



MONTANA ASSOCIATION of CONSERVATION DISTRICTS

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DISTRICT OPERATIONS COMMITTEE MINUTES

04/08/2020-DRAFT

The meeting called to order at 2:01 pm by Chairperson Pat Anderson. The other Committee Members present were Steve Hertel, Dean Rogge, Steve Tyrel, and Judi Knapp. Also present was Mary Hendrix.

- Approval of March 16 minutes. Judi moved to approve, Dean seconds. Minutes approved as written.
- Pat asked if there any feedback regarding the request to change area meetings to the last week of September/first week of October at the MACD meeting.
- Judi said that there wasn't any discussion at the Executive board, but the topic will be on the agenda for the full board meeting to be held next week. Dean said that there didn't seem to be any opposition to the topic
- Pat asked if there was an email asking to change area meetings to the end of September / beginning October, but Judi thought it was for all for October dates. Judi mentioned that there was an email from Laurie Zeller asking to change the dates for Deer Lodge 9/30, Beaverhead 10/1, Liberty 10/6, Daniels 10/7, Little Beaver 10/8, and Treasure 10/9.
- Pat: hopefully we can get through this resolution process guide. Discussion: Change dates of area meetings to last week of September/first week of October-proposed: Deer Lodge 9/23, Beaverhead 9/24, Liberty 9/29, Daniels 9/30, Little Beaver 10/1, and Treasure 10/2. With resolutions due by September 1, this would allow for CDs to review those measures at their monthly meetings prior to area meetings. Pat will represent the DO Committee request if she can, but asked if others (Judi, Dean, or Steve) would too, if she is unable.

CHANGES TO RESOLUTION PROCESS GUIDE:

- **Deadlines:** Resolutions must be submitted to ~~Area meeting host district~~ and MACD prior to September 1
- **MACD Level: ADD #2 b.** Edits for grammar and typos will not ~~need to~~ go back to CD for approval.

- ~~ADD #2 c. Post Draft resolutions to MACD website and email resolutions to all CDs two weeks prior to area meetings.~~
- **ADD #2 e. Ensure all Area meeting host CDs have copies of resolutions.**
- **Area Meeting: ADD #3 a. Host CD provides notice and agenda for area meeting. Area resolutions to be included in meeting packets.**
- **ADD #3 b. The resolution is read and the CD presents a brief reasoning behind resolution and moves for adoption. A second is required. Discussion is held, amendments considered, and final vote on resolution.**
- **ADD #3 c. ~~One designated person per district may vote.~~ One vote per district.**
- **ADD #3 d. Resolutions passed at area meetings will be considered at MACD annual meeting. Resolutions receiving a do not pass vote will not proceed to the annual meeting.**
- **ADD #3 e. Voting as stipulated in the by-laws (Dean to talk to Tiberi to add to by-laws)**
- **Standing Committee meetings: ADD #4 a. MACD will assign resolutions passed at area meetings to appropriate standing committee and post status on website.**
- **ADD #4 b. Based on the number of resolutions, the Standing Committee meetings may be held consecutively or simultaneously at the MACD Annual Convention.**
- **ADD #4 c. The committee chair or sponsoring CD will read the resolution and move for adoption. A second is required. The sponsoring CD will have an opportunity to expand to provide an explanation on the proposed Resolution. Discussion will follow and amendments can be offered.**
- **ADD #4 d. Supervisors present may be requested by the chair to indicate their preference propose and vote on amendments and may be asked to vote to indicate preference. Only Committee members are allowed to vote on the Resolution recommending a do pass, do not pass, or pass as amended.**
- **Business meeting: CHANGE #5 a. Committee chair presents the resolution and moves for a do pass or do not pass as recommended by the Standing Committee. A second is required. Limited discussion may be allowed (??), then The Committee Chair calls for a vote. A majority of conservation districts (a quorum) is required to be present for the final vote on a resolution. One designated person per district may vote. NOTE: To call the annual meeting to order, a quorum has to be present with 2/3 of CDs present to pass a resolution (may need clarification on this)**

NEEDS TO BE DETERMINED-

- Resolution Implementation Process – Pat & Mary to add Steve T comments here
 - Determine responsible individual(s) to insure action
 - Plan and track steps necessary to meet Resolution objectives
 - Report and document actions and results

- Sunset provision for existing Resolutions
 - Assign responsible party(s) for review **Standing Committee or ED?**
 - Current proposed Sunset date is 5 years
 - Approval process for Sunset recommendations
- Urgency Resolution Procedure

The meeting adjourned at approximately 3:42 pm. The next meeting will be on Wednesday, April 29th at 2:00 pm. Conference line: 1-888-575-2051