

# **HIRE AND RENTAL INDUSTRY ASSOCIATION LIMITED**

## **(the Association)**

### **TEMPLATE MASTER AGREEMENT FOR THE HIRE OF PLANT AND EQUIPMENT**

The following template consists of a master agreement for the hire of plant and equipment including the terms and conditions of hire and a pro forma schedule for detailing the actual items hired.

#### **Warning and disclaimer**

Before utilising this agreement or any of its terms and conditions, owners must ensure that the wording is suitable for their particular circumstances as some changes may be necessary. Members with queries should seek their own insurance and legal advice as the Association is unable to take any responsibility in relation to the use of the agreement. The Association has used its best endeavours to ensure that material contained in this template was correct at the time of printing. The Association gives no warranty and accepts no responsibility for the accuracy or completeness of information and the Association reserves the right to make changes without notice at any time in its absolute discretion. Users of this template are advised to reconcile the accuracy and currency of the information provided with their legal representative before acting upon or in consideration of the information.

#### **Use of master agreements**

The Association considers that master agreements are the best way of documenting hires, where the hirer is a repeat customer, particularly for protection under the *Personal Property Securities Act 2009* (Cth) ('PPSA'). A master agreement is simply an agreement that covers all the hires that a customer may request from the hire business. A master agreement may be used for one hire or for many hires over the period of a relationship with a customer. The agreement sets all the terms and conditions of the hire except for any matters specific to a particular hire – normally matters such as the particular equipment, hire period, rental and location – which are set out in a Schedule prepared at the time the hirer requests the hire.

Under PPSA oral agreements for hire cannot be perfected and the legislation requires documentation that identifies the equipment at least by describing it by class. Hire businesses must also be able to demonstrate that the customer accepted or adopted the agreement, and having a hirer sign is clearly the best way of showing this.

Using a master agreement allows the hire business to satisfy the PPSA documentation requirements at the outset – for example at credit application stage for new customers. This can be done at the head office level rather than attempting to have individual agreements signed on site with personnel who may not be authorised to do so. It may be incorporated as part of account application processes. Members may also be advised to seek acceptance of the new agreement from existing customers.

More information about the PPSA and when it applies can be found in the Association's guidance note to members. Members should closely review that information and consider their registration practices and customer identification protocols. Members may also be advised to register specifically by serial number their interest in serial registrable goods. Members should seek their own legal advice on their own situation and note that using a master agreement in no way removes the need for other steps necessary for PPSA compliance (especially including registration) where the PPSA applies.

#### **Unfair contracts regime**

A master agreement may constitute a 'standard form contract' for the purposes of the unfair contracts regime contained in the Australian Consumer Law ('ACL'). Under the ACL, a term in a consumer contract or small business contract is unenforceable if the term is unfair and the contract is a standard form contract. Whether a contract is a 'standard form contract' depends on:

- The bargaining power of each of the parties.
- Who prepared the contract, and whether it was prepared before there was any discussion between the parties relating to the transaction.
- Whether the contract was offered to the other party on a take it or leave it basis.
- Whether the other party had the ability to negotiate the terms.

- Whether the terms account for the specific characteristics of the other party or the transaction.
- Any matter prescribed by regulations.

More information about the unfair contracts regime under the ACL can be found in the Association's guidance note on the topic to members. Members should seek their own legal advice depending on their circumstances. In the attached template clauses 7.1 and 9.1(i) in particular should be treated as potentially subject to the regime. Members may wish to omit these clauses when dealing with customers who may fall into the unfair contracts law, or disapply the clauses for example by providing that they do not apply if the clause is part of a small business contract or a consumer contract under the Australian Consumer Law.

**Owners should pay particular attention to the following in implementing agreements:**

**Damage waiver**

Clause 4 anticipates the inclusion of a separate damage waiver fee in exchange for the hire business waiving certain rights against the hirer for any repairs or replacement costs. Owners who do not wish to include such a fee should delete this clause and the reference to it in other clauses and delete the damage waiver fee from the Schedule. If owners offer damage waiver this will waive their rights to claim against hirers for equipment loss or damage in certain cases. It is important that owners check that their insurer agrees to this and that owners take appropriately qualified advice as to the effect on their insurances of providing these waivers.

**Security**

To minimise the risk of theft, owners must ensure that some basic security measures are undertaken and these are outlined below under the heading "Note on Security".

