



STATE OF INDIANA

Eric J. Holcomb, Governor

Peter L. Lacy, Commissioner

AFFIDAVIT OF OWNERSHIP Vehicle Title Application Checklist

If you cannot obtain a certificate of title from the seller of your vehicle, and the vehicle is valued at \$5,000 or less, according to NADA average retail or clean retail value, you may apply for a certificate of title by completing an [Affidavit of Ownership for a Vehicle – State Form 23037](#).

Passenger, motorcycle, truck, trailer, off-road vehicle, snowmobile, RV, farm tractor, low speed, semitrailer, watercraft, and manufactured homes are all eligible for the Affidavit of Ownership process as long as the vehicle value is \$5,000 or less.

When submitting paperwork, include the following:

- [Application for Certificate of Title for a Vehicle – State Form 205](#)
- [Application for Certificate of Watercraft Title - State Form 38529](#)
- [Affidavit of Ownership for a Vehicle - State Form 23037](#)
- Bill of Sale. Must include the vehicle year, make, VIN, seller, purchaser, purchase price, and purchase date.
- A lien release is required for all vehicles where the most current title on record has a lien recorded.
- An unopened and unclaimed certified letter mailed to the seller's (and lien holder, if applicable) last known address requesting the title. If the envelope is opened, **your application will be rejected**.
- A copy of the certified letter you mailed to the seller's (and lien holder, if applicable) last known address.
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#). Must be completed by a law enforcement officer or an employee of a BMV license branch.
- [Odometer Disclosure Statement – State Form 43230](#). All trailers and motor vehicles weighing over 16,000 pounds are exempt. Mileage will be branded as "Not Actual" unless a completed and signed odometer statement from the owner of record is provided.
- One proof of address. A driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved [BMV documentation list](#) that is dated within the last 60 days may be used as proof. To view the approved documentation list, click on the link provided or visit myBMV.com.
- Submit payment for the following vehicle or watercraft (as applicable) title application fees and taxes. Payable by MasterCard or Visa, check, electronic check, or money order.
 - \$15 title application fee.
 - \$30 additional administrative penalty will be assessed if the title application packet is not received within 45 days after the purchase date.
 - \$25 speed title fee. This optional fee is in addition to the \$15 title application fee. Paying the optional speed title fee ensures that the title is processed in a period of time that is substantially shorter than the normal processing period.
 - If the vehicle/watercraft is transferring ownership, include 7% sales tax of the dollar amount listed on the Bill of Sale or provide proof of sales tax paid on an [ST108 – Certificate of Gross Retail or Use Tax Paid – State Form 48842](#). If exempt from sales tax, include an [ST108E – Certificate of Gross Retail or Use Tax Exemption – State Form 48841](#).
- Vehicle color: _____ (List color on line)
- Vehicle fuel type (select one):
 - Gasoline
 - Diesel
 - Hybrid
 - Electric
 - Other

For your convenience, the required forms are included with this checklist. The forms are also available at myBMV.com. Mail the completed packet to:

**Indiana Bureau of Motor Vehicles
Central Office Title Processing
100 North Senate Avenue, Room N411
Indianapolis, IN 46204**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title will be issued. **If all required documents are not submitted or information is incomplete, the entire application will be returned.**

Please include this checklist with your application.



APPLICATION FOR CERTIFICATE OF TITLE FOR A VEHICLE

State Form 205 (R10 / 11-18)
INDIANA BUREAU OF MOTOR VEHICLES

*This agency is requesting disclosure of your Social Security Number / Federal Identification Number in accordance with IC 4-1-8-1; disclosure is mandatory, and this record cannot be processed without it.

To be completed by a police officer, BMV official, or BMV certified dealer signee for out-of-state titles. I hereby certify that I personally examined the following vehicle and find the identification number to be as follows.					I swear or affirm that I am authorized to perform this transaction, and I agree to indemnify and hold harmless the Indiana BMV from any and all liability arising from this transaction.						
Vehicle Identification Number 					I swear or affirm that the information that I have entered on this form is correct. I understand that making a false statement on this form may constitute the crime of perjury.						
Year	Make	Model	Type	Date (mm/dd/yyyy)		Applicant Signature: _____					
Inspector's Printed Name and Title			City		Printed Name: _____						
Inspector's Signature		Badge, Branch, or Dealer Plate Number			Applicant Signature: _____						
Transaction Number		Branch Number		Invoice Number		BMV Use Only			Date (mm/dd/yyyy): _____		
Social Security Number / Federal Identification Number *			Name of Applicant			BMV Use Only					
Residence Address (number and street)				City		State	ZIP Code				
Vehicle Identification Number		Vehicle Year	Vehicle Make		Vehicle Model	Vehicle Type	Odometer				
Former Title Number		Purchase Date (mm/dd/yy)	Lien (Y/N)	Speed (Y/N)	Dealer Number	BMV Use Only					
Holder of First Lien, Mortgage, or Other Encumbrance / Special Mailing Address				Mailing Address (number and street)							
City			State	ZIP Code		BMV Use Only					
Holder of Second Lien, Mortgage, or Other Encumbrance				Mailing Address (number and street)							
City		State	ZIP Code	License Number		License Year	Forms Used	BMV Use Only			
Gross Retail and Use Tax Affidavit – I/We hereby certify that sales or use tax on this vehicle was paid as indicated below.											
Selling Price	Less Trade-In / Discount	Amount Subject to Tax		Amount of Tax		Dealer	Branch	Exempt	Exemption Code		
\$	\$	\$		\$							



