity Statements
- ☐ Stock Option Information

### TAX PLANNING / SOCIAL SECURITY

- ☐ Copy of Most Recent Income Tax Return – Federal and State Returns
- ☐ Social Security Personal Earnings and Benefits Estimate Statement
- ☐ Recent Pay Stub
- ☐ W-2 Statements

### MORTGAGE / PERSONAL BANK ACCOUNT

- ☐ Most Recent Bank Account Statements
- ☐ Mortgage – Original Info if Possible, Other Loan Details (Autos, Credit Card, etc.)
- ☐ Mortgage Loan details on Rental property & Annual Rental Property Profit & Loss

### RISK MANAGEMENT / ESTATE PLANNING

- ☐ Life Insurance Annual Policy Statements
- ☐ Cover Page of Personal Insurance Policies – Auto, Home, Rental Home, Disability
- ☐ Copies of all Estate Planning Documents (Wills, Living Trust, Power of Attorney)