**Schedule**

The Schedule is used to record the details of the plant and equipment under hire and states the hire fee and damage waiver fee if applicable (see below). It assists with compliance with occupational health and safety requirements and the owner should insert the necessary details under the heading "Conditions of use specific to the equipment". The hirer is required to sign the Schedule in the space provided. The schedule is only a suggested form and members will normally want to tailor it to their own business processes.

**Terms and conditions**

Owners must ensure that the hirer has an opportunity to read the terms and conditions and therefore they must be readily available in a readable print size. Care must be taken to ensure that they are actually supplied to the customer.

**Execution of the agreement**

Owners are advised that they must accurately establish the identity of the company or sole trader that they are contracting with. Owners must make sure that the signatory has the authority to bind the hirer. A director or a sole trader him or herself has such authority but it may be necessary to request an authority from the company for other officers.

<b>Issue No</b>	HPEA 05
<b>Date</b>	20 December 2016

## **Note on Security**

### **Introduction**

The hiring of equipment exposes owners to a high risk of their equipment not being returned and it is therefore necessary to take certain minimum precautions including:

- enacting a signed agreement for a fixed period
- properly identifying the hirer
- clearly marking hire equipment
- following the correct procedure for reporting a theft to the police

These precautions are suggested after representative discussions with the police and are to assist owners to adopt good security practices and reduce the risk of the theft of their hire equipment. In the event of a theft occurrence the owner will have good information to supply to the police to assist in recovery.

### **Agreement**

If the parties to the agreement are not clearly identified or the hire is not limited to a fixed period, it will be difficult for an owner to prove that a theft has occurred and therefore the police cannot take criminal action to recover the items. The inclusion of a clear warning to the hirer that if equipment is not returned by an agreed time it can be considered criminal theft makes it clear to the hirer and therefore clear to the police that criminal action can be taken.

### **Identification of the hirer**

The hirer must be identified by more than one means. The minimum acceptable identification should be:

- a form of photo ID, preferably a driver's licence, photocopied and retained for the hire period
- a record of the registration number and type of the hirer's vehicle if possible
- an additional form of ID such as credit card details

A mobile number is not a good form of ID - a landline number should also be obtained.

### **Identification of hire equipment**

A record of equipment identification must be kept by the owner which can be made available to police at short notice. The following information will be required:

- Type of equipment
- Manufacturer
- Manufacturer's model number
- Manufacturer's serial number
- Owner's plant number
- Owner's markings and labels
- Colour
- Type of security identification devices fitted

### **Reporting theft to the police**

A copy of the agreement together with the above identification information for both the equipment and the hirer should be provided to the police at the time of the theft report. The quicker the report is made the better the chance of recovery.

***Police will not take action unless it is clear that the hirer has been warned that failure to return by the completion date specified can be considered criminal theft.***

*The text of the Association master hire agreement template follows*

# **Master Agreement for the Hire of Plant and Equipment**

**Agreement** made on the ..... day of .....20...

**between:** .....

of: ..... (**owner**)

**and:** .....

of: ..... (**hirer**)

In this document **equipment** means any item of plant and equipment (including any kind of vehicle) listed in a Schedule as defined below and including parts and accessories.

The owner and the hirer enter into this master agreement to provide for the hiring of all equipment requested by the hirer from time to time. The owner may decline to hire equipment in its sole discretion. If the hirer wishes to hire equipment, the owner will require the hirer to sign a hire schedule, order, delivery docket or similar document (**Schedule**) in the form of Attachment 1 [*attach your schedule format*] or any other form required by the owner from time to time. The Schedule may list the particular equipment taken for hire, applicable charges, hire commencement and termination date and such other information and provisions as the owner requires.

This master agreement provides for the terms of each such hire. Each Schedule shall not constitute a separate hire agreement but must be read together with and form part of this master agreement incorporating all of the provisions of this master agreement. The agreement includes the terms and conditions attached.

## **Terms and Conditions**

### **1 Hire of equipment**

- 1.1 The hire will commence from the commencement date specified in the Schedule and continue for the hire period specified in the Schedule.
- 1.2 The hirer is entitled to use the equipment for the hire period subject to the terms of this document. Any extension of the hire period must be expressly agreed to by the owner before the expiration of the hire period.
- 1.3 The hirer agrees to return the equipment to the address identified by the owner on or before the end of the hire period as outlined in the Schedule and acknowledges that failure to do so can be criminal theft and may be immediately reported to the police.

