



## **St. Charles Farmers' Marketplace Vendor Agreement for SNAP Bridge Card (EBT) Program**

This agreement for the St. Charles Farmers' Marketplace (Marketplace) is between the Marketplace and \_\_\_\_\_, an authorized farmer vendor at the Marketplace.

Through a partnership with the St. Charles Farmers' Marketplace, the vendor may accept SNAP Bridge Cards/EBT (foods stamps). *Participation is not required, but it is encouraged. It increases sales and provides fresh, local food to our customers.*

### **SNAP TOKENS**

Customers report to the Marketplace community table to swipe their SNAP Bridge Card and receive numbered Marketplace SNAP tokens.

They will receive either \$1 tokens or \$5 tokens, depending on their preference. SNAP tokens will under no circumstance be exchanged for cash by the customers.

Vendors may turn in their SNAP tokens and reimbursement requests any time after 5:30pm on the market day. SNAP tokens accepted after requests have been submitted will be reimbursed the following week.

### **WHAT MAY BE PURCHASED WITH MARKETPLACE SNAP TOKENS**

SNAP tokens may be used to purchase all food intended to be eaten at home. This includes four basic food groups: breads/cereals; dairy products; fruit and vegetables; and meat, fish, and poultry. SNAP tokens may also be used to purchase snack foods, and candy. Also, seeds or plants that produce food may be purchased with the SNAP tokens.

### **WHAT MAY NOT BE PURCHASED WITH SNAP TOKENS**

SNAP tokens may NOT be used for hot, or prepared for immediate consumption food. Other items not eligible under these programs are cut flowers, decorative plants, pet food, or other non-food items.

**OTHER PROGRAM REQUIREMENTS**

NO CHANGE can be given for SNAP tokens. We encourage vendors to add or subtract product in order to create an even dollar amount if the customer does not have exact change. Vendors should not give customers products before they receive payment.

It is illegal to exchange cash for SNAP Bridge Card benefits. Vendors will not exchange SNAP tokens for US currency or any product with any person except for authorized marketplace staff.

Vendors must post the furnished SNAP Bridge Card signs provided by the market, identifying the vendor's stall as an authorized SNAP vendor. Products will be priced the same for SNAP Bridge Card customers as all other customers.

Agreement:

I agree to accept Marketplace SNAP tokens for the SNAP Bridge Card/EBT Program. I agree to follow all of the above rules.

I understand that if Marketplace staff observe or receive evidence of my failure to abide by this agreement, I will not be reimbursed for paper scrip collected incorrectly, the market will immediately suspend or terminate my approval to accept food assistance benefits, and the offense may result in a fine or affect my ability to participate in the market.

I understand that it is my responsibility to inform my family and employees of these rules before they sell at the market on behalf of my farm or business.

\_\_\_\_\_  
Farm/Business Name

\_\_\_\_\_  
Vendor Printed Name

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date