PROCEDURE FOR COMPLETION
FORM: DISCHARGE SUMMARY

PURPOSE

Documents closure of home care services, summarizes progress towards goals and is sent to the physician.

RESPONSIBILITY

Completed by each skilled discipline as patient is discharged from the service. The summary is derived from POC/synopsis narrative within the last documented visit.

TIMING

Due in the office within 48 hours following the discharge order.

COMMENTS

1. Sent to physician at close of home care.

2. Summary can be agency discharge or one discipline discharge.

3. A D/C Summary is required from skilled services such as nursing, therapy, or social services; indicate which service.

4. The Summary is a brief narrative describing the patient's course in home care including status at discharge.

DISTRIBUTION

Original: Patient's chart. Copy: Physician.