APPLICATION FOR CERTIFICATE OF WATERCRAFT TITLE

State Form 38529 (R8 / 11-18)
INDIANA BUREAU OF MOTOR VEHICLES

* This agency is requesting disclosure of your Social Security Number / Federal Identification Number in accordance with IC 4-1-8-1; disclosure is mandatory, and this record cannot be processed without it.

To be completed by a police officer, BMV official, or BMV certified dealer signee for out-of-state titles. I hereby certify that I personally examined the following watercraft and find the identification number to be as follows.				I swear or affirm that I am authorized to perform this transaction, and I agree to indemnify and hold harmless the Indiana BMV from any and all liability arising from this transaction.			
Hull Identification Number				I swear or affirm that the information that I have entered on this form is correct. I understand that making a false statement on this form may constitute the crime of perjury.			
Year	Make	Registration Number	Date (mm/dd/yyyy)	Applicant Signature: _____			
Inspector's Printed Name and Title			City	Printed Name: _____			
Inspector's Signature			Badge, Branch, or Dealer Plate Number	Applicant Signature: _____			
Transaction Number			Branch Number	Invoice Number	Date (mm/dd/yyyy): _____		
Registration Number			Former Title Number	Purchase Date (mm/dd/yyyy)		Make	
Series or Model		Hull Identification Number		Length	Year	Hull Type	
Watercraft Type		Watercraft Use		Propulsion Type		Fuel Type	
Social Security Number / Federal Identification Number *			Horsepower	Applicant's County of Residence			
Name of Applicant				Street Address (number and street)			
City					State	ZIP Code	
Holder of First Lien, Mortgage, or Other Encumbrance / Special Mailing Address				Mailing Address (number and street)			
City			State	ZIP Code		BMV Use Only	
Holder of Second Lien, Mortgage, or Other Encumbrance				Mailing Address (number and street)			
City			State	ZIP Code	Dealer Number		
Gross Retail and Use Tax Affidavit – I/We hereby certify that sales or use tax on this watercraft was paid as indicated below.							
Selling Price	Less Trade-In / Discount	Amount Subject to Tax	Amount of Tax	Dealer	Branch	Exempt	Exemption Code
\$	\$	\$	\$				



BILL OF SALE

State Form 44237 (R4 / 7-17)

INDIANA BUREAU OF MOTOR VEHICLES

INSTRUCTIONS: 1. Complete in blue or black ink or print form.

VEHICLE OR WATERCRAFT INFORMATION													
Vehicle or Hull Identification Number													
Year			Make				Model			Registration Number (If applicable, watercraft only)			
SALE INFORMATION													
Purchase Price							Date of Sale (mm/dd/yyyy)						
I do hereby sell, transfer and convey all rights for the above vehicle / watercraft to the purchaser in consideration of the sale payment amount. I certify that the vehicle / watercraft is not subject to any liens that are the responsibility of the seller.													
I swear or affirm that the information I have entered on this form is correct. I understand that making a false statement may constitute the crime of perjury.													
Signature of Seller										Date (mm/dd/yyyy)			
Printed Name of Seller (last, first, middle initial or company name)													
Signature of Seller										Date (mm/dd/yyyy)			
Printed Name of Seller (last, first, middle initial or company name)													
Address of Seller (number and street)													
City					State				ZIP Code				
I swear or affirm that the information entered on this form is correct. I understand that making a false statement may constitute the crime of perjury.													
Signature of Purchaser										Date (mm/dd/yyyy)			
Printed Name of Purchaser (last, first, middle initial or company name)													
Signature of Purchaser										Date (mm/dd/yyyy)			
Printed Name of Purchaser (last, first, middle initial or company name)													
Address of Purchaser (number and street)													
City					State				ZIP Code				



ODOMETER DISCLOSURE STATEMENT

State Form 43230 (R3 / 5-13)
INDIANA BUREAU OF MOTOR VEHICLES

- INSTRUCTIONS:**
1. In accordance with federal and state law, the seller of a motor vehicle must disclose the current mileage to a purchaser in writing upon transfer of ownership. The disclosure must be signed by the seller, including the printed name. If more than one person is a seller, only one seller is required to sign the written disclosure.
 2. The purchaser must sign the disclosure statement, including printed name and address, and return a copy to the seller.
 3. Complete this form in its entirety, in blue or black ink.

