

SCOPE OF WORK FOR RENOVATION OF A HOUSE, CROWN, HOUSE 1 for PRASA CRES Gauteng South Region



Scope of Work and Specification

The main objective for issue of this contract is for: **SCOPE OF WORK FOR RENOVATION OF A HOUSE, CROWN, HOUSE 1 for PRASA CRES Gauteng South Region**

SAFETY REQUIREMENTS:

All work in this contract shall comply with the Occupational Safety Act, 1993 (Act No: 85 of 1993). These items shall all be included in the tendered rates. A copy of the act as well as an approved safety file shall be kept on site for the duration of the project.

1. General

- 1.1. The contractor shall be responsible for General Building works at Rotunda Building for PRASA CRES Gauteng South Region as per Bill of Quantities (BOQ) attached.
- 1.2. All descriptions or clauses where trade names or proprietary products are specified, are deemed to include the phrase “or equal approved”.
- 1.3. The contractor shall be responsible for disposal of all rubble and is to allow for this in the pricing.

2. Description of Work

2.1. The contractor shall:

- 2.1.1 Prepare for all alterations
- 2.1.2 Supply and install floor coverings
- 2.1.3 Supply and install ceilings and blinds
- 2.1.4 Supply and paint walls
- 2.1.5 Supply and fit new doors and paint
- 2.1.6 Supply and install new full bodied porcelain tiles on floors
- 2.1.7 Supply and install glazing material as per the BoQ
- 2.1.8 Supply and paint external walls with brick dressing
- 2.1.9 Supply and install iron monger as per BoQ
- 2.1.10 Supply and install plumbing works and accessories such as taps, bath tubs, toilets, pipes etc
- 2.1.11 Electrical work – Cabling, BD rewiring
- 2.1.12 Supply and install, fascia boards, barge boards and gutters and down pipes
- 2.1.13 Masonry work - Plastering, apron screed, brickwork
- 2.1.14 Plaster and paint damaged back wall



2.1.15 Roof inspection and repairs

2.1.16 Waterproofing on roof

3. Health and Safety

- 3.1. The contractor shall be responsible for the safety of personnel on site, a detailed safety plan shall therefore be submitted with the tender offer for evaluation. The following shall also form part of the safety plan:
- 3.2. Transportation of equipment and personnel.
- 3.3. The site access certificate shall only be issued (to the successful bidder) after the evaluation and approval of the safety file.
- 3.4. The Contractor shall comply with all applicable legislation and PRASA CRES safety requirements adopted from time to time and instructed by the Project Manager. Such compliance shall be entirely at his own cost, and shall be deemed to have been allowed for in the rates and prices in the contract.
- 3.5. The Contractor shall ensure that a safety representative is at site at all times.
- 3.6. The Contractor shall report all incidents in writing to the Project. Any incident resulting in the death of or injury to any person on the works shall be reported within 24 hours of its occurrence and any other incident shall be reported within 48 hours of its occurrence.
- 3.7. The Contractor shall make necessary arrangements for sanitation, water and electricity at these relevant sites during the installation of the equipment

4. Quality

- 4.1. Where equipment offered does not comply with standards or publications referred to in the specification, Contractors shall state which standards apply and submit a copy in English.
- 4.2. Contractors shall submit descriptive literature consisting of detailed technical specifications, general constructional details and principal dimensions, together with clear illustrations of the equipment offered.
- 4.3. During the duration of the contract period, the successful Contractor shall be required to inform the Project Manager of any changes to equipment offered and



submit detailed information on replacement equipment for approval prior to it being used on this contract.

- 4.4. Contractors shall submit equipment type test certificates for equipment to be supplied in this contract. These shall be in English.
- 4.5. The Project Manager shall be notified timeously for inspection of equipment before it is delivered to site.

