TAX COMMISSION OF THE CITY OF NEW YORK
1 Centre Street, Room 2400, New York, NY 10007

TC10
2021/22

RECEIPT

FOR APPLICATIONS, SUPPLEMENTAL APPLICATIONS OR ACCEPTANCE AGREEMENTS

INSTRUCTIONS: Complete this form and submit it with your applications for correction or acceptance agreements. Make a copy of each application or acceptance for your records before submitting. If you file by mail, also complete and stamp the reverse side of this form. See Form TC600 *How to Appeal a Tentative Assessment* for information about which forms to file, where to file and other requirements. This receipt is the only acceptable proof of timely filing of applications and acceptance agreements.

A. List the parcels for which applications or acceptance agreements are submitted. Do not skip lines. For condominium units covered by a single application list only the first lot.

	BOROUGH	BLOCK	LOT		BOROUGH	BLOCK	LOT
1.	_____	_____	_____	13.	_____	_____	_____
2.	_____	_____	_____	14.	_____	_____	_____
3.	_____	_____	_____	15.	_____	_____	_____
4.	_____	_____	_____	16.	_____	_____	_____
5.	_____	_____	_____	17.	_____	_____	_____
6.	_____	_____	_____	18.	_____	_____	_____
7.	_____	_____	_____	19.	_____	_____	_____
8.	_____	_____	_____	20.	_____	_____	_____
9.	_____	_____	_____	21.	_____	_____	_____
10.	_____	_____	_____	22.	_____	_____	_____
11.	_____	_____	_____	23.	_____	_____	_____
12.	_____	_____	_____	24.	_____	_____	_____

B. If you are submitting only one application, mark this box with an "X" ..... ☐

C. If you are submitting more than one, state the number of submissions ……..____

D. If this receipt is for supplemental applications (Form TC150), mark this box with an "X" ..... ☐

E. If this receipt is for acceptance agreements (Form TC70), mark this box with an "X" ..... ☐

Filing by mail. You may mail applications to the Tax Commission but **applications are not considered timely filed unless the Tax Commission receives them by the filing deadline**. A copy of this receipt form stamped by the Tax Commission, or the Finance Dept. if filed at a Finance Business Center, is the only proof of timely filing; a return receipt from the post office or an express company is not sufficient.

If you file by mail, follow these procedures:

- Filing deadlines for 21/22 applications for correction: Classes 2, 3, 4 – March 01, 2021 Class 1 – March 15, 2021
- Address mail to: New York City Tax Commission, 1 Centre Street, Room 2400, New York, NY 10007.
- Be sure your application is complete, that it is properly signed, and notarized if required, and that any necessary papers are attached.
- Mail an original application and a copy according to written instructions. Keep a complete copy for your records and to use at a hearing.
- Affix adequate postage to your envelope.
- Complete the other side of this receipt form, print your mailing address below and affix a first class stamp.

DATE RECEIVED

FROM: **NYC TAX COMMISSION**
1 CENTRE STREET, ROOM 2400
NEW YORK, NY 10007

Affix Postage Stamp

TO: _____

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