### **2 No PPS lease without owner agreement**

Despite anything else in this document, without the express written consent of the owner, the hire period (including any option or extension of it) cannot be longer than two years (or any other period that is the time threshold for a PPS lease under the PPS Law (as defined below)).

### **3 Payment for hire**

- 3.1 The hirer agrees to pay the owner the hire fee and the damage waiver fee specified in the Schedule for the use of the equipment for the hire period including any applicable GST, stamp duties, tolls, fines, penalties, levies or freight and other charges relevant to this agreement and the hire.
- 3.2 The required fees must be paid to the owner prior to or on the commencement date of the hire period and when otherwise due and payable periodically under the Schedule or as agreed with the owner. Hirers who do not pay on any terms agreed will be in default. Equipment not returned on time and in accordance with this agreement will be subject to a continuance of the agreed hire fee and other charges until return or pick-up (if agreed) is complete, but this will not constitute an extension of the hire period.
- 3.3 The owner may agree to make equipment delivery and collection arrangements to and from the hirer's site and the hirer will pay to the owner any charges and expenses incurred in such delivery, installation and/or collection. The owner will use its best endeavours to deliver the equipment at the requested time but will not be liable to the hirer for a late delivery, non-delivery or any associated loss or damage due to a late or non-delivery.
- 3.4 A reasonable cancellation fee may be charged by the owner where equipment has been reserved by booking and the hirer cancels the booking without reasonable notice or fails to take delivery of the equipment.

- 3.5 The owner may charge the hirer a reasonable fee for accepting payment by credit card and this may be up to the applicable permissible charge under legislation.
- 3.6 Unless otherwise stated, the hire charges payable by the hirer in relation to the equipment will be as stated in the applicable Schedule. The owner reserves the right at any time to revise the hire fees by providing the hirer with notice. However the hire fee cannot be increased during an agreed fixed term hire unless the hirer agrees to the increase. Where the increase in hire fees applies to equipment already on hire by the hirer, the hirer may terminate this agreement and return the equipment to the owner.

#### **4 Damage waiver fee**

- 4.1 Upon payment by the hirer up to date of the damage waiver fee, the owner waives any claim it may have against the hirer for the cost of repairs or replacement of the equipment due to damage occurring during its use under this agreement. The limitation is subject to payment of any excess payable by the hirer and the other terms of this document. This clause in no way entitles the hirer to, or implies the availability of, compensation from the owner for any liability incurred by the hirer to any third party in relation to the use of the hired equipment.
- 4.2 This clause ceases to operate at the end of the hire period unless an extension by the owner is granted in writing and an additional agreed fee is paid.
- 4.3 This clause will not apply to loss or damage which arises from:
- (i) breach of this agreement where the breach increases the risk of loss or damage;
  - (ii) breach of any statute or other law or regulations in connection with the use of the equipment by the hirer;
  - (iii) misuse, abuse, wilful and/or malicious acts, negligent and/or reckless use and/or overloading of the equipment;
  - (iv) theft, loss or damage by whatever cause to tools and/or accessories supplied with the equipment including but not limited to; hoses, drills, bits, grease guns, electric leads, tyres and tubes;
  - (v) lack of lubrication or non-adherence to other normal maintenance requirements that are required by or could reasonably be expected of the hirer under this agreement;
  - (vi) disregard for instructions given to the hirer by the owner in respect of the proper use of the equipment or in contradiction of the manufacturer's instructions if supplied with the equipment at the commencement of hire;
  - (vii) unexplained disappearance of the equipment;
  - (viii) theft of the equipment in circumstances where site security is available including, but not limited to, locked yards, buildings and sheds, where proper security is not used by the hirer to secure the equipment whilst it is left unattended; or
  - (ix) loading or off loading equipment from maritime vessels, transportation of equipment on maritime vessels or the use of equipment on any wharf or bridge or over any body of water.

