

HR CLUB

Plan of Action

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<i>S.No.</i>	<i>Activity</i>	<i>Faculty Coordinators</i>	<i>Week, Month</i>	<i>Objective</i>	<i>Strategy</i>
1	Role plays of actual corporate scenarios	Ms. Anju Shukla	1 st Trimester: 1 st week of August	To expose students to different viewpoints or ways of thinking about a situation, expand their ability to resolve situations and provide experience within a given context.	<ul style="list-style-type: none">• Poster on notice boards.• Voluntary Participation by students.• Teams comprising 3-4 members.
2	HR Seminar	Dr. Anju Shukla	1 st Trimester: 2 nd Saturday of September	With continuously updated content developed by qualified experts, HR	<ul style="list-style-type: none">• Poster• Flyer• Invitation to chief guest

				professionals and legal counsel, HR Seminars will help students stay up-to-date on the latest HR best practices.	
3	Workshop on Motivation and Time and Stress Management by Mr. Nishit Lal	Dr. Saniya Chawla	2 nd Trimester: 1 st week of October	<p>Make better use of their time by making fewer lists but doing more of the things on them.</p> <p>Be able to understand highly effective personal strategies, plans and techniques in order to deal with stress</p>	<ul style="list-style-type: none"> • Notice to be issued. • Material of workshop to be provided by the guest speaker.

4	Mock Interview sessions where interviewer and interviewee will be students: Finding the best person	Dr. Saniya Chawla	2 nd Trimester: 1 st week of November	To make students understand what is expected in a real job interview and to improve the student's self presentation.	<ul style="list-style-type: none"> • Poster on notice boards. • Voluntary Participation by students. • Teams comprising 3-4 members.
3	Case study competition	Ms. Anju Shukla	3 rd Trimester: 1 st week of January	To allow students with real expertise and understanding, as well as judgment to excel.	<ul style="list-style-type: none"> • Poster on notice boards. • Voluntary Participation by students. • Teams comprising 3-4 members.

4	<p>HR Fest</p> <ul style="list-style-type: none"> · Quiz - Regarding various aspects of HR, HR policies, laws etc. · Best Recruiter - Conduct a mock Recruitment Contest · Best HR – Including several rounds associated with what HR people does · HR Skit - Making a play incorporating various HR policies and other things. A team plays a corporate scenario, which shows the best practices of HR. · HR Crisis 	<p>Dr. Saniya Chawla/Ms. Anju Shukla</p>	<p>3rd Trimester: 1st week of March</p>	<p>To provide accurate instruction and realistic activities intended to stimulate discussion and provide the knowledge, skills and abilities necessary to perform HR role and further individuals career.</p>	<ul style="list-style-type: none"> • Poster • Flyers • Poster for other Delhi Institutes • Open Fest for students of different colleges

	<p>Management - Giving some crisis scenarios and judging them based on the solution they give.</p> <ul style="list-style-type: none">• Managing the team Event: Can Include:<ul style="list-style-type: none">• Developing job descriptions.• Advertising positions• Interviewing people for positions in the event team (even if it is just a 5 minute chat)• Allocating work• Training people for better performance• Managing performance• Setting levels of pay, or monetary rewards• Thanking team members and				
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	recognizing excellence				
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