



EMPLOYMENT PROPOSAL
NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
DIVISION OF VOCATIONAL REHABILITATION
SFN 1840 (9-2014)

Job Development and Placement

Supported Employment Program

Required Information

Client Name

Counselor Name

Job Developer Name

Contractor Name

Employment Goal

Date Employment Proposal Submitted

Timeframe for Job Development/Placement Services

Frequency of Contact with the Client

Frequency of Contact with the DVR Counselor

Identified Client Conditions and Preferences

Identified Barriers

Employment Proposal Instructions

1. Describe the strategy/technique you propose to use, as example: job preparation, prospecting, needs analysis, job carving, sales, follow-up and job accommodations.
2. What goal/objective do you have for each strategy you propose implementing, including timelines?
3. Define the following areas as they apply to the client being referred for services:
 - Job Development Strategies for the job search process
 - Job Carving Strategies
 - Job Placement Strategies
 - Job Coaching Strategies
 - Job Accommodations
 - Fading Techniques

1. Objective and Strategies/Techniques	
Objective:	
Strategy/Technique:	
2. Objective and Strategies/Techniques	
Objective:	
Strategy/Technique:	
3. Objective and Strategies/Techniques	
Objective:	
Strategy/Technique:	
4. Objective and Strategies/Techniques	
Objective:	
Strategy/Technique:	
Additional Notes	
Client Signature	Date
Provider Signature	Date
DVR Counselor Signature	Date