

# Sample Vendor Contract for Zero Waste Events



Dear Vendor:

Thank you for your interest in participating at \_\_\_\_\_ in \_\_\_\_\_!  
We are proud to announce that with the help of Eco-Cycle, this event will once again be a Zero Waste event!

The goal at a Zero Waste event is to plan ahead and distribute only materials that are recyclable or compostable (not any materials that will be landfilled). There will be no trash cans at the event. Instead, Zero Waste Stations for recycling and composting collection will be available to participants at several locations. Zero Waste events are a great way to not only show our commitment to the environment, but to create a living model of Zero Waste for event participants and the community. As a food vendor handing out products at this event, you are the key to the success of our Zero Waste goal.

Food vendors attending \_\_\_\_\_ are required to hand out only recyclable or compostable materials to the public. We have included local recycling and composting guidelines with this contract so you can know which types of containers and packaging will be accepted at the Zero Waste stations. We've also provided you with a distributor list that you can use to purchase the correct materials. Remember, if an item is not recyclable locally, we cannot recycle it, even if your supplier has told you it can be recycled. If you have any questions as to whether your items are considered recyclable or compostable, please call Eco-Cycle at 303-444-6634. Our Events Coordinator is available to answer your questions and help you understand your important role in this Zero Waste event.

Our Zero Waste goal is simple to attain if you plan ahead of time for the types of materials you will be providing to the public at the event.

<b>Acceptable Containers and Service Ware</b>	<b>Non-Acceptable Containers and Service Ware*</b>
All paper containers including plates, bowls, cups, etc. Waxed paper products, where you can scratch off the coating with your fingernail, are acceptable.	<i>All Styrofoam (polystyrene) products. These are not recyclable, regardless of what your suppliers may tell you and despite any symbols on the product. Plastic-coated paper products, where the coating won't scratch off, are not acceptable.</i>
#2 and #5 plastic cups (paper, potato starch, or corn starch cups preferred)	<i>All other numbers of plastic, including #1 and #6, or unmarked plastic products.</i>
#2 and #5 plastic deli cups (paper, potato starch, or corn starch cups preferred)	<i>Other plastic deli cups (even small ones for salsa or syrup, etc), including # 1, #4 &amp; #6. Single-use condiment pouches.</i>
Paper lids	<i>Plastic lids</i>
Potato starch or corn starch cutlery (spoons, forks, knives, straws)	<i>Plastic cutlery</i>
Potato starch or corn starch lids	<i>Plastic straws</i>
Waxed paper products	

Aluminum foil	<i>Plastic wrap</i>
Aluminum cans	
Glass bottles	
Plastic water bottles (#1, #2 & #5 only)	
Paper milk/juice cartons and drink boxes	<i>Drink pouches</i>
Paper napkins and paper towels	

\* Please note that you will be asked to remove any non-recyclable or non-compostable items from your salable products for the duration of the event.

Vendors are required to hand out only recyclable or compostable service ware. Here are some ideas to help you achieve this goal:

- Whenever possible, offer finger foods so as to use fewer utensils. Food items generate a minimal amount of waste for either trash or recycling.
- Consider replacing plastic bowls (for serving chili and soups) with bread bowls and using cones for ice cream. Paper napkins are compostable and can replace bulkier plates.
- If you must use plates, cups, bowls, cutlery, etc., do not use Styrofoam or plastic. You must use recyclable or compostable alternatives listed above.
- Compostable materials can be purchased easily and locally through Eco-Products at [www.biodegradablestore.com](http://www.biodegradablestore.com). They have nearly every product you could possibly need, and multiple quantities available for each product.

There is no need to bring any trash or recycling cans of your own. A small three-bin container system will be provided for you to dispose of recyclables, compost and trash in your booth area.

We look forward to working with you to make this a successful Zero Waste event. If you have questions regarding Zero Waste, please call Eco-Cycle at 303-444-6634.

This agreement must be signed and returned to the event planning committee two weeks prior to the event in order for your business to participate.

**As a vendor participating in \_\_\_\_\_, I agree to distribute my product in locally recyclable or compostable products. I also agree to sort my discards and make use of my vendor Zero Waste station.**

\_\_\_\_\_  
Event Coordinator

Please send signed contract no later than \_\_\_\_\_ to:

BUSINESS NAME	EMPLOYEE
_____	_____ (signature)
_____ (date)	_____ (print name)
	_____ (title)