Chapter/Certified BOF Report for *Escapees* Magazine

Mail to: ***Escapees* Magazine, 100 Rainbow Drive, Livingston, TX 77351**, or fax to **936-327-4388**. Send e-mails to **departmentseditor@escapees.com**. This report must reach headquarters by the **10th of odd-numbered months**. Incomplete information or information that is received after deadline may not be included. Deadlines are as follow:

Issue:	**Jan/Feb**	**Mar/Apr**	**May/June**	**Jul/Aug**	**Sept/Oct**	**Nov/Dec**
Deadline:	(November10)	(January 10)	(March 10)	(May 10)	(July 10)	(September 10)

➔ Person preparing report: Date: Phone/E-mail:

C-BOF: _____ Contact _____

Address: _____ State: _____ Zip: _____

Phone/E-mail: _____ Change to Listing: _____

CALLING ALL CHAPTERS INFORMATION

Chapter name and number: _____ Dues: $ _____

Chapter president: _____ Phone/E-mail: _____

Send dues to: _____ Phone/E-mail: _____

Address: _____ State: _____ Zip: _____

EVENTS CALENDAR INFORMATION

Date:		Date:		Date:	
Place:		Place		Place	
City/State:		City/State:		City/State:	

Events listed on the calendar will carry over each issue unless a cancellation is reported by deadline.
Please check your listings in each issue and notify the editorial department immediately if there is a change.

➔ Please remember to update directions and additional information on your voice mailbox. ←

SKP GET-TOGETHER INFORMATION

❍ **Replacement (for_____)** ❍ **New Listing** ❍ **No change** ❍ **Changes below**

City: _____ State: _____ Day: _____ Time: _____ Months: _____

Location/restaurant: _____

Directions to lunch: _____

Contact person: _____ SKP# _____ Phone #: _____ E-mail: _____

List all officers and "✓"-mark NEW Officers Date of Election: _____

❍ President: _____ SKP# _____ E-Mail: _____
Address: _____ Ph#: _____

❍ Vice Pres: _____ SKP# _____ E-Mail: _____
Address: _____ Ph#: _____

❍ Secretary: _____ SKP# _____ E-Mail: _____
Address: _____ Ph#: _____

❍ Treasurer: _____ SKP# _____ E-Mail: _____
Address: _____ Ph#: _____

❍ **Additional information included on back of form**

Note: Send this report directly to *Escapees* magazine. Both chapter directors and C-BOF directors will receive copies. If you have any questions concerning your listings, please contact the departments editor at 888-757-2582, or email **departmentseditor@escapees.com**.	Office use only – Date rcvd.