



HUMAN RESOURCES ADVISORY/STAFF DIVERSITY COMMITTEE PURPOSE STATEMENT 2020-2021

PURPOSE

The purpose of the Human Resources Advisory/Staff Diversity Committee is to review and recommend policies and procedures related to District personnel. The Committee also recommends and develops policies and procedures related to the District's Equal Employment Opportunity and Diversity Plan. The Committee forwards recommendations to all campus constituent groups and to the Steering Committee for review and adoption (III.A.1-15).

RESPONSIBILITIES FOR 2020-2021

- Review and revise all Human Resources-related Board Policies and Administrative Procedures that are not otherwise within the scope of collective bargaining (III.A.1, 11).
- Monitor Equal Employment Opportunity and Diversity Plan (III.A.1, 11, 12).
- Review strategies to improve diversity in the hiring of new employees (III.A.12).

FREQUENCY OF MEETINGS

- Five times per year during regular academic terms.

2020-2021 MEETING DATES, TIMES, LOCATIONS OF MEETINGS

Wednesday	October 21, 2020	2:30 p.m. – 3:30 p.m.	Remote via Zoom
Wednesday	November 18, 2020	2:30 p.m. – 3:30 p.m.	Remote via Zoom
Wednesday	March 17, 2021	2:30 p.m. – 3:30 p.m.	Tentatively Remote via Zoom
Wednesday	April 21, 2021	2:30 p.m. – 3:30 p.m.	Tentatively Remote via Zoom
Wednesday	May 19, 2021	2:30 p.m. – 3:30 p.m.	Tentatively Remote via Zoom

While working in the remote environment, the Human Resources Advisory/Staff Diversity Committee meetings scheduled to occur on the above five dates have been set up as recurring Zoom meetings. The meeting id and password to access these meetings will remain constant until we return to campus and we are given the authorization to use meeting rooms.

Meeting ID
983 9983 9699
Security
Passcode **291638**
Invite Link

<https://cccconfer.zoom.us/j/98399839699?pwd=UFROc1BuWHJhYlNzVjdqMWJqNjJ3dz09>

COMMITTEE MEMBERSHIP REPRESENTATIVE COMPOSITION

Administrator	3
Faculty	4 (Full-Time-2; Part-Time-2)
Supervisor/Confidential	2
Classified	2
Student	2

- Standing Membership:
 - Director of Human Resources (Chair)
 - Human Resources Manager/Staff Diversity Officer/Title IX Coordinator
 - President of Supervisor/Confidential Group