



## Base Facilities

- Do the facilities include:
  - Suitable premises to provide protective cover for largest type of aircraft proposed? ..... Yes ☐ No ☐
  - Suitable premises, tooling, equipment, test apparatus and technical data? ..... Yes ☐ No ☐
  - Storage facilities which ensure segregation of aircraft components and materials, including protection against deterioration, contamination or damage? ..... Yes ☐ No ☐
  - A person or position appointed to coordinate and control all activities carried out at the base or port? ..... Yes ☐ No ☐
  - A system to control the quality of work? ..... Yes ☐ No ☐
  - A record and maintenance planning system? ..... Yes ☐ No ☐
  - Sufficient qualified employees at each base or out-station to perform and certify for the maintenance? ..... Yes ☐ No ☐
  - An engineering organisation for the control of design, modification and repair to aircraft and aircraft components? ..... Yes ☐ No ☐  
(This may be met through the operator's main base or by contract with another organisation.)

## Out-station Facilities

- Are there sufficient numbers of suitably qualified staff at each out-station to perform the tasks allocated to it? ..... Yes ☐ No ☐
- Are shift arrangements in place? ..... Yes ☐ No ☐
- Are arrangements in place to ensure on-coming shifts are made fully aware of any outstanding or incomplete task(s)? ..... Yes ☐ No ☐
- Are instructions included so that scheduled or planned maintenance is only allocated to stations with sufficient staff, aircraft down-time, facilities and suitable conditions? ..... Yes ☐ No ☐
- Are arrangements in place to ensure that each out-station will be provided with:
  - A list of the technical data provided for the station? ..... Yes ☐ No ☐
  - An amendment service and periodic check of currency? ..... Yes ☐ No ☐
  - A list of station spares holdings with an indication of which items are held for priority purposes? ..... Yes ☐ No ☐
  - Company procedures and technical instructions appropriate to the aircraft type? ..... Yes ☐ No ☐
  - Extracts from the maintenance instructions covering the maintenance to be performed at each station? ..... Yes ☐ No ☐

- Access to deferred and repetitive defect information and trouble-shooting information? ..... Yes ☐ No ☐
- Details of any subcontracts for out-station support, fuel supply, loading and ground handling?..... Yes ☐ No ☐
- Are maintenance facilities and working accommodation appropriate to the scale of work and undertakings of the station, including unscheduled maintenance? ..... Yes ☐ No ☐
- Is ground support equipment appropriate, including equipment for ground de-icing and anti-icing of aircraft as necessary? ..... Yes ☐ No ☐
- Are all procedures related to facilities documented and available to those who need to know? ..... Yes ☐ No ☐

## Overseas Maintenance Facilities

- Where the operator anticipates operations outside Australian territory, are procedures in place to ensure:

- That all maintenance performed on the aircraft outside Australian territory:

CAR 42ZD  
CAR 42U  
to 42ZB

- Will be carried out by persons specified in CAR 42ZD?.....
- Will be carried out in accordance with the aircraft's approved System of Maintenance or, if an approved SOM is not required for the aircraft, in accordance with CARs 42U to 42ZB? .....

Yes ☐ No ☐

Yes ☐ No ☐

CAR 42ZN

- Will be certified in accordance with CAR 42ZN? .....

Yes ☐ No ☐

- That maintenance releases will be issued **only** by a person authorised by CASA? .....
- Provisions for overseas maintenance are documented and available to those who need to know including flight crew?.....

Yes ☐ No ☐

Yes ☐ No ☐

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Airworthiness Inspector's Signature

Printed Name

Date