Federal and State law requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines, imprisonment, or both.

I, _____ residing at:

Printed name(s) of Seller(s)

certify to the best of my knowledge that the

Address of Seller(s) (number and street, city, state, and ZIP code)

odometer reading is the actual mileage of the vehicle described below unless one of the following statements is checked:

Miles (no tenths)

1. I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.
2. I hereby certify that the odometer reading is NOT the actual mileage and should not be relied upon. **WARNING - ODOMETER DISCREPANCY.**

Vehicle Make	Vehicle Model	Vehicle Year	Vehicle Body Type
Vehicle Identification Number (VIN)			Transfer Date (month, day, year)

I will not hold the Bureau of Motor Vehicles or the Bureau of Motor Vehicles Commission responsible for any discrepancy shown on the odometer reading. I, the undersigned, swear or affirm that the information entered on this form is correct. I understand that making a false statement may constitute the crime of perjury.

Signature(s) of Seller(s)	Date (month, day, year)

PURCHASER'S INFORMATION

I am aware of and acknowledge the above odometer certification made by the seller(s).

Signature(s) of Purchaser(s)	Date (month, day, year)
Printed Name(s) of Purchaser(s)	
Address of Purchaser(s) (number and street)	
City	State
	ZIP Code



PHYSICAL INSPECTION OF A VEHICLE OR WATERCRAFT

State Form 39530 (R7 / 4-19)

BUREAU OF MOTOR VEHICLES
 100 N. Senate Avenue, Room N411
 Indianapolis, IN 46204
 (888) 692-6841
www.bmv.in.gov

- INSTRUCTIONS:**
1. Approved inspector must complete information in blue or black ink or print form.
 2. The vehicle identification number (VIN) or hull identification number (HIN) must be inspected to verify the existence and condition of the number. An ownership document is not required to be submitted for inspection.
 3. Inspections may be performed by an employee of a dealer licensed under IC 9-32, a military policeman assigned to a military post in Indiana, a police officer, a designated employee of a BMV license branch, or a designated employee of a BMV full or partial service provider.
 4. Police officers completing this form may charge a fee of not more than \$5.00 for this inspection under IC 9-17-2-12. This fee is not collected by the Bureau of Motor Vehicles and should not be submitted with this form. The police officer completing this form will advise the Owner of the amount of the fee, if any, and the method by which it should be paid.

OWNER INFORMATION													
Name (last, first, middle initial or company name)													
Address (number and street)													
City											State		ZIP Code
VEHICLE OR WATERCRAFT INFORMATION													
Identification Number													NONE (Select if no identification number found.)
Year		Make		Model			Type		Plate Number / State			Watercraft Registration Number, if applicable	
For assembled vehicles or watercraft include serial numbers for major component parts if present:													
Engine / Motor							Transmission						
Body Chassis							Front Assembly						
Rear Clip							Frame						
Other (specify):													
*IDACS / NCIC Check (required if form is completed by a police officer)													
Date Check Performed (mm/dd/yyyy)						Comments							
I swear or affirm that the information I have entered on this form is correct. I understand making a false statement may constitute the crime of perjury.													
Signature of Inspector						Printed Name				Title			Date (mm/dd/yyyy)
Badge / Branch / Dealer Number						Police Department / Branch / Dealership				City			ZIP Code
Telephone Number ()						E-mail Address							



COLLECTION OF PAYMENT INFORMATION

State Form 56163 (R2 / 6-19)
INDIANA BUREAU OF MOTOR VEHICLES

BUREAU OF MOTOR VEHICLES

Central Office Finance
100 N. Senate Avenue, Room N440
Indianapolis, IN 46204
(888) 692-6841

- INSTRUCTIONS:**
1. Complete in blue or black ink, or print form.
 2. Enter the amount to be charged and the payment type information in Section 2. Payment may be made by Visa, MasterCard, Discover, American Express, or electronic check. If enclosing a check, money order, cashier's check, or certified check, this form is not required.
 3. Mail this form to the address that is specified on the application being submitted and for which you are making payment.
 4. This form will be destroyed immediately after payment has been processed.

SECTION 1 - ACCOUNT HOLDER INFORMATION

Account Holder (first, middle, last name or company name)		Driver's License Number or Federal Identification Number		Telephone Number	
Billing Address (number and street)			City	State	ZIP Code

SECTION 2 - PAYMENT INFORMATION

Amount to be Charged: \$ _____	Description of the service / application to which the payment is related
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CREDIT CARD PAYMENT

Type of Credit Card:	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Discover	<input type="checkbox"/> American Express
Credit Card Number: _____	Expiration Date (mm/yy): _____/ _____			

ELECTRONIC CHECK PAYMENT

Routing Number
Account Number

SECTION 3 - AFFIRMATION STATEMENT

I hereby authorize the Indiana Bureau of Motor Vehicles to charge the account indicated above.		
Signature of Account Holder / Authorized User	Printed Name	Date Signed (mm/dd/yyyy)