

SECTION 53(1) COMMERCIAL LEASE CHECKLIST

FIRST NATION: _____

PROJECT/FILE #: _____

RESERVE/LOT # _____

| LMO CHECKLIST | Date: | |
|--|--------|---------|
| | YES/NO | REMARKS |
| A. FILE MANAGEMENT | | |
| LMO informed of the file | | |
| General information provided to the LMO | | |
| Lease Application and BCR authorizing the Lease https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=29185782&logStopConditionID=542448_1396392420_1_open | | |
| Review the Designation | | |
| DoJ - Request for LAS https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=16005199&logStopConditionID=537204_1560513205_1_open | | |
| Corporate Status Check | | |
| Certificate of Good Standing | | |
| Encumbrance Check / Land Status Report https://gcdocs.intra.pri/aanc-inac/llisapi.dll/Overview/36609814 | | |
| Insurance Certificate | | |
| Servicing Agreement with Municipality (fire protection, water and sewer) | | |
| Draft Commercial Lease Term: Rent: https://collaboration.ainc-inac.gc.ca Path - Collaboration/Lease Management on Reserve/Commercial Lease/B. Templates/National Commercial Lease | | |
| B. ENVIRONMENT | | |
| Environmental Specialist contacted | | |
| Natural Resources (Timber Permit) | | |
| IEMS – New Project https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=16400199&logStopConditionID=537273_1560179780_1_open | | |
| Archaeology Study | | |
| Mitigation Measures prepared by Environmental Specialist | | |
| C. IMPROVEMENTS | | |
| What is being constructed? | | |

| | | |
|---|--|--|
| Conceptual Design Drawings | | |
| Final Design Drawings (signed and sealed) | | |
| Completion Report / As-Built Drawings | | |
| D. SURVEY | | |
| Sketch (if Lease is 10 years or less) | | |
| Registered Plan of Survey | | |
| E. ACCESS | | |
| First Nation Road or Public Road? If an Access Permit is required, use the checklist at: https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=29071957 | | |
| If Public Road, Permit with MOTI | | |
| F. APPRAISAL | | |
| Fair Market, Nominal or CPI | | |
| Request for Appraisal Services https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=16588689&logStopConditionID=539769_1560302645_1_open | | |
| Terms of Reference (if Grantee pays). Refer to the Commercial Lease terms or. https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&objaction=overview&objid=22638301 | | |
| Appraisal received | | |
| G. REGISTRATION | | |
| Received all signed copies of the Commercial Lease and attachments (affidavits, BCR, consents, survey, etc.) from Proponent | | |
| To Manager for signing and registration | | |
| Registered in the ILRS | | |
| Additional notes or Correspondence Log (optional) | | |

***Any variation from policy has been documented and discussed with the Manager.
I recommend approval by the Minister’s delegate.***

Signature: _____
Land Management and Leasing Officer
Lands Operations
Lands and Economic Development
B.C. Region

Date: _____

| First Nation Contacts | Telephone | E-Mail |
|--------------------------------------|-----------|--------|
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| Proponent Contacts | | |
| | | |
| | | |
| | | |
| Other 3 rd Party Contacts | | |
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| ISC Contacts | | |
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