

# Vehicle Checklist for Monthly Cleaning



Vehicle: \_\_\_\_\_

Date: \_\_\_\_\_

Mileage: \_\_\_\_\_

## FLUIDS

	Good	Filled	Repair
Motor oil	[ ]	[ ]	[ ]
Windshield Fluid	[ ]	[ ]	[ ]
Brake Fluid	[ ]	[ ]	[ ]
Power Steering Fluid	[ ]	[ ]	[ ]
Transmission Fluid	[ ]	[ ]	[ ]
Coolant	[ ]	[ ]	[ ]

## LIGHTING

	Good	Repair
Headlight Low Beam	[ ]	[ ]
Headlights High Beams	[ ]	[ ]
Right side bulbs	[ ]	[ ]
Left side bulbs	[ ]	[ ]
Stop Lights	[ ]	[ ]
Left Flasher bulb	[ ]	[ ]
Right Flasher bulb	[ ]	[ ]
Emergency lights	[ ]	[ ]
Back up lights	[ ]	[ ]
Interior lights	[ ]	[ ]
Instrument panel light	[ ]	[ ]

## OTHER ITEMS

	Yes	Missing
Jumper Cables	[ ]	[ ]
Emergency Kit	[ ]	[ ]
Tape Adapter	[ ]	[ ]
Tire Pressure Gauge	[ ]	[ ]
Scrapper	[ ]	[ ]

Please add any comments on the back of this checklist. Thank you!

## HOSES AND BELTS

	Good	Wear	Repair
Radiator Hose	[ ]	[ ]	[ ]
Heater Hose	[ ]	[ ]	[ ]
Fan Belt	[ ]	[ ]	[ ]
Battery Cable	[ ]	[ ]	[ ]
Exhaust Clips	[ ]	[ ]	[ ]
Exhaust Hangers	[ ]	[ ]	[ ]

## TIRES

	Good	Wear	Repair
Air Pressure	[ ]	[ ]	[ ]
Bolts	[ ]	[ ]	[ ]
Front Tires Tread	[ ]	[ ]	[ ]
Rear Tires Tread	[ ]	[ ]	[ ]
Hub caps	[ ]	[ ]	[ ]
CV Joints	[ ]	[ ]	[ ]

## OTHER

	Good	Wear	Repair
Parking Brake	[ ]	[ ]	[ ]
Interior Upholstery	[ ]	[ ]	[ ]
Seat belts	[ ]	[ ]	[ ]
Windows	[ ]	[ ]	[ ]

### **Inspection and Cleaning Done By:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Please inform the manager ASAP if any repairs are required at 250-352-2033.  
THANK YOU!**