**Affidavit of Undertaking To Submit Documents**

horizontal line

**AFFIDAVIT OF UNDERTAKING TO SUBMIT DOCUMENTS**

**I, [Your Full Name],** of [Your Address], do hereby solemnly affirm and declare as follows:

1. **Affirmation of Identity**: I am a legal resident of [City, State, Country] and possess the necessary identification to confirm my identity, including [mention any relevant ID like driver’s license, passport, etc., with ID number if applicable].
2. **Purpose of Affidavit**: This affidavit is executed in accordance with the requirements of [Mention the organization, institution, or authority requiring the documents, e.g., "the Department of Immigration" or "XYZ University"] to affirm my commitment to submit the required documents within the stipulated deadlines.
3. **List of Documents**: I undertake to provide the following documents to [Name of the Institution or Authority] by [Deadline]:
   * [Document 1, e.g., Birth Certificate]
   * [Document 2, e.g., Educational Certificates]
   * [Document 3, e.g., Proof of Residence]
   * [Additional documents as required]
4. **Reason for Delay (if applicable)**: The delay in the submission of the aforementioned documents is due to [State Reason, if applicable, such as "delays in document retrieval from third parties," or "processing delays at the document issuing authority"].
5. **Commitment to Timely Submission**: I hereby undertake to submit all the aforementioned documents in their correct and valid form by the stipulated deadline. I understand that failure to comply with this undertaking may result in [Mention consequences, e.g., "delay or denial of my application," "legal action," etc.].
6. **Declaration of Truthfulness**: I affirm that the information provided in this affidavit is true and correct to the best of my knowledge and belief. I understand that providing false information can lead to penalties under the law.

**Sworn and Declared** this \_\_\_ day of [Month, Year] at [Location, City, State, Country].

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[Your Full Name]

**Subscribed and sworn before me**

[Signature of Notary Public/Judicial Officer]

**Name:**

**Title:**

**Seal:**

[Date]