#### **5 Use, operation and maintenance**

- 5.1 The hirer agrees that the use of the equipment carries with it inherent dangers and risks of injury and the hirer agrees to accept all those dangers and risks.
- 5.2 The equipment must not be used by anyone other than the hirer without the express permission of the owner.
- 5.3 The hirer will ensure that all persons operating or erecting the equipment are instructed in its safe and proper use and where required hold valid proof of training or are fully licenced to use it.
- 5.4 The hirer agrees to operate, maintain, store and transport the equipment in a proper manner and where required strictly in accordance with any instruction provided by the owner and with due care and diligence.
- 5.5 The hirer agrees that the equipment will only be used for its intended purpose and in accordance with any manufacturer's instructions and recommendations whether supplied by the owner or posted on the equipment in regard to its operation, maintenance and storage.
- 5.6 The hirer agrees to comply with all occupational health and safety laws and regulations relating to the use of the equipment and associated operations.
- 5.7 The hirer must ensure the equipment is returned to the owner clean of all foreign matter or agrees to a reasonable cleaning fee being charged by the owner.
- 5.8 The reasonable costs of fuel or other consumables provided by the owner and used by the hirer are to be paid to the owner when required by the owner.

#### **6 Hirer's obligations**

- 6.1 The hirer agrees that:
- (i) the equipment will be used in accordance with the conditions outlined in the Schedule.
  - (ii) the particulars in the Schedule are correct in every respect and are not misleading in any way including, without limitation, by omission.

- (iii) the hirer and/or all its relevant personnel hold a valid current driver's licence, operating licence or permit valid for the type of equipment hired.
- (iv) the equipment will not be used for any illegal purpose.
- (v) the hirer's vehicle is suitable for towing the equipment if required.  
the hirer will not, without prior written consent of the owner, tamper with, repair or modify the equipment in any way, or permit another to do so.
- (vi) the hirer will not remove the equipment from the State or Territory in which it is hired without the prior approval of the owner.

## **7 Indemnity and liability**

- 7.1 To the full extent permitted by law the hirer releases, discharges and indemnifies the owner from all claims and demands on the owner arising out of the use or misuse of the equipment under the hire except to the extent arising from the negligence or wilful default of the owner. The hirer will assume to the exclusion of the owner all risks and liabilities for, and in respect of, the equipment and for all injuries to or deaths of persons and any damage to property howsoever arising from the hirer's possession, use, maintenance, repair, storage or transportation of the equipment.
- 7.2 To the full extent permitted by law the owner excludes any implied or imposed guarantee, term, condition, warranty, undertaking, inducement or representation in relation to this document (**Provision**). To the extent to which the owner is not able to exclude a Provision (**Non-Excludable Provision**), and the owner is able to limit the hirer's remedy for a breach of the Non-Excludable Provision, then the owner's liability for breach of the Non-Excludable Provision is limited to (at the owner's election):
  - (i) in the case of goods, the repair or replacement of the goods or the supply of equivalent goods (or the payment of the cost of doing so); and
  - (ii) in the case of services, the supplying of the services again (or the payment of the cost of doing so).
- 7.3 Subject to the owner's obligations under the Non-Excludable Provisions, the owner is not liable to the hirer or any third party for any indirect loss or consequential loss arising in connection with this document or its subject matter, whether arising in or for breach of contract, negligence or other tort, breach of statutory duty, breach of warranty or guarantee or otherwise and whether or not that loss was foreseeable, even if the owner has been advised of the possibility of such loss.

## **8 Loss, damage or breakdown of plant and equipment**

- 8.1 Subject only to the provisions for damage waiver in this document the hirer will be responsible for any loss or damage to the equipment except for fair wear and tear, during the hire period. The hirer is liable for the payment of the full replacement value of any equipment not returned to the owner.
- 8.2 If there is a breakdown or failure of the equipment the hirer shall notify the owner immediately for the appropriate action to be taken.

## **9 Termination**

- 9.1 Without prejudice to any other remedies the owner may have against the hirer and notwithstanding the period of hire specified in the contract, this hire agreement and any hire may be terminated by the owner as follows:
  - (i) upon giving the hirer two days written notice of termination at any time during the period of hire.
  - (ii) without prior notice if the hirer has a winding-up petition presented against it, or is wound up, or has a receiver of any of its assets appointed, or it makes an assignment/compromise to the benefit of its creditors or if it is placed under administration, or if it ceases to carry on business.
- 9.2 The owner may terminate this agreement at any time if the other party breaches the agreement and the breach cannot be, or is not, rectified within 10 days after the owner sends written notice to the hirer specifying the breach and requesting rectification. The owner may also terminate this agreement if the hirer commits a material breach of it.
- 9.3 The owner may seek compensation from the hirer for a breach of this agreement including for loss of revenue whilst the equipment is not able to be hired to others (for example due to damage) and/or loss of rental that would have been earned had termination not occurred. This does not limit the owner's other rights at law.
- 9.4 If the hire agreement is terminated under this clause 9, the hirer must immediately pay all outstanding hire fees to the owner and must return the equipment to the owner.

