

Team Formation and Project Proposal

What to hand in:

Hand the following in to VIU Learn:

- Due January 17, 18:00
 - Team wish list
 - SkillsAssessment.pdf
- Due January 26, 18:00
 - ProjectProposal.pdf
 - TeamContract.pdf

Overview:

This document will outline what the team plans to develop for the project, and what each team member brings to the table.

Team Formation

Teams will be formed in the 2nd lab (3rd week of classes). Teams will be formed by the instructor using guidance from students. Each student must select two (2) people **in their lab section** who they'd like to work with, as well a brief skills assessment. From this, the instructor will create teams of three (3) students. Each student will get at least one of their picks on their team.

What to submit prior to lab (due Sunday Jan 17th to VIU Learn):

- Completed skills assessment
- Team wish list

Teams will be announced in lab.

Project Proposal

The proposal document will describe what your team plans to develop, as well as formalize the skills and roles of all team members. The Project Proposal document must include:

- Site description
 - Target audience
 - Purpose of site
- Team formation details
 - identify what tasks each team member will take on (expect this to be adjusted over the term)
 - when and how your group will meet
 - how your group will handle communication (be specific)
- Roles and Goals for the whole team:
 - What strengths do team members bring to this project?
 - What does the team hope to learn by doing this project?
 - What does the team anticipate will be the hardest part of this project?

Include supporting documentation:

- Team Contract