5. Guarantees and Defects

- 5.1. The work shall be guaranteed for a period of 12 months commencing from the date of commissioning or hand over to PRASA CRES whichever comes first.
- 5.2. The contractor shall be responsible for guarantees and maintenance-on-guarantees of the equipment, material and labour.
- 5.3. The contractor shall rectify defects that may arise during the guarantee period within 7 days of being notified by PRASA CRES.
- 5.4. Should the Contractor fail to comply with the requirements stipulated above, PRASA CRES shall be entitled to undertake the necessary repairs of work or effect replacement of defects apparatus or material and the contractor shall reimburse the client the total cost of such repair or replacement, including labour costs incurred in replacing defective apparatus or materials.
- 5.5. PRASA CRES shall issue a completion certificate indicating the completion date.



CRITERIA	WEIGHT	SCORES
Contractor: Organisational Experience	25	<p>Score will be based on successfully executed and completed similar projects with positive references over the last five years of which details such as letters of appointment and Practical completion certificates are provided:</p> <ol style="list-style-type: none"> 1: List of 1 project in a Built environment with a 2GB grading or higher 2: List of 2 projects in a Built environment with a 2GB grading or higher 3: List of 3 projects in a Built environment with a 2GB grading or higher 4: List of 4 projects in a Built environment with a 2GB grading or higher. 5: List of 5 projects in a Built environment with a 2GB grading or higher
Contractor: Qualifications of Key Staff + Experience of Key Personnel (based on Submitted CV's and certificate)	25	<p>Score will be based on technical qualifications of key personnel including Project Manager and Site Agent that would be allocated to the subject projects including the project organigram:</p> <ol style="list-style-type: none"> 1: CV with qualification, N3-N6 including trade qualification. 2: CV with qualifications, National Diploma supported by lower qualification including trades qualification. 3: CV with qualifications, National Diploma Professional Registration supported by lower qualification including trades qualification 4: CV with B- TECH qualification and Professional Registration supported by lower qualifications. 5: CV with BSC ENG. Qualification and Professional Registration supported by lower qualifications.
Work Plan / Project Schedule	20	<p>MS Project Schedule/Program for the subject project capturing the specific details of the subject project:</p> <ol style="list-style-type: none"> 1: Work plan or project schedule is poor or poorly demonstrated such as start and finish dates. 2: Work plan or project schedule is adequate, i.e. milestones and critical path not clear. 3: Work plan or project schedule is adequate, i.e. shows estimated start and finish dates, major milestones and critical path and estimated duration and logic to reach works completion.



		<p>4: Work plan or project schedule is adequate, i.e. shows estimated start and finish dates, major milestones and critical path and estimated duration and logic to reach works completion.</p> <p>5: Work plan or project schedule is adequate, i.e. shows estimated start and finish dates, major milestones and critical path and estimated duration and logic to reach works completion. Work plan or project schedule also contains information on execution integration and redundancy for unforeseen delays or occurrences.</p>
<p>Contractor:</p> <p>Technical Approach and Methodology</p>	20	<p>1: Generic technical approach project methodology is provided, not aligned to scope.</p> <p>2: Detailed technical approach and methodology is provided that is aligned to the scope of work.</p> <p>3: Detailed technical approach and methodology is provided that is aligned to the scope of work/ highlighting the risk/s of the work.</p> <p>4: Detailed technical approach and methodology is provided that is aligned to the scope of work/ highlighting the risk/s and mitigation measures.</p> <p>5: Detailed technical approach and methodology is provided that is aligned to the scope of work/ highlighting the risk/s and mitigation measures associated with working within the rail environment.</p>
<p>Client Satisfaction Letter</p> <p>Points allocated for a submitted Client Satisfaction Letters</p>	10	<p>5: Submission of letter from at least 5 + clients</p> <p>4: Submission of letter from at least 4 clients</p> <p>3: Submission of letter from at least 3 clients</p> <p>2: Submission of letter from at least 2 clients</p> <p>1: Submission of letter from at least 1 client</p>

NB: Please note that a minimum score for the technical evaluation of **60%** needs to be reached in order for bids to be considered further for the price and preference (BBBEE) evaluation.