

UCSD Balance Sheet Reconciliation

Preparer: _____

Reviewer: _____

Department: _____

GL #: _____

Fund #: _____

GL Description: _____

Date: _____

Currency: _____

Account Definition:

{A} Dept Subledger Account Balance:

Account #

	Total Subledger Balance	\$ -	A
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{B} General Ledger Balance:

Account #

	Total General Ledger Balance	\$ -	B
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{C} Variance:

		\$ -	C = B - A
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{D} Reconciling Item

Date	Contact	Explanation/status of item :
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	Total Explained Variance	\$ -	D
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Unreconciled Balance (**Should be zero**):

		\$ -	C - D
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