



Vendor Application and Contract

Vendor Name: _____

Vendor Address: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____ Website: _____

Please choose all that apply:

Display Only (information booth) _____ **On-site Retail Sales** _____ **Food Vendor** _____

Description of products and/or services you will present and activities in your booth (and pricing if applicable). Food Vendors -please attach a menu w/ pricing, valid Business License, Safe Serv certificate and picture of set-up with application. Retail Vendors - please attach a picture of your booth:

Vendor Spaces & Special Requests: Vendor booths are assigned based on LAYOUT of the event. Tents (10FTx10FT), Tables (6FT), Chairs and Power may be provided for a fee (see fee schedule). We will do our best to honor special requests to the best of our ability.

FOR FOOD VENDORS ONLY

Will you use propane for operation? **Yes**_____ **No**_____

IF "YES", FOR SAFETY PURPOSES LIST THE SIZE AND NUMBER OF TANKS YOU WILL HAVE AT YOUR LOCATION:

TANK SIZE _____LBS #OF TANKS_____

There may be an additional cost for propane permits at the park

BEVERAGE POLICY: FOOD VENDORS ARE ALLOWED TO SELL SOFT DRINKS OR WATER ONLY. NO TEA or NON BRANDED LEMONADE.*

*DO YOU HAVE CURRENT \$1,000,000 LIABILITY INSURANCE? Please attach a copy with application.

(CITY OF ATLANTA AND THE "ATLANTA WORLD KITE FESTIVAL" MUST BE NAMED ON THE CURRENT POLICY AS ADDITIONAL INSURED) YES NO

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FEE SCHEDULE:

- ☐ FOOD VENDOR SPACE 10FTx10FT- (\$300- Early Bird) **(\$350 after September 1st)**
- ☐ RETAIL VENDOR SPACE 10FT X 10FT - (\$250- Early Bird) **(\$300 after September 1st)**
- ☐ DISPLAY/INFORMATION ONLY SPACE 10FT X 10FT - (\$150- Early Bird) **(\$200 after September 1st)**
- ☐ NON-PROFIT/COMMUNITY ORGANIZATIONS- (\$50- Early Bird) **(\$100 after September 1st)**
- ☐ PUSH CART (per cart) – (\$125) X #_____ CARTS (Early Bird) **(\$175 after September 1st)**
- ☐ TENT RENTAL- (\$75)
- ☐ TABLE/CHAIRS RENTAL- (\$20) (1 Table + 2 Chairs)
- ☐ POWER FEE – (\$30) *1 standard 110-volt, 3 prong plug-in

*TOTAL AMOUNT DUE \$ _____

Refund Policy: There will be NO REFUNDS for Vending Fees after October 1st, 2017

I agree by the rules stated. I understand that all promotion of my items must take place within the confines of my booth. I further understand that Atlanta World Kite Festival and Expo LLC and all their representatives are not responsible or liable for damages including but not limited to loss suffered before, during, or after the event as a result of the display of my work, equipment, or material. I understand that there are no refunds or rain checks due to inclement weather. Atlanta World Kite Festival and Expo reserves the right to refuse booth space based on event guidelines and jury determination. If these guidelines are not upheld, my booth will be closed immediately and my funds will not be refunded.

VENDOR OR BUSINESS REPRESENTATIVE _____
(PRINT AND SIGN)

DATE _____

AWFKE REPRESENTATIVE _____
(PRINT AND SIGN)

DATE _____



After review of application and jury determination, if accepted, All Vendors will receive an invoice of FEES or a notification of non-acceptance.

ATLANTA WORLD KITE FESTIVAL and EXPO

ATTN: Erinn Thomas Rowell and Co-organizer

318 Cherokee Avenue, SE #104

Atlanta, Georgia 30312

ANY QUESTIONS PLEASE CONTACT Joe Rowell or Erinn Rowell

Phone: **678-607-5830** or Email: **vendors@atlantaworldkitefestival.com**

You will be notified of Application Acceptance with 7 business days from submittal. Payments must be received no later than **October 1, 2017 to ensure space.**