

SWORN STATEMENT¹ for VERIFICATION OF HOUSEHOLD INCOME

Name of Applicant/Recipient

Case No.

I, _____, declare that I have been working and receiving payment in the form of _____ in the amount of \$ _____ per (circle one) day, week, two weeks, month. I have no pay stubs or other documentation to prove my earnings. I have been receiving this income since _____ (date). There is no readily available third party (collateral contact)² who can assist in verifying my income.

Please do not contact my employer because it will put my employment at risk

ISD has my permission to contact my employer

Sincerely,

Name of Wage Earner for Household

I, _____, swear under penalty of perjury, that the information included in this declaration is true to the best of my knowledge and belief.

Signature of Wage Earner

Date

¹ A sworn statement shall be accepted to verify eligibility factors when the applicant has an immediate need for assistance, and if there is a reasonable explanation as to why documentary verification or a collateral contact is not readily available to establish an eligibility factor. A sworn statement is the applicant or recipient's statement signed under penalty of perjury. NMAC 8.100.130.9

² A collateral contact is an oral or written confirmation of a household's circumstances by a person outside the household. A collateral contact can be used when the applicant/recipient has difficulty obtaining adequate documentary evidence. The caseworker and the applicant/recipient must select a mutually agreed upon collateral contact. A caseworker shall not deny or delay an eligibility decision based on failure of a collateral contact to provide information. NMAC 8.100.130.9