

**UVM FOUNDATION
FINANCE AND INVESTMENT COMMITTEE
DRAFT MEETING MINUTES March 23, 2021**

A meeting of the Finance and Investment Committee of The University of Vermont and State Agricultural College Foundation, Inc. ("UVM Foundation" or "Foundation") was held on Tuesday, March 23rd, 2021 at 3:00 PM as a remote meeting due to the COVID-19 pandemic.

PRESENT: Whit Wagner (Chair), Don McCree (Vice Chair), Richard Ader, Michael Breazzano (Fellow), Rob Brennan, Barbara Fiddler, Jeff Newton, Claudia Serwer, Gary Simpson

ABSENT: Chuck Black, Sumeera Gupta (Fellow), Cassi Stellos-Malvers

PERSONS ALSO PARTICIPATING: Diane Seder (Board Chair), James Keller (Interim President and Chief Executive Officer), Charles Feeney (Vice President and Chief Financial Officer), Mark Metivier (Assistant Vice President and Controller), Justin Cawley (Recording Secretary)

Whit Wagner (Committee Chair) called the meeting to order at 3:04 PM.

Welcome Remarks

The Chair welcomed everyone to the meeting and moved right into the business of the meeting.

Approval of September 30, 2020 Meeting Minutes

The minutes of the September 30, 2020 Finance and Investment Committee meeting were presented for approval. A motion was made, seconded, and the Committee unanimously voted to approve the minutes as presented subject to the following update: Preamble, "completely remote"... remove "completely".

Financial Reports

The Committee reviewed and discussed the FY21 Operating Results through 2/28/2021 as well as the Financial Position as of 12/31/2020. Management presented a financial narrative and financial dashboard of key metrics the Foundation uses to measure performance.

Management stated a surplus of \$275k is expected for FY21 and will not require the use of a portion of the management reserves as originally budgeted. The anticipated surplus is greater than expected due to gift fee revenue coming in above budget due to the receipt of several significant gifts and pledge payments. Additionally, open positions at the Foundation have resulted in payroll and benefit savings along with reduced expenditures for events and travel.

Management reminded the Committee that endowed receipts are no longer eligible for gift fees effective 1/1/2021. Effective 1/1/2021, the Foundation will begin receiving an endowment fee equal 80 basis points on the University's Long-Term Pool.

Management reviewed the Foundation's liquidity position and investment return and noted the Foundation has the ability to make an additional deposit in the University's Long-Term Pool of about \$4.4M. A motion was made, seconded, and the Committee unanimously voted to approve the additional deposit of \$2.5M to the University's Long-Term Pool.

Management provided an update of the status of Devon Plaza and noted all commercial space is currently being leased; however, rents received have been about 50% of the lease value. Management expects rental receipts to increase as we get closer to the summer and California lifts its restrictions. Management has been receiving reduced distributions from the property in FY21 to help build reserves to cover one year's operating expenses.

The Committee had an in-depth discussion of the Long-Term Pool asset allocation for the pools as well as the investment return as of January 2021.

Management reviewed and discussed the underwater endowments as of 12/31/2020. No action was taken.

Executive Session

At 3:49 PM the Committee Chair moved that the Committee go into executive session for the purpose of discussing contracts of which premature general public knowledge will clearly place the Foundation at a substantial disadvantage. No action is anticipated following executive session. The motion was seconded, and the Committee unanimously voted to move into executive session. The Chair noted that UVM Foundation staff Charles Feeney and Mark Metivier as well as Attorney Mark Langan were invited to participate in the Finance and Investment Executive Session.

The Committee returned to general session at 4:02 PM.

Resolution to the Board

Management presented one quasi endowment recommendation to the Committee for consideration. The Committee voted to include the recommendation in the consent agenda presented to the full board.

Adjournment

With all business concluded, the meeting was adjourned at 4:03 PM.

Submitted by Whit Wagner, Finance & Investment Committee Chair