

AFFIDAVIT OF UNDERTAKING

I, _____ of legal age, with Postal Address at _____ and Tel. No. _____, after having duly sworn in accordance with law do hereby depose and say:

1. That I am the lawful employer of Mr./Ms. _____ with postal address in the Philippines at _____;

2. That I am duly bound to undertake the following, to wit:
 - a. To faithfully abide by the terms and conditions of the **Philippine Overseas Employment Administration (POEA) Employment Contract** entered into by both parties (Annex A);

 - b. To ensure that the passport is in possession of the worker at all times;

 - c. To allow the worker to go on day off at least once a week whenever applicable without any deductions from his/her salary;

 - d. That in case of labor disputes, I also undertake to surrender the worker to the **Philippine Embassy/ Philippines Overseas Labor Office (POLO)**, his/her Passport along with other documents and his/her personal belongings and facilitate all requirements for repatriation;

 - e. To repatriate the worker to the point of origin at no cost to him/her;

 - f. To ensure that the salary of the worker is being sent regularly to his/her family without need of demand from her;

 - g. To allow the worker to communicate/talk to his/her family in the Philippines when the need arises; and,

 - h. To undertake any and all acts that may be necessary and required for the welfare of the worker

IN WITNESS WHEREOF I HAVE HEREUNTO AFFIXED MY SIGNATURE TO THIS UNDERTAKING this _____ day of _____, 20____ at the Philippine Overseas Labor Office (POLO), Philippine Embassy, Kuala Lumpur, Malaysia

CONFORME:

(Worker's Name and Signature)

(Employer's Name and Signature)

IC/Passport Number: _____