

# SECTION 53(1) COMMERCIAL LEASE CHECKLIST

FIRST NATION: \_\_\_\_\_

PROJECT/FILE #: \_\_\_\_\_

RESERVE/LOT # \_\_\_\_\_

LMO CHECKLIST	Date:	
	YES/NO	REMARKS
<b>A. FILE MANAGEMENT</b>		
LMO informed of the file		
General information provided to the LMO		
Lease Application and BCR authorizing the Lease <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=29185782&amp;logStopConditionID=542448_1396392420_1_open">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=29185782&amp;logStopConditionID=542448_1396392420_1_open</a>		
Review the Designation		
DoJ - Request for LAS <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16005199&amp;logStopConditionID=537204_1560513205_1_open">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16005199&amp;logStopConditionID=537204_1560513205_1_open</a>		
Corporate Status Check		
Certificate of Good Standing		
Encumbrance Check / Land Status Report <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll/Overview/36609814">https://gcdocs.intra.pri/aanc-inac/llisapi.dll/Overview/36609814</a>		
Insurance Certificate		
Servicing Agreement with Municipality (fire protection, water and sewer)		
Draft Commercial Lease Term: Rent:  <a href="https://collaboration.ainc-inac.gc.ca">https://collaboration.ainc-inac.gc.ca</a>  Path - Collaboration/Lease Management on Reserve/Commercial Lease/B. Templates/National Commercial Lease		
<b>B. ENVIRONMENT</b>		
Environmental Specialist contacted		
Natural Resources (Timber Permit)		
IEMS – New Project <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16400199&amp;logStopConditionID=537273_1560179780_1_open">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16400199&amp;logStopConditionID=537273_1560179780_1_open</a>		
Archaeology Study		
Mitigation Measures prepared by Environmental Specialist		
<b>C. IMPROVEMENTS</b>		
What is being constructed?		

Conceptual Design Drawings		
Final Design Drawings (signed and sealed)		
Completion Report / As-Built Drawings		
<b>D. SURVEY</b>		
Sketch (if Lease is 10 years or less)		
Registered Plan of Survey		
<b>E. ACCESS</b>		
First Nation Road or Public Road? If an Access Permit is required, use the checklist at: <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=29071957">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=29071957</a>		
If Public Road, Permit with MOTI		
<b>F. APPRAISAL</b>		
Fair Market, Nominal or CPI		
Request for Appraisal Services <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16588689&amp;logStopConditionID=539769_1560302645_1_open">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=16588689&amp;logStopConditionID=539769_1560302645_1_open</a>		
Terms of Reference (if Grantee pays). Refer to the Commercial Lease terms or. <a href="https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=22638301">https://gcdocs.intra.pri/aanc-inac/llisapi.dll?func=ll&amp;objaction=overview&amp;objid=22638301</a>		
Appraisal received		
<b>G. REGISTRATION</b>		
Received all signed copies of the Commercial Lease and attachments (affidavits, BCR, consents, survey, etc.) from Proponent		
To Manager for signing and registration		
Registered in the ILRS		
<b>Additional notes or Correspondence Log (optional)</b>		

***Any variation from policy has been documented and discussed with the Manager.  
I recommend approval by the Minister's delegate.***

Signature: \_\_\_\_\_  
Land Management and Leasing Officer  
Lands Operations  
Lands and Economic Development  
B.C. Region

Date: \_\_\_\_\_

First Nation Contacts	Telephone	E-Mail
Proponent Contacts		
Other 3 <sup>rd</sup> Party Contacts		
ISC Contacts		