## **10 Title to equipment**

- 10.1 The hirer acknowledges that the owner retains title to the equipment and that the hirer has rights to use the equipment as a mere bailee only. The hirer agrees that the hirer has no rights to pledge the owner's credit in connection with the equipment.

- 10.2 The hirer agrees not to agree, offer or purport to sell, assign, sub-let, lend, pledge, mortgage let or hire or otherwise part with or attempt to part with personal possession or otherwise not to deal with the equipment and not to conceal or alter the goods or make any addition or alteration to, the equipment.

## **11 Repossession and remedies on default**

- 11.1 The owner may retake possession of the equipment if:
- (i) the hire is terminated or becomes liable to be terminated by the owner;
  - (ii) the hirer does not pay amounts owing to the owner as when due.
- 11.2 In the case of repossession due to a breach of this agreement the hirer grants the owner permission to enter any premises where the equipment listed in the Schedule is situated to disconnect, decommission and/or remove that equipment.
- 11.3 In addition to the owner's right to retake possession the owner is entitled in its discretion, following any breach of any provision of this agreement by the hirer, to terminate this agreement and/or sue for recovery of any damages or charges or loss suffered by the owner, and/or to cancel any insurances effective in respect of the equipment hired.

## **12 Completion of the hire**

- 12.1 The equipment must be returned to the owner in the same condition as when it was hired. Return must be by the date and time outlined in the Schedule. The owner may agree a date for pick-up.
- 12.2 Where pick-up is agreed the owner will arrange to pick-up the equipment within a reasonable period after a request to do so and will issue the hirer with a pick-up number on request. The hirer agrees to maintain the responsibility for the equipment whilst it is awaiting pick-up.

## **13 General**

- 13.1 The covenants, agreements and obligations contained in this agreement will not merge or terminate upon the termination of this agreement and to the extent that they have not been fulfilled or satisfied or are continuing obligations they will remain in force and effect.
- 13.2 If any provision of this agreement is wholly or partly invalid, unenforceable, illegal, void or voidable, this agreement must be construed as if that provision or part of a provision had been severed from this agreement and the parties remain bound by all of the provisions and part provisions remaining after severance.
- 13.3 This agreement is governed by the laws of the State or Territory where the agreement is made and each party submits to the exclusive jurisdiction of the Court of that State or Territory.
- 13.4 The owner will comply with the applicable privacy legislation in all dealings with hirers. Information on our privacy policy is available on request.
- 13.5 Both the owner and the hirer agree that any disputes arising from the hire and use of the equipment (except in regard to payment of fees or charges) shall be negotiated with a view to settlement with the assistance of the Hire and Rental Industry Association (Tel 02 9998 2255) before litigation is pursued.

## **14 PPS Law**

- 14.1 This clause applies to the extent that this agreement provides for a 'security interest' for the purposes of the Personal Property Securities Act 2009 (Cth) (**PPS Law**). References to PPS Law in this Agreement include references to amended, replacement and successor provisions. The owner may register its security interest. The hirer must do anything (such as obtaining consents and signing documents) which the owner requires for the purposes of ensuring that the owner's security interest is enforceable, perfected, first priority and otherwise effective under the PPS Law.
- 14.2 The owner may recover from the hirer the cost of doing anything under this clause, including but not limited to registration fees.
- 14.3 The rights of the owner under this document are in addition to and not in substitution for the owner's rights under other law (including PPS Law) and the owner may choose whether to exercise rights under this document, and/or under other law, as it sees fit.
- 14.4 To the extent that Chapter 4 of the PPS Law applies to the security interest under this agreement, and the PPS Law requires the owner to give a notice or allow time or provide any account to the hirer the hirer and owner agree that to the extent allowable under the PPS Law that requirement does not apply and, for the purposes of section 115 of the PPS Law it is "contracted out" of this agreement in respect of all goods to which that section can be applied. Provisions of the PPS Law confer rights on the owner. The hirer agrees that in addition to those rights, the owner will, if there is default by the hirer, have the right to seize, purchase, take possession or apparent possession, retain, deal with or dispose of any goods, not only under those sections but also, as additional and independent rights, under this document and the hirer agrees that the owner may do so in any manner it sees fit, including (in respect of dealing and disposal) by private or public sale, lease or licence.

