

# Affidavit of Undertaking To Submit Documents

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## AFFIDAVIT OF UNDERTAKING TO SUBMIT DOCUMENTS

I, **[Your Full Name]**, of [Your Address], do hereby solemnly affirm and declare as follows:

- Affirmation of Identity:** I am a legal resident of [City, State, Country] and possess the necessary identification to confirm my identity, including [mention any relevant ID like driver's license, passport, etc., with ID number if applicable].
- Purpose of Affidavit:** This affidavit is executed in accordance with the requirements of [Mention the organization, institution, or authority requiring the documents, e.g., "the Department of Immigration" or "XYZ University"] to affirm my commitment to submit the required documents within the stipulated deadlines.
- List of Documents:** I undertake to provide the following documents to [Name of the Institution or Authority] by [Deadline]:
  - [Document 1, e.g., Birth Certificate]
  - [Document 2, e.g., Educational Certificates]
  - [Document 3, e.g., Proof of Residence]
  - [Additional documents as required]
- Reason for Delay (if applicable):** The delay in the submission of the aforementioned documents is due to [State Reason, if applicable, such as "delays in document retrieval from third parties," or "processing delays at the document issuing authority"].
- Commitment to Timely Submission:** I hereby undertake to submit all the aforementioned documents in their correct and valid form by the stipulated deadline. I understand that failure to comply with this undertaking may result in

[Mention consequences, e.g., "delay or denial of my application," "legal action," etc.].

6. **Declaration of Truthfulness:** I affirm that the information provided in this affidavit is true and correct to the best of my knowledge and belief. I understand that providing false information can lead to penalties under the law.

**Sworn and Declared** this \_\_\_\_ day of [Month, Year] at [Location, City, State, Country].

**Signature:** \_\_\_\_\_

[Your Full Name]

**Subscribed and sworn before me**

[Signature of Notary Public/Judicial Officer]

**Name:**

**Title:**

**Seal:**

[Date]