

COMPANY RESEARCH WORKSHEET

Resource: Purdue Career Wiki (<http://career.lib.purdue.edu/>) your online comprehensive career resource

Name of Company: _____

1. Company web address _____
2. List their job opportunities _____

3. Give the name, title and contact information of the person to whom you would send your cover letter and resume to apply for positions

4. What steps will you take to apply for this position?

5. Is this company publicly traded and if so which exchange and how listed?

6. Recent headline about this company and your source

7. List 2 Questions you would ask this company based on what you saw in the news

8. Chief Executive Officer (C.E.O.) name _____
9. Location of headquarters (City, State) _____
10. List 2 products and/or services this company provides

11. List 3 top competitors of this company

