

BI-ANNUAL RESEARCH PROGRESS REPORT

Title	
Subject / School	
Name of the Scholar Address Contact Details SRN	
Guide's Name & Address Contact Details - email Phone No	
Co-guide's Name & Address Contact Details: email Phone No	
Duration of the report: From--/--/201_ To --/--/20--	01/ /201 to 30/ /201
Submission Date:	/ /

REPORT PROPER

TITLE:

I. Summary of Proposed project (not more than TEN lines)

{this section will let the reader understand the summary of your work}

II. Objectives of research work

(here you will state your objectives of your research that will address the major research gaps
)

III. Activities carried out during the reporting period

(Here you will list/discuss the activities carried out by you)\

IV. Relevance of the accomplished tasks:

(Here you will relate the tasks carried out with the set objectives)

V. Outcomes during the reporting period

(Here you will give the important results/breakthrough/ publications)

VI. Planned activities for the next reporting period

VII. Problems encountered

(Here you will list the problems which may have contributed for not meeting all the objectives).

VIII. References:

Signature of the Scholar

Date

REPORT BY GUIDE ON THE PERFORMANCE OF THE SCHOLAR BASED ON THE FOLLOWING PERFORMANCE PARAMETERS

Guideline for grading the progress (Use the table for reference)

	Performance parameters					
GRADE ↓	The scholar is in regular contact with me	The scholar demonstrates an ability to critique research articles	The scholar has carried out all the tasks set out for the current reporting period	The scholar has carried out only few tasks set out for the current reporting period	The outcomes for the current period are significant	The scholar is clear about the activities for the next reporting period
PROGRESS IS EXCELLENT	Yes	Yes	Yes	NA	Yes	Yes
PROGRESS IS VERY GOOD	Yes	Yes	No	yes	Yes	Yes
PROGRESS IS SATISFACTORY	Yes	Yes	No	yes	Partially	Yes
PROGRESS FALLS SHORT OF EXPECTATION	Yes	Yes	No	yes	No	No
PROGRESS IS POOR	No	No	No	No	No	No

COMMENTS FROM GUIDE/S

Tick the appropriate box (refer to the table above for choosing the appropriate option)

- ☐ The progress reported for the current period is excellent
- ☐ The progress reported for the current period is very good
- ☐ The progress reported for the current period is good
- ☐ The progress reported for the current period is satisfactory
- ☐ The progress reported for the current period is far from expectations.
- ☐ The progress reported for the current period is poor

Guide

CO-Guide

Director of School

Date:

Date:

Date: