

Letter of Business Proposal Sample

Frank C. Morgan

2643 Emerald Dreams Drive
Freeport, IL 61032

Dear Mr. Morgan

I am writing to you with a new business idea I have been developing over the past few years. After much planning and research, the time has finally come to bring it to market.

I have attached a detailed fact sheet with all the relevant information you will need.

I am looking for an investment from you for about \$100,000. This number is negotiable, but I think that amount would allow us to get started on the right foot.

If you have any questions or concerns, don't hesitate to contact me at 435-231-4231

All the best,

Coretta R. Birmingham