

## Arizona Nurses Association – Board of Directors Meeting Minutes

<b>Date:</b>	November 21, 2019	<b>Location:</b>	Conference
<b>Call to Order Time:</b>	6:02 p.m.	<b>By:</b>	Sandy Severson

Attendance					
C	<b>President</b>	Sandy Severson	C	<b>Director of Education</b>	Tina Menghe
	<b>Vice President</b>	Open position	C	<b>Director of Communication</b>	Leslie Knapp
C	<b>Secretary</b>	Marlene Steinheiser			
	<b>Treasurer</b>	Leanne Prenovost		<b>Executive Director -AZNA</b>	Robin Schaeffer
P = Present; C = Conference call; A = Absent; E = Excused					

Item	Discussion	Action/ Responsibility	Date Due
Call to Order	6:02 p.m. by Sandy Severson		
Approve Last Meeting Minutes	October 2019 meeting minutes approved without edits		
Chapter 1 Board Open VP Position	Tina interested in VP position; motion made to appoint Tina to VP position and motion 2 <sup>nd</sup> Motion passed unanimously	Director of Education position now open; email to members let them know that position is open and respond to President; Sandy to check with AzNA office on process	Dec 2, 2019
Old Business <ul style="list-style-type: none"> <li>Un-incorporation Update</li> <li>Option to merge with Chapter 30</li> <li>SNA Convention Sponsorship – Table update Nov 8 &amp; 9</li> </ul>	Pending finalization of paperwork  Chapter 30 not interested in merging with Chapter 1; no further discussion  GPAC staffing for our table not well organized; evaluate process in future		
Scholarship Update	Tina reported on scholarship applications; 4 applicants and all met criteria; scholarships scored by the rubric; motion to grant scholarships to all 4 applicants and seconded	Tina to forward information to Leanne, secretary to send checks to those granted scholarships	Dec 2, 2019

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	No one opposed; motion granted; all 4 applicants will be awarded scholarships		
Planned Events <ul style="list-style-type: none"> <li>Nurses Retreat Sponsorship</li> <li>Other</li> </ul>	Chapter 30 leadership in transition so topic placed on hold  Propose casual event to have short education presentation, discussion and networking; have event at coffee shop, at organization's conference room or possibly other "neutral" sites	On-going discussion; continue once open board position is filled	
Treasurer's Report	none		
Member Communications	none		

<b>Meeting Adjourned:</b>	6:45 p.m.
<b>Respectfully Submitted:</b>	Marlene Steinheiser
<b>Next Meeting:</b>	January 2020; date TBD