



Anytown Public Schools Summative Evaluation Report Form

Educator—Name/Title: Susan Smith RN, BSN/School Nurse

Rating on Each Standard

I: Curriculum, Planning, & Assessment Unsatisfactory Needs Improvement X Proficient Exemplary

Rationale, evidence, and feedback for improvement:

Rationale:

- Susan has remained on target since her mid-cycle formative assessment was completed.

Evidence:

- There is documentation for the majority of indicators and elements.

Feedback for Improvement:

- Build on the success of the School Nurse nutrition initiative as goals are developed for a two year self-directed plan next year.

II: Teaching All Students Unsatisfactory Needs Improvement X Proficient Exemplary

Rationale, evidence, and feedback for improvement:

Rationale:

- Susan has remained on target since her mid-cycle formative assessment was completed.

Evidence:

- There is documentation for the majority of indicators and elements.

Feedback for Improvement:

- Evaluate and build on those health education strategies found to be successful during this one year evaluation cycle.

III: Family/Community Engagement Unsatisfactory Needs Improvement X Proficient Exemplary

Rationale, evidence, and feedback for improvement:

Rationale:

- Susan has remained on target since her mid-year formative assessment was completed.

Evidence:

- There is documentation for the majority of the indicators and elements.

Feedback for Improvement:

- Continue to foster the relationships developed with family and community partners.

IV: Professional Culture Unsatisfactory Needs Improvement X Proficient Exemplary

Rationale, evidence, and feedback for improvement:

Rationale:

- Susan has remained on target since her mid-year formative assessment was completed.

Evidence:

- There is documentation for the majority of the indicators and elements.

Feedback for Improvement:

- Reflect on professional practice, growth and collaboration achieved as you move forward.



Anytown Public Schools Summative Evaluation Report Form

Educator—Name/Title: Susan Smith RN, BSN/School Nurse

Overall Performance Rating			
<input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Needs Improvement	X <input checked="" type="checkbox"/> Proficient	<input type="checkbox"/> Exemplary
<u>Rationale, evidence, and feedback for improvement:</u>			
Rationale:			
<ul style="list-style-type: none">Susan met her stated objectives in the SMART goals established for this year.			
Evidence:			
<ul style="list-style-type: none">Bulletin board themes changed monthlyCollaboration regarding nutrition initiative at scheduled professional development meetings for school nurse unitDocumentation of bi-weekly walk through cafeteria during lunch periodMy Plate samples prepared by grade one and grade studentsPre and post assessment quiz dataHealthy habit tips shared at Monday morning exercise (ESHS report documentation)Nurse pass system implemented to assist with accuracy of documentationHealth clinic space re-configured to enhance student flow“Nurse Share” folder set up for district-wide use in district storage folderBMI screening completed by target dateIncreased/improved student data entry as documented in the EMR (SNAP)			
Feedback for improvement:			
<ul style="list-style-type: none">Begin work on Standard I-B-2 (Adjustment to Practice). Compare BMI data obtained this year to data obtained next year to monitor effectiveness of the nutrition initiative			
Plan Moving Forward			
X <input checked="" type="checkbox"/> Self-Directed Growth Plan	<input type="checkbox"/> Directed Growth Plan	<input type="checkbox"/> Improvement Plan	<input type="checkbox"/> Developing Educator Plan

The educator shall have the opportunity to respond in writing to the summative evaluation as per [603 CMR 35.06\(6\)](#) on the Educator Response Form.

Signature of Evaluator _____ Date Completed: _____

Signature of Educator* _____ Date Received: _____

* Signature of the educator indicates acknowledgement of this report; it does not necessarily denote agreement with the contents of the report. Educators have the opportunity to respond to this report in writing and may use the Educator Report Form.