

College of Engineering Staff Council Meeting Minutes

July 24, 2019

Upchurch – Hosted by Dean's Office

Members Present

- Travis Hefley, Amber Friday-Brown, Jason Crawley, David Peachee, Chris Farnell, Ashley Reeves, Caitlin Gragg, Amy Shell, Luc Gabbard

Meeting was called to order by Amy Shell. Minutes from June were presented. Amy made a motion to approve the minutes and Jessica seconded. All council members were in favor.

President | Amy Shell

- Introduce new members
- Discussion about keeping Roberts Rules of Order – ultimately the Council decided to keep it.

Reports

Treasurer

- Janet was absent but Amy mentioned Larry agreed to a \$5,000 budget for the Council.
- We need a new Treasurer – Luc agreed to take on the role.

Committees

- Activities/Service – Jessica – no report.
 - Discussion about the sound equipment continued. Chris will buy one for ENRC that the Council can check out for future picnics and other outdoor meetings.
- Bylaws – Jason
 - Changes that were voted in: Change employee of semester to employee of the quarter and change the Staff Development Award to quarterly instead of by semester, too. Approved by the staff by vote. (Article VIII Section 1)
 - Next, the staff will need to vote on the following suggestion: Omit A,3 under Article IX, section 1 and any other mention of “door prizes” throughout section 1 and 2 of Article IX. The council does not plan to use door prizes anymore, and if so, they will be donated and not paid for by the department heads.

Staff Senate News from Travis

- Travis reports snippets of what was shared at the most recent University Staff Senate meeting.
 - Workday will begin implementation on July 1, 2020.
 - Medical Coverage premiums increase is now in effect.
 - This year, anyone on the medical plan needs to have “wellness visit” with their doctor (must be coded as a “wellness visit”). This will give a discount on the classic and premium plans. This is a change from last year, as employees only had to make any visit to a doctor. Now, it must be coded as a “wellness visit”.
 - Tobacco pledge will continue to be required during open enrollment.
 - Mandatory retirement contributions went up to 4%
 - The benefits fair will be held on Nov 8.

Staff Council Representatives

Linda Pate BAEG, Tori Marie Stover BMEG, Jessica M. Zaleski CHEG, Jason K. Crawley CSCE,
Amy M. Shell CVEG, Katelyn Burks Dean, Chris Farnell ELEG, Ashley Dawn Reeves INEG, Kathy M. Kirk MEEG,
George D. Holmes President, Janet L. Walker Admin at Large, Harold E. Watson Tech at Large

New website format for the Council

- George proposed to set up a Wordpress site for the council. He will teach Ashley how to use it. The idea is that this will be easier to maintain than our current OU site. The discussion about forming a “PR Committee” will continue.

New Business

- Open officer positions and council and committee memberships were discussed and filled:
 - Secretary – Ashley Reeves
 - Treasurer – Luc Gabbard
 - ~~Tech at large~~ - Omit
 - CHEG activities committee member – Jessica Cain
 - CSCE activities committee member – George Holmes
 - CVEG activities committee member – Amy will find someone
 - Chair activities committee – Possibly Jessica. Amy will email everyone on the activities committee to see if anyone else would like to do it.

Next Meeting

- Hosted by ELEG on August 15th at ENRC.

Adjourn

- Motion to adjourn by Luc and Chris seconded it. All members were in favor.

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