

The Mentorship Action Plan

The Mentorship Action Plan should assist you in identifying:

- Individual Goals: your top three career and professional development priorities – both short term and long term goals.
- Corporate Goals: a developmental goal based on your self-assessment for:
 - a) one of the corporate values, and
 - b) one of the leadership competencies.

Once this document is completed it can be uploaded to your Mentee Profile and you should review it with your Mentor in your first mentorship session.

MENTORSHIP ACTION PLAN				
	Developmental Priorities	Action Plan	Date	Notes
I N D I V I D U A L	1.	Short Term – Long Term –		
	2.	Short Term – Long Term –		
	3.	Short Term – Long Term –		
C O R P O R A T E	Corporate Values: Enhance competence in one of the five Corporate Values: _____	Short Term – Long Term –		
	Leadership Competencies: Enhance competence in one of the five Leadership Competencies: _____	Short Term – Long Term –		
PLEASE NOTE: It is highly recommended that consideration be given to incorporating the Mentorship Action Plan into the competency and developmental planning component of the Planning for Success and/or In-Scope Work Planning and Review – as well as keeping your immediate supervisor updated on your Mentorship Action Plan. Research indicates that best practice organizations link mentoring and performance management to ensure that mentoring is a strategic activity. This is optional for the Supervisor and Mentee to determine.				