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## **BUS MONTHLY INSPECTION CHECKLIST**

To be undertaken at interval of not more than one month.

All inspection procedures to be carried out in accordance with the appropriate requirements of the CODE OF PRACTICE FOR BUSES.

Answer 'OK', 'At Risk' or 'N/A' to list items.

If a list item is answered 'At Risk' add a comment, and if applicable add an image.

If the vehicle is unsafe to operate 'Tag Out' the vehicle and inform your supervisor.

To complete the checklist sign and then submit.

### **Inspection Details**

Date: **21-Dec-2018**

Company/Owner: **Buses R Us**

Address: **Sydenham Rd, Norwood SA 5067, Australia**

Registration Number: **BVB 264**

Fleet Number: **1256**

Odometer: **71496**

### **Wheels & Tyres**

Wheel Nuts - present & tight: **OK**

Wheels - condition: **OK**

Tyres - correct pressure: **OK**

Tyre Tread - condition & depth: **OK**

Tyre Walls (without wheel removal) -damage: **OK**

Tyre Construction - correct for location: **OK**

### **Brakes**

Service & Parking Brake - correct operation: **OK**

Brake System - air leaks: **OK**

Drain Valves - operation: **OK**

Hydraulic Fluid - level & leaks: **OK**

Brake Warning System - operation: **OK**

ABS & EBS Warning System - operation: **OK**

## **Battery**

Battery Terminals & Cables - condition **OK**

Battery & Battery Carrier - security: **OK**

## **General**

Power Steering System - leaks: **OK**

Engine - oil & water leaks: **OK**

Exhaust System - condition, security & efficiency: **OK**

Gearbox & Differential - oil leaks: **OK**

Fuel System - leaks: **OK**

## **Body**

Glazing - condition: **OK**

Body Exterior - damage & dangerous projections: **OK**

Engine Cover - sealing Inside passenger compartment & condition: **OK**

Rear Vision Mirrors - security & condition: **OK**

Passenger Access Doors - security & operation: **OK**

Seats - security: **OK**

Steps, Floor & Hatches - security & condition: **OK**

Fire Extinguisher - present & in service date: **OK**

## **Lighting**

Headlamps - operations & damage lenses: **OK**

Park - operation & damage lenses: **OK**

Rear - operation & damage lenses: **OK**

Clearance - operation & damage lenses: **OK**

Number Plate - operation: **OK**

Stop - operation & damage lenses: **OK**

Reverse - operation & damaged lenses: **OK**

Turn Signals - operation & damage lenses: **OK**

Dash - operation: **OK**

Step - operation: **OK**

Interior & Destination - operation: **OK**

**Controls**

Neutral Safety Switch (automatic vehicles only) - operation: **OK**

Gear & Clutch Controls - operation: **OK**

Steering System - free play & slackness: **OK**

Windscreen Wipers - operation & condition: **OK**

Windscreen Washers - operation **OK**

Demister for Operation **OK**

Horn - operation: **OK**

Reversing Alarm - operation: **OK**

General Comments: **No**

Signature:



Name: **Michael Harvey**

Disclaimer:

*This checklist/form is for guidance purposes only and may not cover specific requirements. Further, this checklist/form is for general information only and should not be relied upon as a substitute for professional or legal advice.*

Version: 1.1

Date: 14/03/17

Revised: