

CCB Project Implementation Report Template

This template is for the implementation of CCB projects using the CCB Program independent of a recognized GHG program. CCB projects using the VCS Program to meet the requirements of the climate section must use the CCB and VCS Implementation and Monitoring Report Template.

Instructions for completing the project implementation report:

TITLE PAGE(S): All items in the box on the title page must be completed using Arial 10pt, black, regular (non-italic) font. This box must appear on the title page of the final document. Project descriptions may also feature the project title and preparers' name, logo and contact information more prominently on the title page, using the format below (Arial 24pt and Arial 11pt, black, regular font).

PROJECT IMPLEMENTATION REPORT: Instructions for completing the project implementation report template are given under the section headings in this template. All instructions must be followed, as set out in the Rules for the Use of the Climate, Community & Biodiversity Standards. Instructions relate back to the rules and requirements set out in the Climate, Community & Biodiversity Standards and accompanying program documents. As such, this template must be completed in accordance with the Climate, Community & Biodiversity Standards and accompanying program documents, and the preparer will need to refer to the CCB Program documents in order to complete the template. The orange text at the end of the section headings are references to the section of the Climate, Community & Biodiversity Standards with which the template heading corresponds. These references should not be removed.

Note that the instructions in this template are intended to serve as a guide and do not necessarily represent an exhaustive list of the information the preparer should provide under each section of the template.

The project implementation report (PIR) does not need to include information for indicators for which the conditions assessed have not changed from the validated project design document (PDD) but shall include relevant information about project implementation and impacts, and any changes to project design. Unless stated otherwise in the instructions, project implementation and impacts data should relate only to the implementation period to be verified.

All sections must be completed using Arial 10pt, black, regular (non-italic) font. Where a section is not applicable, same must be stated under the section (the section must not be deleted from the final document).

All instructions, including this introductory text, should be deleted from the final document.

PROJECT TITLE

Logo (optional)

Document Prepared By (individual or entity)

Contact Information (optional)

Project Title	<i>Name of project</i>
Version	<i>Version number of this document</i>
Date of Issue	<i>DD Month YYYY this version of the document issued</i>
Project Location	<i>Country, sub-national jurisdiction(s)</i>
Primary Project Proponent	<i>Organization and contact name with email address and phone number</i>
Verification Body	<i>Organization and contact name with email address and phone number</i>
Project Lifetime	<i>Indicate the time period over which project activities are to be implemented</i> <i>DD Month YYYY – DD Month YYYY; X-year lifetime</i>
GHG Accounting Period	<i>Indicate the time period over which changes in GHG emissions reductions and/or removals resulting from project activities are to be monitored.</i> <i>DD Month YYYY – DD Month YYYY; X-year total period</i>
Project Implementation Period	<i>DD Month YYYY – DD Month YYYY</i>
History of CCB Status	<i>Issuance date(s) of validation and verification statement(s), dates of previous attempts at verification, etc.</i>
Gold Level Criteria	<i>List which Gold Level criteria are being used and provide a brief description of the activities implemented and results achieved that enable the project to qualify for each relevant Gold Level</i>

TABLE OF CONTENTS

The table of contents below shall be updated upon completion of the PIR

1	Summary of Project Benefits.....	4
1.1	Unique Project Benefits.....	4
1.2	Standardized Benefit Metrics	5
2	GENERAL	10
2.1	Project Goals, Design and Long-Term Viability (G1)	10
2.2	Stakeholder Engagement (G3)	11
2.3	Management Capacity (G4)	13
2.4	Legal Status and Property Rights (G5)	13
3	CLIMATE	14
3.1	Net Positive Climate Impacts (CL2)	14
3.2	Offsite Climate Impacts (Leakage) (CL3).....	15
3.3	Climate Impact Monitoring (CL4)	15
3.4	Optional Criterion: Climate Change Adaptation Benefits (GL1).....	15
4	COMMUNITY	15
4.1	Net Positive Community Impacts (CM2)	15
4.2	Other Stakeholder Impacts (CM3)	16
4.3	Community Impact Monitoring (CM4)	16
4.4	Optional Criterion: Exceptional Community Benefits (GL2).....	17
5	BIODIVERSITY	18
5.1	Net Positive Biodiversity Impacts (B2)	18
5.2	Offsite Biodiversity Impacts (B3)	19
5.3	Biodiversity Impact Monitoring (B4)	19
5.4	Optional Criterion: Exceptional Biodiversity Benefits (GL3).....	20
6	Additional Project Implementation Information	20
7	Additional Project Impact Information	20
8	Changes to Project Design	20
8.1	Minor Changes to Project Design	20
8.2	Project Design Deviations	21
	Appendix 1: Document History	22
	Appendix 2: Project Risks Table	23
	Appendix 3: New Project Areas and Stakeholders	24

1 SUMMARY OF PROJECT BENEFITS

This section highlights some of this project's important benefits. Section 1.1 Unique Project Benefits should be aligned with a project's causal model and is specific to this project. Section 1.2 Standardized Benefit Metrics is the same quantifiable information for all CCB projects. This section does not replace the development of a project-specific causal model or the monitoring and reporting of all associated project-specific impacts (positive and negative) in Sections 2-5 of this document.

1.1 Unique Project Benefits

Insert the brief summaries of benefits of the project not captured by the standardized benefit metrics in Section 1.2 (these may be the same as those listed in Section 1.1 of the PDD), adding rows to the table as necessary. For each outcome or impact, assess the net benefit the project has achieved during the implementation period covered by this report and in the time since the project start date (if this is the project's first verification report, the two columns will be the same). Achievements included in the Implementation Period column shall be substantiated in this document as denoted by the corresponding section reference.

Additional project benefits not anticipated in the project design document or captured in Section 1.2 Standardized Benefit Metrics, below, may be added, keeping in mind that these benefits may be reported on in subsequent project implementation reports.

Outcome or Impact	Achievements during the Implementation Period	PIR Section Reference	Achievements since the Project Start Date
1)			
2)			
3)			

1.2 Standardized Benefit Metrics

For each metric, quantify the net benefit the project has achieved during the implementation period covered by this report and since the project start date (if this is the project's first verification report, the two columns will be the same). Insert "not applicable" where the metric does not apply and "no data" where the metric does apply but there are no means of quantification. Data included in the Implementation Period column shall be substantiated in this document as denoted by the corresponding section reference.

Category	Metric	Achievements during Implementation Period	PIR Section Reference	Achievements since Project Start Date
GHG emission reductions & removals	Net estimated emission removals in the project area, measured against the without-project scenario			
	Net estimated emission reductions in the project area, measured against the without-project scenario			
Forest ¹ cover	For REDD ² projects: Number of hectares of reduced forest loss in the project area measured against the without-project scenario			
	For ARR ³ projects: Number of hectares of forest cover increased in the project area			

¹ Land with woody vegetation that meets an internationally accepted definition (eg, UNFCCC, FAO or IPCC) of what constitutes a forest, which includes threshold parameters, such as minimum forest area, tree height and level of crown cover, and may include mature, secondary, degraded and wetland forests (*VCS Program Definitions*)

² Reduced emissions from deforestation and forest degradation (REDD) - Activities that reduce GHG emissions by slowing or stopping conversion of forests to non-forest land and/or reduce the degradation of forest land where forest biomass is lost (*VCS Program Definitions*)

³ Afforestation, reforestation and revegetation (ARR) - Activities that increase carbon stocks in woody biomass (and in some cases soils) by establishing, increasing and/or restoring vegetative cover through the planting, sowing and/or human-assisted natural regeneration of woody vegetation (*VCS Program Definitions*)

Category	Metric	Achievements during Implementation Period	PIR Section Reference	Achievements since Project Start Date
	measured against the without-project scenario			
Improved land management	Number of hectares of existing production forest land in which IFM ⁴ practices have occurred as a result of the project's activities, measured against the without-project scenario			
	Number of hectares of non-forest land in which improved land management has occurred as a result of the project's activities, measured against the without-project scenario			
Training	Total number of community members who have improved skills and/or knowledge resulting from training provided as part of project activities			
	Number of female community members who have improved skills and/or knowledge resulting from training provided as part of project activities of project activities			

⁴ Improved forest management (IFM) - Activities that change forest management practices and increase carbon stock on forest lands managed for wood products such as saw timber, pulpwood and fuelwood (*VCS Program Definitions*)

Category	Metric	Achievements during Implementation Period	PIR Section Reference	Achievements since Project Start Date
Employment	Total number of people employed in of project activities, ⁵ expressed as number of full time employees ⁶			
	Number of women employed in project activities, expressed as number of full time employees			
Livelihoods	Total number of people with improved livelihoods ⁷ or income generated as a result of project activities			
	Number of women with improved livelihoods or income generated as a result of project activities			
Health	Total number of people for whom health services were improved as a result of project activities, measured against the without-project scenario			
	Number of women for whom health services were improved as a result of project			

⁵ Employed in project activities means people directly working on project activities in return for compensation (financial or otherwise), including employees, contracted workers, sub-contracted workers and community members that are paid to carry out project-related work.

⁶ Full time equivalency is calculated as the total number of hours worked (by full-time, part-time, temporary and/or seasonal staff) divided by the average number of hours worked in full-time jobs within the country, region or economic territory (adapted from UN System of National Accounts (1993) paragraphs 17.14[15.102];[17.28])

⁷ Livelihoods are the capabilities, assets (including material and social resources) and activities required for a means of living (Krantz, Lasse, 2001. *The Sustainable Livelihood Approach to Poverty Reduction*. SIDA). Livelihood benefits may include benefits reported in the Employment metrics of this table.

Category	Metric	Achievements during Implementation Period	PIR Section Reference	Achievements since Project Start Date
	activities, measured against the without-project scenario			
Education	Total number of people for whom access to, or quality of, education was improved as a result of project activities, measured against the without-project scenario			
	Number of women and girls for whom access to, or quality of, education was improved as a result of project activities, measured against the without-project scenario			
Water	Total number of people who experienced increased water quality and/or improved access to drinking water as a result of project activities, measured against the without-project scenario			
	Number of women who experienced increased water quality and/or improved access to drinking water as a result of project activities, measured against the without-project scenario			

Category	Metric	Achievements during Implementation Period	PIR Section Reference	Achievements since Project Start Date
Well-being	Total number of community members whose well-being ⁸ was improved as a result of project activities			
	Number of women whose well-being was improved as a result of project activities			
Biodiversity conservation	Change in the number of hectares significantly better managed by the project for biodiversity conservation, ⁹ measured against the without-project scenario			
	Number of globally Critically Endangered or Endangered species ¹⁰ benefiting from reduced threats as a result of project activities, ¹¹ measured against the without-project scenario			

⁸ Well-being is people's experience of the quality of their lives. Well-being benefits may include benefits reported in other metrics of this table (eg Training, Employment, Health, Education, Water, etc.), but could also include other benefits such as empowerment of community groups, strengthened legal rights to resources, conservation of access to areas of cultural significance, etc.

⁹ Biodiversity conservation in this context means areas where specific management measures are being implemented as a part of project activities with an objective of enhancing biodiversity conservation.

¹⁰ Per IUCN's Red List of Threatened Species

¹¹ In the absence of direct population or occupancy measures, measurement of reduced threats may be used as evidence of benefit

2 GENERAL

2.1 Project Goals, Design and Long-Term Viability (G1)

2.1.1 Implementation Schedule (G1.9)

Indicate key dates and milestones in the project's development and implementation, making note of where these dates have changed since the last CCB validation or verification. Add rows to the table below as necessary.

Date	Milestone(s) in the project's development and implementation

2.1.2 Risks to the Project (G1.10)

Describe actions needed and implemented to mitigate likely natural and human-induced risks to the expected climate, community, and biodiversity benefits during this implementation period.

The Project Risks Table (see Appendix 2) may be used if used in the PDD. Delete if not used.

2.1.3 Benefit Permanence (G1.11)

Describe the measures needed and implemented since the last CCB validation or verification to maintain and enhance the climate, community, and biodiversity benefits beyond the project lifetime.

2.1.4 New Project Areas and Communities (G1.13)

For grouped projects, if necessary, identify any new project area(s) and communities that have been included in the project since the last CCB validation or verification and explain the process of stakeholder identification and analysis (identified in the PDD) that was used to identify these communities.

The New Project Areas and Stakeholders table (see Appendix 3) may be used if appropriate. Delete if not used.

2.1.5 Project Zone Map (G1.13)

For grouped projects, if necessary, update the project zone map to include:

- Location of communities to be added to the project at this verification.
- Boundaries of project area(s) to be added to the project at this verification.

2.1.6 Eligibility Criteria for Grouped Projects (G1.14)

For grouped projects, demonstrate that the eligibility criteria and process for project expansion set out in the PDD have been met by any new project areas and communities that have been included in the project since the last CCB validation or verification.

The New Project Areas and Stakeholders table (see Appendix 3) may be used if appropriate. Delete if not used.

2.1.7 Scalability Limits for Grouped Projects (G1.15)

For grouped projects, if applicable, demonstrate that any new project areas and communities that have been included in the project since the last CCB validation or verification do not violate the scalability limits set in the PDD.

The New Project Areas and Stakeholders table (see Appendix 3) may be used if appropriate. Delete if not used.

2.1.8 Risk Mitigation for Grouped Projects (G1.15)

If applicable, describe any actions taken to mitigate risks that may result from adding project areas.

2.2 Stakeholder Engagement (G3)**2.2.1 Stakeholder Access to Project Documents (G3.1)**

Describe how full project documentation has been made accessible to communities and other stakeholders.

2.2.2 Dissemination of Summary Project Documents (G3.1)

Describe how summary project documentation and summary information on monitoring results, has been actively disseminated to communities.

2.2.3 Informational Meetings with Stakeholders (G3.1)

Describe informational meetings with communities and local stakeholders and how they were publicized.

2.2.4 Community Costs, Risks, and Benefits (G3.2)

Demonstrate how relevant and adequate information about potential costs, risks and benefits to communities – identified using a participatory and transparent process – has been provided to communities in an understandable form and in a timely manner prior to any decision they may be asked to make with respect to participation in the project.

2.2.5 Information to Stakeholder on Verification Process (G3.3)

Describe how communities and other stakeholders were informed of the process for CCB verification by an independent validation/verification body. Specifically, address:

- *Activities and/or processes implemented.*
- *Communication methods used.*

2.2.6 Site Visit Information and Opportunities to Communicate with Auditor (G3.3)

Describe how communities and other stakeholders will be or have been informed of the validation/verification body's site visit in a timely manner before the site visit occurs, and how direct and independent communication between communities and other stakeholders or their representatives and the validation/verification body will be facilitated.

2.2.7 Stakeholder Consultation (G3.4)

Describe how communities, including all the community groups and other stakeholders, have influenced project implementation. Document consultations and indicate if and how project design and has been affected by stakeholder input.

2.2.8 Continued Consultation and Adaptive Management (G3.4)

Describe how communication and consultation about the project has continued between the project proponent(s) and communities and other stakeholders. Explain the processes the project has used throughout the life of the project to consider this input and how this communication and consultation has influenced the project through adaptive management.

2.2.9 Stakeholder Consultation Channels (G3.5)

Demonstrate that all consultations and participatory processes have been undertaken directly with communities and other stakeholders or through their legitimate representatives. Provide justification that adequate levels of information sharing has occurred.

2.2.10 Stakeholder Participation in Decision-Making and Implementation (G3.6)

Describe the activities and/or processes implemented to enable the effective participation, as appropriate, of all communities. Demonstrate the culture- and gender-sensitivity of implementation of such actions.

2.2.11 Anti-Discrimination Assurance (G3.7)

Describe the activities and/or processes implemented to ensure that all entities involved in project design and implementation are not involved in or complicit in any form of discrimination (eg, discrimination based on gender, race, religion, sexual orientation or other habits) or sexual harassment with respect to the project.

2.2.12 Grievances (G3.8)

Document any grievance(s) received and how it was resolved using the project's grievance redress procedure.

2.2.13 Worker Training (G3.9)

Describe activities and/or processes implemented to provide orientation and training for the project's workers and a wide range of people from the communities. Identify how, once it is built, local capacity is not lost.

2.2.14 Community Employment Opportunities (G3.10)

Demonstrate that people from the communities have been given an equal opportunity to fill all work positions (including management) if the job requirements are met. Where relevant, describe the activities and/or processes implemented to ensure community members, including women and vulnerable and/or marginalized people, are given a fair chance to fill positions for which they can be trained.

2.2.15 Relevant Laws and Regulations Related to Worker's Rights (G3.11)

List all relevant laws and regulations covering worker's rights in the host country and provide assurance that the project meets or exceeds each. Where relevant, demonstrate how compliance

was achieved and describe activities and/or processes implemented to inform workers about their rights

2.2.16 Occupational Safety Assessment (G3.12)

Provide an assessment of substantial risks to worker safety that have arisen due to project implementation. Describe activities and/or processes implemented to inform workers of risks and how to minimize such risks. Show how risks are minimized.

2.3 Management Capacity (G4)

2.3.1 Required Technical Skills (G4.2)

Document maintenance of the key technical skills required to implement the project successfully, including community engagement, biodiversity assessment and carbon measurement and monitoring skills.

2.3.2 Management Team Experience (G4.2)

Document the management team's expertise and prior experience implementing land management and carbon projects at the scale of this project.

2.3.3 Project Management Partnerships/Team Development (G4.2)

Demonstrate how other organizations were partnered with to support the project if relevant experience was or is lacking. Provide evidence that gaps identified in the previous CCB validation or verification have been satisfactorily filled, or include a recruitment strategy by which the management team plans to fill any remaining gaps.

2.3.4 Financial Health of Implementing Organization(s) (G4.3)

Document the financial health of the implementing organization(s). For grouped projects, document the ability of the implementing organization(s) to adequate financial support to new project areas included in the project at this verification event.

2.3.5 Avoidance of Corruption and Other Unethical Behaviour (G4.3)

Demonstrate that the project proponent and any other entities involved in the project implementation are not involved in or complicit in any form of corruption such as bribery, embezzlement, fraud, favoritism, cronyism, nepotism, extortion, and collusion. Describe any activities and/or processes implemented to be able to provide this assurance.

2.4 Legal Status and Property Rights (G5)

2.4.1 Recognition of Property Rights (G5.1)

Demonstrate that all property rights are recognized, respected, and supported. If applicable, describe activities and/or processes implemented by the project to help to secure statutory rights.

2.4.2 Free, Prior and Informed Consent (G5.2)

Demonstrate with documented consultations and agreements that:

- *The project has not encroached uninvited on private property, community property, or government property.*

- *The free, prior, and informed consent has been obtained of those whose property rights will be or are affected by the project.*
- *Appropriate restitution or compensation has been allocated to any parties whose lands have been or will be affected by the project.*

2.4.3 Property Right Protection (G5.3)

Demonstrate that project activities have not led to involuntary removal or relocation of property rights holders from their lands or territories, and has not forced rights holders to relocate activities important to their culture or livelihood.

If any relocation of habitation or activities is undertaken within the terms of an agreement, demonstrate that the agreement was made with the free, prior, and informed consent of those concerned and includes provisions for just and fair compensation.

2.4.4 Identification of Illegal Activity (G5.4)

Identify any illegal activities that could affect the project's impacts. Describe activities and/or processes implemented to reduce these activities so that project benefits are not derived from illegal activities.

2.4.5 Ongoing Disputes (G5.5)

Demonstrate that no activity has been undertaken by the project that could prejudice the outcome of an unresolved dispute relevant to the project.

If applicable, describe activities and/or processes implemented to resolve conflicts or disputes.

2.4.6 National and Local Laws (G5.6)

List any national and local laws and regulations in the host country that have gone into effect since the project's last validation or verification that are relevant to the project activities. Provide assurance that the project is in compliance with all national and local laws and regulations in the host country that are relevant to the project activities and, where relevant, demonstrate how compliance is achieved.

2.4.7 Project Benefit Crediting (G5.9)

Specify how double counting is avoided, particularly for tradable climate, community and biodiversity benefits sold as offsets on the voluntary market and generated in a country participating in a compliance mechanism.

3 CLIMATE

3.1 Net Positive Climate Impacts (CL2)

3.1.1 Net Impact (CL2.2, CL3.1, CL3.3)

Demonstrate that the net climate impact of the project is positive. Take into account all of the following:

- *Total GHG emissions or removals in the without-project scenario (as set out in the validated PDD)*
- *Total GHG emissions or removals resulting from project activities*

- Any project-related negative offsite climate impacts (leakage)

3.2 Offsite Climate Impacts (Leakage) (CL3)

3.2.1 Leakage Mitigation (CL3.2)

Describe activities and/or processes implemented to mitigate leakage since last CCB validation or verification.

3.3 Climate Impact Monitoring (CL4)

3.3.1 Climate Monitoring Plan (CL4.1)

Present the results of the climate impact monitoring.

3.3.2 Dissemination of Monitoring Plan and Results (CL4.2)

Describe how any results of monitoring undertaken in accordance with the monitoring plan, have been disseminated and made publicly available on the internet. Describe the means by which summaries (at least) of the results have been communicated to the communities and other stakeholders.

3.4 Optional Criterion: Climate Change Adaptation Benefits (GL1)

This section should be completed for projects validated at the Gold Level for climate change adaption benefits.

3.4.1 Activities and/or processes implemented for Adaptation (GL1.3)

Based on the project's validated causal model, describe activities and/or processes implemented to assist communities and/or biodiversity to adapt to the probable impacts of climate change.

4 COMMUNITY

4.1 Net Positive Community Impacts (CM2)

4.1.1 Community Impacts (CM2.1)

Complete the table below to describe all the impacts on each community group resulting from project activities under the with-project scenario. Impacts must include all those identified in the PDD and any other unplanned impacts. Explain and justify key assumptions, rationale and methodological choices. Explain how the affected groups have participated in the evaluation of impacts. Provide all relevant references. Copy and paste the table as needed.

Community Group	Identify group
Impact	Identify impact
Type of Benefit/Cost/Risk	Describe whether the impact is predicted or actual, direct or indirect, and whether it is a benefit, cost or risk
Change in Well-being	Describe type and magnitude of impact

4.1.2 Negative Community Impact Mitigation (CM2.2)

Describe activities and/or processes implemented to mitigate any negative well-being impacts on community groups and for maintenance or enhancement of high conservation value (HCV) attributes identified in the PDD. Explain how such actions are consistent with the precautionary principle.

4.1.3 Net Positive Community Well-Being (CM2.3, GL1.4)

Demonstrate that the net well-being impacts of the project are positive for all identified community groups compared with their well-being conditions under the without-project land use scenario.

Projects validated at the Gold Level for climate change adaptation benefits: demonstrate how the project activities have assisted communities to adapt to the probable impacts of climate change.

4.1.4 Protection of High Conservation Values (CM2.4)

Demonstrate that none of the HCVs related to community well-being in the project zone identified in the PDD are negatively affected by the project.

4.2 Other Stakeholder Impacts (CM3)

4.2.1 Mitigation of Negative Impacts on Other Stakeholders (CM3.2)

Describe the activities and/or processes implemented to mitigate the negative well-being impacts on other stakeholders.

4.2.2 Net Impacts on Other Stakeholders (CM3.3)

Demonstrate that the project activities do not result in net negative impacts on the well-being of other stakeholders.

4.3 Community Impact Monitoring (CM4)

4.3.1 Community Monitoring Plan (CM4.1, CM4.2, GL1.4, GL2.2, GL2.3, GL2.5)

Present the results of the community impact monitoring which should include:

- *All communities, community groups, other stakeholders, and HCVs related to community well-being identified in the monitoring plan.*
- *Dates, frequency, sampling methods used, and other information regarding the monitoring process.*
- *Results and evaluation of monitoring, including evaluations by the affected communities.*

For projects validated to the Gold Level for exceptional community benefits, include all additional monitored data to demonstrate the project meets all required criteria.

4.3.2 Monitoring Plan Dissemination (CM4.3)

Describe how any results of monitoring undertaken in accordance with the monitoring plan have been disseminated and made publicly available on the internet. Describe the means by which summaries (at least) of the monitoring results have been communicated to the communities and other stakeholders.

4.4 Optional Criterion: Exceptional Community Benefits (GL2)

This section should be completed for projects validated at the Gold Level for exceptional community benefits.

4.4.1 Short-term and Long-term Community Benefits (GL2.2)

Demonstrate that the project has or is on track to generate short-term and long-term net positive well-being benefits for smallholders/community members.

4.4.2 Marginalized and/or Vulnerable Community Groups (GL2.4)

Use the table below to identify each of the marginalized and/or vulnerable community groups that the project is engaging with and how the communities have or are on track to gain net positive benefits. Copy and paste the table as needed.

Community Group 1	Identify the community group
Net positive impacts	Demonstrate that the project activities have or are on track to generate net positive impacts on the well-being of all identified marginalized and/or vulnerable community groups
Benefit access	Demonstrate that any barriers or risks that might prevent benefits going to marginalized and/or vulnerable smallholder/community members have been addressed
Negative impacts	Demonstrate which measures have been taken to identify any marginalized and/or vulnerable smallholders/community members, whose well-being may be negatively affected by the project, and that actions have been taken to avoid, or when unavoidable to mitigate, any such impacts

4.4.3 Net Impacts on Women (GL2.5)

Demonstrate that the project generates net positive impacts on the well-being of women and that women participate in or influence decision making.

4.4.4 Benefit Sharing Mechanisms (GL2.6)

Describe the implementation of the benefit sharing mechanism described in the PDD.

4.4.5 Governance and Implementation Structures (GL2.8)

Describe how the project's governance and implementation structures have enabled full and effective participation of smallholders/community members in project decision-making and implementation.

4.4.6 Smallholders/Community Members Capacity Development (GL2.9)

Demonstrate how the project has developed the capacity of smallholders/community members, and relevant local organizations or institutions, to participate effectively and actively in project design, implementation and management.

5 BIODIVERSITY

5.1 Net Positive Biodiversity Impacts (B2)

5.1.1 Biodiversity Changes (B2.1)

Complete the table below to describe all the changes in biodiversity resulting from project activities under the with-project scenario in the project zone during this implementation period. Impacts must include all those identified in the PDD and any other unplanned impacts. Explain and justify key assumptions, rationale and methodological choices. Provide all relevant references. Copy and paste the table as needed.

Change in Biodiversity	Identify what changed
Monitored Change	Identify predicted and actual, positive and negative, direct or indirect changes that have occurred as the result of project activities that have resulted in quantitative or qualitative changes
Justification of Change	Describe the factors contributing to the change and methods and assumptions used to estimate or document the change

5.1.2 Mitigation Actions (B2.3)

Describe activities and/or processes implemented to mitigate negative impacts on biodiversity and any measures taken for maintenance or enhancement of the HCV attributes. Explain how such actions are consistent with the precautionary principle.

5.1.3 Net Positive Biodiversity Impacts (B2.2, GL1.4)

Demonstrate that the project's net impacts on biodiversity in the project zone are positive compared with conditions under the without-project land use scenario.

For projects validated at the Gold Level for climate change adaptation benefits: demonstrate how the project activities assist the biodiversity to adapt to the probable impacts of climate change.

5.1.4 High Conservation Values Protected (B2.4)

Demonstrate that no HCVs related to biodiversity in the project zone are negatively affected by the project.

5.1.5 Invasive Species (B2.5)

Demonstrate that no known invasive species have been introduced into any area affected by the project and that the population of any invasive species has not increase as a result of the project.

5.1.6 Impacts of Non-native Species (B2.6)

Complete the table below to describe the use of any non-native species in the project zone. Copy and paste the table as needed.

Species	Identify species
Justification of Use	Justify use over use of native species

Adverse Effect	Describe the adverse effects on the region's environment, including impacts on native species and disease introduction or facilitation due to the use of this species
----------------	---

5.1.7 GMO Exclusion (B2.7)

Guarantee that no GMOs are used to generate GHG emissions reductions or removals.

5.1.8 Inputs Justification (B2.8)

Complete the table below to describe the use of any fertilizers, chemical pesticides, biological control agents and other inputs used for the project. Copy and paste as needed.

Name	Identify input
Justification of Use	Justify use
Adverse Effect	Describe the realized adverse effects on the region's environment and/or communities

5.2 Offsite Biodiversity Impacts (B3)

5.2.1 Negative Offsite Biodiversity Impacts (B3.1) and Mitigation Actions (B3.2)

Complete the table below to describe any negative impacts on biodiversity outside of the project zone resulting from project activities. Add rows as needed.

