

**IASE/CTE GRIEVANCES REDRESSAL CELL & INTERNAL COMPLAINT
COMMITTEE**

MEETING MINUTES

The 31st of August, 2019

IASE Conference Room

Chairperson : Dr.Laldinliani Hrahsel

Secretary : Mr.Benjamin Lalmuanawma Fanai

Members present:

1.Mr.H.T.Malsawmtluanga

2.Ms.Sian Lalchhandami

The meeting of Grievances Redressal Cell & Internal Complaint started at 1.00 p.m. under the Chairmanship of Dr.Laldinliani Hrahsel.

The chairperson warmly welcomed the members present and continued to read out the complaint received from Lalrintluanga, B.Ed. 1rd semester students.

Item-1.Nature of Grievance – Vehicle Parking.

Resolution: The members of the meeting discussed and assigned Mr.H.T.Malsawmtluanga and Mr.Benjamin Lalmuanawma Fanai to survey the parking area and handle the case immediately with the security guards.

Item-2. Combine Class Meeting with Cell members.

As Internal Committee is added to the cell, it was also discussed to organize combine class meeting with M.Ed and B.Ed students on 6th of September, 2019 to inform that all the internal grievances can also be submitted in the complaint box. For this purpose, Ms.Sian Lalchhandami was assigned to ask permission from the Principal.

After having discussion, the meeting is ended with the vote of thanks by the Chairperson.