14.5 The hirer waives its rights to receive a verification statement in relation to registration events in respect of commercial property under section 157 of the PPS Law. The owner and the hirer agree not to disclose information of the kind that can be requested under section 275(1) of the PPS Law. The hirer must do everything necessary on its part to ensure that section 275(6)(a) of the PPS Law continues to apply. The agreement in this sub-clause is made solely for the purposes of allowing the owner the benefit of section 275(6)(a) and the owner will not be liable to pay damages or any other compensation or be subject to injunction if the owner breaches this sub-clause.

## **15 Security interests and sub-hire**

- 15.1 The hirer must not create, purport to create or permit to be created any 'security interest' (as defined in PPS Law) in the equipment other than with the express written consent of the owner.
- 15.2 The hirer must not lease, hire, bail or give possession ('sub-hire') of the equipment to anyone else unless the owner (in its absolute discretion) first consents in writing. Any such sub-hire must be in writing in a form acceptable to the owner and must be expressed to be subject to the rights of the owner under this Agreement. The hirer may not vary a sub-hire without the prior written consent of the owner (in its absolute discretion).
- 15.3 The hirer must ensure that the owner is provided at all times with up-to-date information about the sub-hire including the identity of the sub-hirer, the terms of and state of accounts and payment under the sub-hire and the location and condition of the equipment.
- 15.4 The hirer must take all steps including registration under PPS Law as may be required to:
- (a) ensure that any security interest arising under or in respect of the sub-hire is enforceable, perfected and otherwise effective under the PPS Law;
  - (b) enabling the hirer to gain (subject always to the rights of the owner) first priority (or any other priority agreed to by the owner in writing) for the security interest; and
  - (c) enabling the owner and hirer to exercise their respective rights in connection with the security interest.
- 15.5 The owner may recover from the hirer the cost of doing anything under this clause, including registration fees.

## **Executed as an agreement**

### **Owner**

For and on behalf of:.....(company)

Authorised Person: .....(printed name)

Signature: ..... Date: .....

### **Hirer**

I have read and accept the above terms and conditions of hire. In particular I am aware that the hirer is responsible for the safekeeping of the equipment against damage or theft and that the owners insurance will not cover the hirer, subject to any damage waiver agreement.

For and on behalf of:.....(company)

Authorised person: .....(printed name)

Signature: ..... Date: .....

## **WARNING**

**FAILURE TO RETURN THE SCHEDULED EQUIPMENT ON OR BEFORE THE FINAL DATE OF THE HIRE PERIOD NOMINATED IN THE SCHEDULE CAN BE CRIMINAL THEFT AND MAY BE IMMEDIATELY REPORTED TO THE POLICE**



**Schedule**

Owner.....(company)

ABN .....

**1 Plant and Equipment:** .....**2 Hire fee (incl GST):** .....**3 Damage waiver fee (incl GST):** .....**4 Hire period: From** .....(Date).....(Time) **to** .....(Date).....(Time)**5 Deliver to:**.....**6 Pick up from:**.....**Conditions of use specific to the equipment:**

Manuals/risk assessment information issued.....

Training required:.....

Hazardous materials warning:.....

Competency Certificate requirement:.....

Specific conditions of use:.....

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**WARNING****This schedule has terms and conditions attached which must be read by the hirer before signing**

All equipment is hired under the terms of the Master Agreement for the Hire of Plant and Equipment in place between the hirer and the owner unless any other terms have been specifically prescribed or agreed by the owner. The hirer certifies that the equipment has been received in good order and condition and the hirer has received detailed instructions on the operation of equipment in the Schedule and understands the safety procedures that are to be followed including the restrictions on other persons using the equipment.

**I UNDERSTAND THAT FAILURE TO RETURN THE EQUIPMENT ON OR BEFORE THE FINAL DATE OF THE HIRE PERIOD ABOVE CAN BE CRIMINAL THEFT AND MAY BE IMMEDIATELY REPORTED TO THE POLICE**

Signature of authorised person of hirer.....