Negative Offsite Impact	Mitigation Measure(s)
Identify the negative impact on biodiversity	Describe the actions taken to mitigate negative impact

5.2.2 Net Offsite Biodiversity Benefits (B3.3)

Describe the evaluation of unmitigated negative impacts on biodiversity outside the project zone and compare them with the project's biodiversity benefits within the project zone. Justify and demonstrate that the net effect of the project on biodiversity is positive.

5.3 Biodiversity Impact Monitoring (B4)

5.3.1 Biodiversity Monitoring Plan (B4.1, B4.2, GL1.4, GL3.4)

Present the results of the biodiversity impact monitoring which should include:

- *All biodiversity variables identified in the monitoring plan.*
- *Dates, frequency, locations, sampling methods used, and other information regarding the monitoring process.*
- *Results and evaluation of monitoring.*

For projects validated to the Gold Level for exceptional biodiversity benefits, include all additional monitored data to demonstrate the project meets all required criteria.

5.3.2 Biodiversity Monitoring Plan Dissemination (B4.3)

Describe how any results of monitoring undertaken in accordance with the monitoring plan, have been disseminated and made publicly available on the internet. Describe the means by which summaries (at least) of the monitoring results have been communicated to the communities and other stakeholders.

5.4 Optional Criterion: Exceptional Biodiversity Benefits (GL3)

This section should be completed for projects validated at the Gold Level for exceptional biodiversity benefits.

5.4.1 Trigger Species Population Trends (GL3.3)

Complete the table below to describe population trends of each trigger species and actions taken to maintain or enhance the population status of each species in the project zone. Copy and paste the table as needed.

Trigger Species	Identify species
With-project Scenario	Describe actions taken (referring to those set out in the PDD) to maintain or enhance the population status of each trigger species in the project zone, and to reduce the threats to them. If possible, describe changes in population status and/or threats during the implementation period and since the start of the project.

6 ADDITIONAL PROJECT IMPLEMENTATION INFORMATION

Document any additional information that explains how the project has been implemented in accordance with the validated PDD for all Climate, Community & Biodiversity Standards indicators that require implementation of an activity or process. Criteria and indicators shall be referenced for each statement made in this section.

7 ADDITIONAL PROJECT IMPACT INFORMATION

Document any additional information that provides the results of monitoring and shows how the project meets all indicators that require demonstration of impacts. Criteria and indicators shall be referenced for each statement made in this section.

8 CHANGES TO PROJECT DESIGN

8.1 Minor Changes to Project Design

Document any changes to project design not requiring a project design deviation that occurred during the implementation period compared with the validated PDD. Include justification for the changes and demonstration that the changes are in conformance with the requirements of the Climate, Community & Biodiversity Standards criteria and indicators.

8.2 Project Design Deviations

Describe any project design deviations applied during this monitoring period and explain the reasons for the deviation. Identify whether the deviation impacts the applicability of the without-project scenario or additionality and provide an explanation of the outcome.

APPENDIX 1: DOCUMENT HISTORY

Use this appendix to document significant changes to the project design document (eg project design deviation, changes after public comment, etc). Delete this appendix if no changes were necessary.

Version	Date	Comment

APPENDIX 2: PROJECT RISKS TABLE

Use this appendix, if necessary, to identify project risks and fulfill the requirements of Section 2.1.3 above. Modify the table, if necessary, to suit the project activities, or delete if not used.

Identify Risk	Potential impact of risk on climate, community and/or biodiversity benefits	Actions needed to mitigate the risk

APPENDIX 3: NEW PROJECT AREAS AND STAKEHOLDERS

Use this appendix, if necessary, to identify new project areas and stakeholders and fulfil the requirements of Sections 2.1.5, 2.1.7 and 2.1.8 above. Modify the table, if necessary, to suit the project activities, or delete if not used

Stakeholder <i>Identify communities and any community groups within them, any cross-cutting community groups, and list other stakeholders</i>	Rights, interest, and overall relevance to the project	Demonstrate how they meet the eligibility criteria (G1.14)	Demonstrate how their inclusion does not violate the scalability limits (G1.15)