



B&GCO Prince of Wales  
1463 Prince of Wales Drive  
Ottawa, Ontario

Date: 22-Jan-18  
Rev. #: 1  
Rev. Date: 22-Jan-18

## ROOFING, SHEET METAL SCOPE OF WORK

### SPECIFIC SCOPE OF WORK SUMMARY TO BE INCLUDED IN YOUR PRICE:

You must include in your quotation the work mentioned on the following pages, which is not necessarily indicated within the tender documents. All information contained within this document will form an integral component of this discipline's project contractual obligations.

#### Section #1 List of tender documents applicable to this request

- a) Refer to the "TENDER DOCUMENT SUMMARY" as attached in Appendix A.
- b) SPECIFICATIONS shall refer to all listed specifications from the various disciplines as detailed in the TENDER DOCUMENT SUMMARY found in Appendix A.
- c) DRAWINGS shall refer to all listed drawings from the various disciplines as detailed in the TENDER DOCUMENT SUMMARY found in Appendix A.

Sub-trade Estimators Input	
Rec'd	Comment

#### Section #2 Schedule

The specific schedule for your discipline will be distributed upon award of contract. The following information is an extract of the attached Preliminary Schedule dated TBD, which is a general guideline of our construction intentions for this project.

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The specific schedule for your discipline is as follows:

Award of subcontract: February 1, 2018  
Your work must start: TBD,  
Your work must finish: TBD,

#### Section #3 General Project Scope of Work Items

- a) All Roofing and Sheet Metal as required at Boys and Girls Club Prince of Wales in reference to the DRAWINGS and SPECIFICATIONS, including, but not limited to,
- b) Complete this scope of work according to the attached schedule, specifically within the indicated commencement and completion dates.
- c) Supply all labour, material & equipment to complete your scope of work as outlined/specified by the tender documentation and this detailed scope of work.
- d) Enforce any precautionary measures required to ensure your work is safe and protected.
- e) Provide the proper amount of qualified personnel to manage your scope.
- f) Include for all scaffolding, motorized lifts & equipment to perform your scope.
- g) Provide warranties & installation guarantees upon completion of contract - One year warranty.
- h) Provide for all required protections and if applicable covering of any previous work competed by others.
- i) Provide all required shop drawings within 2 calendar week of contract issuance.
- j) Keep site clean from all garbage and debris caused by your scope of work.
- k) The contractor is responsible for daily removal of debris caused by its' scope of work.
- l) The contractor is responsible for all the temporary power required to complete its work (generator system).
- It is understood that the Sub-contractor will complete this scope of work in its entirety with its own forces.
- m) Any deviation, or sub contracting to other firms is prohibited without written approval from TAL-CO Building Innovations, prior to tender submission.
- Throughout the course of contract completion, it is the responsibility of the sub-contractor to address all
- n) deviation from this scope of work immediately. If not duly addressed, TAL-CO Building Innovations reserves the right to establish a fair and reasonable resolution to any/all outstanding issues.


- o) All extras & credits must be approved by the Project Manager prior to proceeding with the revised scope of work and the work must be verified by the site Superintendent.

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- p) It is the sub-contractors' responsibility to review, if necessary, all other project drawings or documents at our office located at 1341-2 Coker Street, Greely, Ontario, K4P 1A1.

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- q) It is the Sub-Contractor's responsibility to review and sign-off on the TAL-CO Health and Safety Plan prior to commencement of work. The Sub-Contractor has the responsibility to ensure all of their employees comply with the plan's requirements at all times.

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#### **Section #4 Site Specific Scope of Work Items**

- a) Your workmanship must meet or exceed all present code regulations (municipal, governmental, and environmental), including requirements as detailed in the DRAWINGS and SPECIFICATIONS

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- b) Supply and install 2-ply built-up roofing system, as per DRAWINGS and SPECIFICATIONS

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- c) Complete all roof and roofing requirements as per the DRAWINGS and SPECIFICATIONS

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- d) Seal in all roof penetrations required for Mechanical, Electrical, and other disciplines.

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- e) Supply and install all roof sheathing, rigid and semi-rigid insulation, vapour barrier, plywood, wood blocking, etc., as per the DRAWINGS and SPECIFICATIONS

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- f) Supply and install all associated roof flashing, counter flashing, cap flashing, and all other misc. roof flashings, complete with caulking as per the DRAWINGS and SPECIFICATIONS

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- g) Supply and install all Roof Drains, complete with insulation, and secured as per the DRAWINGS and SPECIFICATIONS

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- h) The inspection and testing services does not relieve the contractor of his quality control responsibility.

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- i) Coordinate delivery and storage of materials with TAL-CO Site Superintendent

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- j) Roofing installation will be completed with new, dry, and clean products. All materials stored on site must be properly protected and are the sole responsibility of the contractor.

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k) All adjacent parts of finished building are to be protected from damage caused by roofing procedures.

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l) Protect the finished product in areas requiring future work (Phase 2) with plywood sheathing.

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m) Contractor is to provide all required safety equipment including roof barricades, harnesses, ropes, procedures, etc., during completion of scope.

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n) Contractor is to ensure all personnel are qualified for working at heights, with current training certificates available at all times

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o) Ensure all work is coordinated with the site superintendent and is regulated by the Project Schedule.

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p) All roofing procedures must comply to standard roofing methods;  
Complete work in methods as not to leave materials exposed and susceptible to damage

q) Deliver and store materials in their original packaging, bearing the manufacturer's name and grade allowing ease of inspection.

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r) Supply of air vapour barrier under all parapet, control joint, and expansion joint work as per the DRAWINGS and SPECIFICATIONS


s) Supply and installation of all roof curb insulation as per the DRAWINGS and SPECIFICATIONS

t) Supply and install cant strip as per the DRAWINGS and SPECIFICATIONS

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u) Supply and install all membrane as per the DRAWINGS and SPECIFICATIONS

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v) Supply and install all caulking within your scope of work as per the DRAWINGS and SPECIFICATIONS

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#### **Section #5 Work To Be Excluded From Your Scope of Work**

a) Waste removal containers

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#### **Section #6 Separate Prices To Be Excluded From Your Scope of Work**

a) N/A

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**Section #7 Allowances To Be Included From Your Scope of Work**

a) N/A

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**Section #8 Phase Breakout Pricing**

a) Submit breakout pricing for Phase 1 and 2 scopes

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**Section #9 Appendix B - Bid Breakdown**

a) Refer to attached document.

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**END**



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OTTAWA, ONTARIO, CANADA

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## TENDER SUBMISSION - SUPPLEMENTARY INFORMATION

### A. UNIT RATES

	DESCRIPTION	QTY	UNIT RATE	COST
1	SUPERVISOR RATE PER HOUR			
2	LABOURER RATE PER HOUR			
3				
4				
5				
6				
7				
8				

### B. SEPARATE PRICES EXCLUDED

	DESCRIPTION	QTY	UNIT RATE	COST
1				
2				
3				
4				
5				
6				
7				

END OF DOCUMENT